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Meeting Minutes Transmittal

WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING

2420 Stevens Center, Conference Room 126
Richland, Washington

October 25, 2018

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.

Glenn R. Kosch Date: 12/3/18
Project Manager Representative, RL

Stephani Alys Date: 12/5/18
Project Manager Representative, Ecology

Administrative Record H6-08



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**WASTE ENCAPSULATION AND STORAGE FACILITY (WESF)
PROJECT MANAGERS MEETING MINUTES**

**2420 Stevens Center, Conference Room 126
Richland, Washington**

October 25, 2018

- I. The August 28, 2018 Waste Encapsulation and Storage Facility (WESF) project managers meeting (PMM) minutes were submitted to the Administrative Record (AR). Glenn Konzek (DOE-RL) was introduced as the new project manager for the cesium/strontium capsule project.

II. Operational Status

- A. Dave Watson (CHPRC) provided an update on the operational status at WESF (see handout). Facility Operations - Mr. Watson reported that all of the 1,936 capsules have been inspected with the redesigned gauging tool, and no anomalies were found. Mr. Watson stated that the State of Washington, Department of Health (WDOH) conducted an inspection of the emission units at WESF on October 4, 2018, and no issues were identified. Mr. Watson added that the final inspection report from WDOH has not been received.

RCRA Closure Operations – Management of Cesium/Strontium Capsules (Project W-135)

Mr. Watson stated that an in-process design review of the Cask Storage System (CSS) is currently in progress. Stephanie Schleif (Ecology) asked who was conducting the in-process design review. Mr. Watson responded that CHPRC is conducting the design review. Ms. Schleif asked if the design review would affect any of the information that is contained in the permit application that was submitted to Ecology. Stephanie Johansen (CHPRC) responded that when the permit application documents were submitted to Ecology, the design documents were at 30 percent, in accordance with the permitting plan, and the design is maturing. Mr. Konzek indicated that the design documents are currently at about 90 percent.

RCRA Permitting Activities and NEPA – Mr. Watson noted that Ecology is still reviewing the information it requested regarding the incompleteness determination associated with the WESF Part B permit application and the cask storage area (CSA) Part B permit application. Ms. Johansen stated that a meeting was held with Ecology about two weeks ago to discuss changes to the permitting schedule. Ms. Schleif stated that she sent an email to the tier 1 team to request changes to the Rev. 9 schedule, and the permitting schedules for Ecology and RL/CHPRC are now in alignment. Ms. Schleif added that the plan is to send RL/CHPRC the technical deficiencies associated with the CSA Part B the week of November 19, 2018, and the technical deficiencies for the WESF Part B will be transmitted in late December 2018.

III. Status of Previous Agreements and Commitments

- A. There were no previous agreements and commitments to discuss.

IV. New Agreements and Commitments

- A. There were no new agreements and commitments established.

V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)

- A. WESF Modifications (Permit Updates for WESF Changes)

Ms. Johansen noted that the WESF permit modifications and the CSA permit mods were discussed under the operational status (agenda item No. 2).

B. Capsule Storage Area Permit Modification Request

The CSA permit modifications were discussed under operational status (agenda item No. 2).

C. TPA Change Package for M-92-00

Ms. Schleif reported that the TPA change package for the M-92-00 milestones has been signed by the Tri-Parties and the new milestones will go into effect. Ms. Schleif noted that the closest milestone is in 2025. Ms. Johansen stated that this agenda item could be removed since the change package has been signed. Ms. Schleif agreed, and stated that the M-092-00 milestones don't need to be added to the agenda at this time.

VI. Approved Changes Signed Off in Accordance with TPA Section 12.2

A. There were no approved changes to discuss.

VII. General Discussion

A. There were no topics for general discussion.

VIII. Actions

A. There were no new action items identified (See action item table).

IX. Documents for Submittal to the Administrative Record

A. There were no documents identified for submittal to the AR.

X. Next Project Managers Meeting

A. The next PMM was scheduled for Wednesday, December 5, 2018, at 1:00 p.m.

Actions Table

Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting

Item	Description	Open / Closed	Date	Status
Project W-135	RL to notify Ecology when the dimension checks on the capsules have been completed or if abnormalities are identified. The dimension checks of the 23 type W overpack capsules may be done at a later date, depending on what gauging tool will be used.	Open	8/28/18	Action Established
		Closed	10/25/18	Dimension checks were completed on all of the 1,936 capsules, including the 23 type W overpack capsules, and no anomalies were found. RL sent Ecology an email on 10/22/18 documenting the completion of the dimension checks.

