

**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
January 22, 2015**

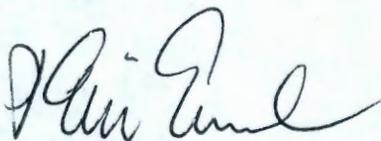
Meeting Minutes – Approval

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.



Mike Collins, Project Lead, DOE-RL

Date: 8 Feb 15

 for Deborah Singleton

Deborah Singleton, Project Manager, Washington State Department of Ecology

Date: February 26, 2015

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Minutes
Attachment 2 - Attendance List
Attachment 3 - Actions and Workshop Items
C: Admin Record, M-026



Milestone - M-026-01

**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
January 22, 2015**

Attachment 1

Meeting Minutes

1. Status of CY2013 M-026-01X LDR Report.

DOE provided Ecology a clean copy for approval; completing action item #2.
Ecology approved and signed the report on December 11, 2014.

2. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency
Project Managers and updates of ongoing assessments.

- Status of assessment of IMUSTs not associated with a building

DOE identified to Ecology that Table 1-4 of DOE-RL-2014-17, Rev 0
(Table 4-1) includes the complete list of IMUSTs not associated with a
building; completing action item #4.

- Ecology selection of proposed IMUST tanks for assessment

Using Table 1-4, Ecology will determine the list of IMUSTs for assessment to
complete action item #1.

3. LDR report kick-off meeting

Discussed the LDR report status; the effort was kicked off via e-mail on 12/15/14 and
proceeding on-schedule. The data call deadline for contractors' input to the LDR
database was January 22, 2015.

4. Action Item Status

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	Ecology	Ecology select candidate IMUST tanks for assessment, if necessary.	In-Progress
2	DOE/MSA	Provide a clean and complete copy of the 2013 LDR report to Ecology.	Complete
3	DOE/MSA/ WRPS/CHPRC	Review Table 5.1 for any changes.	Complete
4	DOE	Provide a list of IMUSTS not related to buildings to Ecology.	Complete

**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
January 22, 2015**

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
5	MSA	Schedule a meeting with Ecology after the LDR report kick-off meeting.	In-Progress

Action 1: In-progress.

Elis Eberlein has the action to provide selection of IMUSTs for assessment.

Action 2: Complete.

A complete copy of the 2013 LDR report was resubmitted to Ecology for approval. Deborah Singleton provided the signed approval page to DOE.

Action 3: Complete.

No Changes were identified to Table 5.1.

Action 4: Complete.

Mike Collins provided a list of IMUSTs not related to buildings.

Action 5: In-progress.

This meeting will be scheduled to be held in approximately 2-3 weeks. At this meeting, Ecology requested DOE/MSA provide preliminary ideas and the approach for consolidating schedule information by waste stream. Ecology will bring compliance issues/comments.

5. Ecology/DOE reviewed the changes to the 10/30/14 meeting minutes. Meeting minutes were approved and signed.
6. The December 4, 2014 meeting minutes were reviewed and signed by Ecology/DOE.
7. Documents to be submitted to the Administrative Record
 - Approval letter for CY2013 M-026-01X LDR Report
 - October 30, 2014 meeting minutes
 - December 4, 2014 meeting minutes
8. Next meeting (date and time): February 26, 2015 at ~10:30 AM.

**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
January 22, 2015**

Attachment 2

Attendance List

Name	Organization
Mike Collins	DOE
Elis Eberlein	Ecology
Steven Lowe	Ecology
Deborah Singleton	Ecology
John Temple	Ecology
Dru Butler	MSA
Kathy Davis	MSA
Michael Turner	MSA
Dalena Weyns	MSA

**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
January 22, 2015**

Attachment 3

Actions and Workshop Items

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	Ecology	Ecology select candidate IMUST tanks for assessment, if necessary.	In-Progress
2	MSA	Schedule a meeting with Ecology after the LDR report kick-off meeting.	In-Progress