

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes

at

Federal Building, Conference Room 554

Richland, Washington

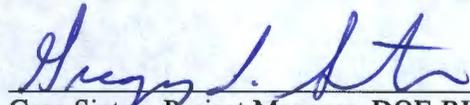
Meeting Held May 29, 2002

From 2:00 PM to 4:00 PM

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EDMC

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.



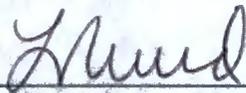
Greg Sinton, Project Manager, DOE-RL

Date: 6/18/02



Woody Russell, Project Manager, DOE-ORP

Date: 6/18/02



Laura Ruud, Project Manager, Washington State Department of Ecology

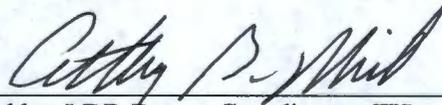
Date: 6/18/02

Contractor Concurrence



Richard Gurske, LDR Report Project Manager, FH

Date: _____



Anthony Miskho, LDR Report Coordinator, FH

Date: 6/18/02

Purpose: Discuss LDR Report related topics

The attached minutes are comprised of the following:

Attachment 1 - Meeting Agenda

Attachment 2 - Attendance List

Attachment 3 - Action Items

Attachment 4 - Workshop Schedule and Status

Attachment 1

**M-026 LDR Report Project Manager Meeting Minutes
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Meeting Held May 29, 2002
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Meeting Agenda

Agenda:

1. Status of CY 2001 LDR Report Review
2. Establish list of items to be discussed in “summer workshops” and scope of discussion on those items
(Mostly just confirm the list of items identified in item 1 of attachment 3 of the March 14 agreement is inclusive of all the issues we want to try to address right now)
3. Establish draft schedule for addressing summer workshop items (include ongoing report activities in schedule, e.g. CY2001 comment due date, response to comments date, next datacall date)
4. Establish proposed LDR PMM and workshop meeting schedules (i.e. standing meeting dates)
5. Next meeting (date and agenda)

Attachment 2

**M-026 LDR Report Project Manager Meeting Minutes
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Attendance List

<u>Name</u>	<u>Organization</u>
M. F. Jarvis	DOE-RL
A. G. Miskho	FH
E. J. Murphy-Fitch	FH
P. A. Powell	CHG
T. Gardner-Clayson	DOE-ORP
L. E. Ruud	Ecology
G. L. Sinton	DOE-RL
H. T. Tilden	PNNL
D. M. Yasek	BHI

Attachment 3

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Summary of Commitments

Action #	Responsible Party	Description	Date Closed
1	Ecology	Ecology to discuss dispute extension with Attorneys General office	1/9/2002
2	DOE	DOE to provide response to Ecology expectations	1/9/2002
3	DOE/Ecology	Discuss with respective legal counsels options for closing out the CY2000 LDR Report.	1/22/2002
4	DOE/Ecology	Small group to be formed and to finalize expectations	1/22/2002
5	DOE/Ecology	Small group to continue working on dispute resolution product	3/13/2002
6	DOE/Ecology	Set up next scheduled meeting sometime in May factoring the topics contained in Attachment 4 to March 2002 PMM	5/29/2002
7*	DOE	Provide answers to Ecology's questions from Ecology review of CY2001 LDR Report	
8*	Ecology	Ecology will provide comments on the CY2001 LDR report by June 14, 2002.	
9*	DOE/Ecology	Mechanism to provide data gap plans and or assessment reports to Ecology (Note 1)	

*New = action item assigned at this meeting

Note 1: Mechanism to transmit documents – The following proposal was developed at the May 29, 2002 meeting: Storage assessments/data gap plans will be provided in the unit-specific project manager meeting and the LDR project manager meeting after they have been completed. The storage assessment/data gap plan will be attached to the meeting minutes. The data gap plan needs to be signed by someone from either DOE or contractor to indicate completeness. The level of signature is at the discretion of the DOE or the contractor.

Attachment 4

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Workshop Schedule and Status

Workshop Topics List	Not yet scheduled for discussion	Date discussions to start	Status of discussions (not yet started/ongoing/completed)
<u>From March 14, 2001 Resolution of Dispute</u>			
Changes to TGDS/LSDS		July 2002	not yet started
Consolidation of requirements documents	X		not yet started
Tracking commitments contained in the LDR report		June 2002	not yet started
How to accomplish within year changes		June 2002	not yet started
How to accomplish year to year changes in LDR report		July 2002	not yet started
Revisit assessment schedule		July 2002	not yet started
Mechanism to transmit documents(e.g. datagap plan)		May 2002	ongoing
<u>From May 29, 2002 Project Manager Meeting</u>			
Reoccurrence requirements for storage assessments		June 2002	not yet started
Referencing specific milestones for milestone coverage	X		not yet started
Consistency/interface between WIDS and the PMWT	X		not yet started
Unknown characterization answer requirements	X		not yet started
PMWT as a catch all shield	X		not yet started
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report?	X		not yet started
How much detail needed on description of facilities included in the LSIDS.	X		not yet started

Distribution:

D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
J. B. Hebdon	DOE-RL	A5-58
R. M. Hiegel	DOE-RL	A6-38
A. P. Larsen	DOE-RL	A5-15
M. F. Jarvis	DOE-RL	A5-58
D. B. Jensen	FH	N1-24
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CHG	R1-51
E. J. Murphy-Fitch	FH	A1-14
P. A. Powell	CHG	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
C. R. Richins	DOE-RL	A6-52
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
R. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	P7-57
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).