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April 10, 1990

Meeting Minutes Transmittal/Approval

Unit Managers Meeting: 100-HR-1 and 100-HR-3 Operable Units

450 Hills Street, Room 47, Richland Washington

March 21, 1990

From/ Appvl. *James D. Goodenough* Date: 4/18/90
 James D. Goodenough, 100-HR-1 Unit Manager, DOE-RL (A6-95)

Appvl. *K. Michael Thompson* Date: 4/18/90
 K. Michael Thompson, 100-HR-3 Unit Manager, DOE-RL (A6-95)

Appvl.: *Charles S. Cline for Larry Goldstein* Date: 4/19/90
 Larry Goldstein, 100-HR-1, WA Department of Ecology

Appvl.: *Charles S. Cline* Date: 4/19/90
 Charles S. Cline, HR-3 Unit Manager, WA Department of Ecology

Appvl.: *Douglas R. Sherwood* Date: 4/19/90
 Douglas R. Sherwood, 100-HR-1, HR-3 Unit Manager, EPA (A7-70)

To: Donna Lacombe, PRC
 Ward Staubitz, USGS
 David Myers, SWEC/IT (A4-35)
 Jerry Chiaramonte, SWEC/IT (A4-35)
 Jack Waite, WHC (B2-35)
 Tom Wintczak, WHC (B2-15)
 Mel Adams, WHC (H4-55)
 Alan Krug, WHC (H4-55)
 Merl Lauterbach, WHC (H4-55)
 Fred Roeck, WHC (H4-55)
 Bill Price, WHC (S0-03)
 Diane Clark, DOE (A5-55)

cc. Ronald D. Izatt (A6-95)
 Director, DOE-RL, ERD
 Ronald E. Gerton (A6-80)
 Director, DOE-RL, WMD
 Roger D. Freeberg (A6-95)
 Chief, Rstr. Br., DOE-RL/ERD
 Steven H. Wisness
 Tri-Party Agreement, Proj Mgr
 Richard D. Wojtasek (B2-15)
 Prgm. Mgr. WHC

ADMINISTRATIVE RECORD (100-HR-1) [Care of Susan Wray, WHC (H4-51C)]
 ADMINISTRATIVE RECORD (100-HR-3) [Care of Susan Wray, WHC (H4-51C)]

Meeting Minutes are attached. Minutes are comprised of the following:
 Attachment #1 - Meeting Summary/Summary of Commitments and Agreements;
 Attachment #2 - Agenda for the Meeting;
 Attachment #3 - Attendance List;
 Attachment #4 - Commitments/Agreements Status List.



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Attachment #1

Meeting Summary and Summary of Commitments and Agreements
100-HR-1/100-HR-3 Operable Units Managers Meeting
450 Hills Street, Room 47
March 21, 1990

Meeting Summary/Summary of Commitments and Agreements

1. The programmatic comments on the 100-HR-3 work plan are scheduled for delivery by 3/28/90. Programmatic comments on the 100-HR-1 Work Plan were provided at this meeting.

Action # HR1.14: WHC will respond to programmatic comments following receipt of the 100-HR-3 comments. Action: A.D. Krug and F.V. Roeck.

2. The Data Management Plan for 100-HR-1 was revised to correspond to the format discussed in earlier Unit Managers Meetings. Ecology has not yet reviewed the revised HR-1 plan

Action # HR1.15: Discussions of the revised DMP will be conducted at the April Unit Managers Meeting. Action: DOE/EPA/Ecology by the April UM Meeting

3. Discussion was held concerning the schedules for HR-1, HR-3 and DR-1. It is WHC's desire to bring the schedules into parallel so that the revised strategy for addressing multiple source units within a groundwater unit can be applied.

Action # HR3.1: WHC will prepare a letter for DOE transmittal to Ecology that brings the HR-1, HR-3 and, DR-1 schedules into parallel, with a common start date. This action will allow the 60-day response clock to start with return of Ecology/EPA comments to the 100-DR-1 Work Plan. Concurrence by Ecology will implement the above action. Action: Merl Lauterbach, ASAP

4. In their technical comments to the HR-3 Work Plan, Ecology expressed a need to modify language concerning quality control and assurance of historic data. Specific changes to the work plan wording will be added to define a screening process that tests for representativeness of historic data.

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Attachment # 2

Unit Manager's Meeting Agenda
100-HR-1 OU
March 21, 1990
2:00 - 2:30 PM
450 Hills St./Rm 47

Status:

Action Items

Work Plan

Remedial Investigation

Schedule

Issues:

Other Topics:

Agreements and Commitments

Presenter - Alan Krug

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Unit Manager's Meeting Agenda
100-HR-3 OU
March 21, 1990
2:30 - 3:00 PM
450 Hills St./Rm 47

Status:

Action Items

Work Plan

Remedial Investigation

Schedule

Issues:

Other Topics:

Agreements and Commitments

Presenters - Fred Roeck

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Attachment #3

Attendance List
 100-HR-1/HR-3 Unit Managers Meeting
 March 21, 1990

Name	Organization	Responsibility	Phone
D. Sherwood	EPA	Unit Manager	509-376-9529
C.S. Cline	WDOE	Unit Manager, 100-HR-3	206-438-7556
L. Goldstein	Ecology	Unit Manager, 100-HR-1	206-438-7018
J.D. Goodenough	DOE-RL/ERD	Unit Manager, 100-HR-1	509-376-7087
R. Pressentin	DOE-RL/ERD	Administrative Assistant	509-376-5983
K.M. Thompson	DOE-RL/ERD	Unit Manager, 100-HR-3	509-376-6421
J.R. Chiaramonte	SWEC/IT	GSSC for DOE/RL	509-376-7829
D.A. Myers	SWEC/IT	GSSC for DOE/RL	509-376-0969
M.M. Gasser	SWEC	GSSC for DOE/RL	509-376-9830
W. Staubitz	USGS	EPA Consultant	206-593-6510
B. Drost	USGS	EPA Consultant	206-593-6510
J. Shuster	PRC	EPA Consultant	206-624-2692
J.M. Ayres	WHC		509-376-3918
R.E. Day	WHC		509-376-2499
A.D. Krug	WHC	RI Coordinator, 100-HR-1	509-376-5634
M.J. Lauterbach	WHC	Group Leader	509-376-5257
J. Patterson	WHC	Env. Restoration Programs	509-376-0568
R.W. Perusse	WHC	Env. QA	509-376-2179
F. Roeck	WHC	RI Coordinator, 100-HR-3	509-376-8819
W. Wright	GAI	Work Plan Author	206-883-0777
L. Ames	PNL	HR-3 Coordinator	509-376-2242

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Attachment #4

Commitments/Agreements Status List

100-HR-1/HR-3 Operable Units

March 21, 1990

Item No.	Action	Status
HR1.11	WHC is to use the available EPA collection of historical photos. WHC will direct Advanced Sciences, Inc. to review those files. Action: Alan Krug	Closed ASI, contractor to DOE-RL, reviewed the available EPA photos on 2/20/90.
1HR1.12	DOE/WHC are to research and report on progress toward developing a common schedule for the HR-1, HR-3 and DR-1 efforts. Action: K.M. Thompson, J.D. Goodenough and A. Krug	Open A common schedule is being pursued through the integration strategy. An appropriate schedule showing integration will be presented at the May UM Meeting.
1HR1.13	A letter will be written defining when comments on the 100-DR-1 Work Plan will be available from Ecology. Action Larry Goldstein by 3/6/90	Closed Letter provided by Ecology on 3/6/90.

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