FACILITY OPERATIONS

- Routine inspections, surveillances, and preventative maintenance continue.
- Inspection of the Waste Encapsulation and Storage Facility (WESF) Canyon bridge crane rails was completed. Replacement of the wire rope and 15 ton block are in progress.
- Updates to the pool cell beta monitoring system are complete. These do not affect the text or drawings in the WESF Part B Permit application. For example, the radiation detectors have been replaced with new ones.
- Inspection of all 1936 capsules was completed using a redesigned gauging tool to confirm their linearity for placement in a universal capsule sleeve without any anomalies found.
- The Washington State Department of Health conducted an inspection of the emission units at WESF on October 4, 2018.

**RCRA CLOSURE OPERATIONS - MANAGEMENT OF CESIUM AND STRONTIUM
CAPSULES (PROJECT W-135)**

- Review of the preliminary design of the WESF modifications to support the removal and packaging of the capsules has completed.
- An “in process” design review of the Cask Storage System is in progress.
- Means were put in place for protecting the vertical cask transporter from the weather.
- A redesigned gauging tool to verify capsule dimensions and linearity for placement in the universal capsule sleeve was fabricated and delivered.
- Existing service plugs through the wall of G Cell from the Operations Gallery are in progress of being removed for dimensional verification for new replacement plugs.

RCRA PERMITTING ACTIVITIES and NEPA

- Ecology conducted a completeness determination associated with the WESF Part B permit application submitted on November 16, 2017, and transmitted the results of that determination to DOE-RL and CHPRC in letter 18-NWP-019, dated February 5, 2018. A completeness determination for the CSA Part B Permit Application was transmitted to DOE-RL and CHPRC in letter 18-NWP-026 dated February 13, 2018. Ecology concluded that the permit applications were incomplete; RL and CHPRC met with Ecology on 02/13/18 to obtain clarification on the additional information needed to support a RCRA permit decision.
- To satisfy the incomplete determination, two transmittals containing the requested information have been made from DOE-RL to Ecology. The first transmittal, 18-AMRP-0088, dated May 3, 2018, consisted of publicly-cleared information. The second transmittal, 18-AMRP-0103, dated May 24, 2018, consisted of “official use only” (OUO) engineering design media documentation.
- Ecology’s review of the information provided is pending.

**Waste Encapsulation and Storage Facility Project Managers Meeting (WESF)
2420 Stevens Center, CR-126
Richland, Washington**

October 25, 2018

ATTENDANCE LIST

Name	Organization	Phone Number
1. Sandy Shore	CHPRC	373-9709
2. Kathy Knox	Court reporter	946-5535
3. Jonathan Fuller	CHPRC	373-3309
4. Scott Davis	WSA-TPA	576-5787
5. Mitch Marriott	CHPRC	373-7351
6. Stephanie Sillef	Ecology	372-7929
7. Lillian Murphy	Ecology	372-7951
8. Glenn Konzak	DOE-RL	376-8399
9. Bob Long	" "	376-7754
10. David Watson	CHPRC	373-3250
11. Stephanie Tharner	CHPRC	373-1031
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**WASTE ENCAPSULATION AND STORAGE FACILITY
(WESF) PROJECT MANAGERS MEETING
2420 Stevens Center, CR-126
Richland, Washington**

**October 25, 2018
9:00 A. M. to 9:30 A. M.**

AGENDA

- I. The August 28, 2018 Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting (PMM) Minutes were submitted to the Administrative Record (AR).
- II. Operational Status
- III. Status of Previous Agreements and Commitments
- IV. New Agreements and Commitments
- V. Near Term Schedules and Ongoing Activities (Milestones, TSD Unit)
 - A. WESF Modifications (Permit updates for WESF changes)
 - B. Capsule Storage Area Permit Modification Request
 - C. TPA Change Package for M-92-00
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
- VII. General Discussion
- VIII. Actions
 - A. See Actions Table below
- IX. Documents for Submittal to the Administrative Record
- X. Next Project Managers Meeting

Actions Table

Waste Encapsulation and Storage Facility (WESF) Project Managers Meeting

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