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Final

Meeting Minutes Transmittal/Approval
300 Area Solvent Evaporator Closure Plan
Unit Managers Meeting
Westinghouse Hanford Company Office
Lacey, Washington

Meeting Held October 7, 1991

300 ASE Unit Managers' Approval

Sandra L. Trine Date: 11/12/91
Sandra L. Trine, RL, ERD Environmental Assessment Branch

Not Present Date: _____
Daniel L. Durcan, EPA Region 10, RCRA Program Manager

J. Witczak Date: 11/12/91
Joseph Witczak, Unit Manager, Washington State Department of Ecology

F.A. Ruck III Date: 11/12/91
F.A. Ruck III, Contractor Representative, WHC

PURPOSE: Discuss issues relating to the Closure Plan.

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Summary of Meeting Discussion and Commitments
- Attachment #2 - Agenda
- Attachment #3 - Attendance List
- Attachment #4 - Commitments/Agreements Status



Attachment #1

Summary of Discussion

300 Area Solvent Evaporator
Unit Manager's Meeting
Westinghouse Hanford Company Offices
Lacey, Washington

October 7, 1991

Discussion in this Unit Managers Meeting for the 300 Area Solvent Evaporator was limited to open Action Items. Status is as follows:

- 11:28:90:4 OPEN. WHC (Fred Ruck III) is to provide Ecology with a draft of this plan for Ecology's informal review. The target completion date is November 1991. WHC (Fred Ruck III) stated that this plan is still on schedule for November 1991.
- 4-23-91:1 OPEN. WHC (Fred Ruck III) stated that WHC can send a letter to Ecology giving the tentative startup date for 300 ASE. Ecology (Joe Witczak) would also like any additional information concerning 300 ASE to be supplied with the letter. WHC (Fred Ruck III) stated that WHC will also supply a schedule of activities concerning 300 ASE, as well as procedures which have been established, to Ecology.
- 8-22-91:1 CLOSED. RL (Sandy Trine) stated that if the public comment period is acceptable to Ecology, it would be acceptable to RL. Ecology (Joe Witczak) stated that Ecology may be able to review the public comment period by the end of November 1991.

ACTION ITEM: Ecology will make its review and recommendations concerning the public comment period. Action: Joe Witczak

The next Unit Managers Meeting will be held in Richland, Washington at a time and place to be announced.

Attachment #2

**300 Area Solvent Evaporator Closure Plan
Lacey, WA
October 7, 1991**

Agenda

- Review, Amend, Approve, and Distribute Prior Meeting Minutes
- Status Prior Action Items:
 - Open Date: Concrete Sample Preparation for Organics to RL and Ecology
- Status Submittal of Page Changes (Approval of Closure Plan)
- New Business

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Attachment #3

300 Area Solvent Evaporator Closure Plan
Lacey, Washington
October 7, 1991

Attendance List

<u>Name</u>	<u>Organization</u>	<u>Phone</u>
Rick Gonzalez	BEI	509-376-8211
Kathy Knox	CNES	509-376-5011
Fred Ruck III	WHC	509-376-9876
Sandra L. Trine	RL	509-376-6943
Joseph Witczak	Ecology	206-438-7557

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Attachment #4

300 Area Solvent Evaporator Closure Plan
Lacey, WA
October 7, 1991

Commitments/Agreements Status

<u>Action Items</u>	<u>Commitments/Agreement Status List</u>
11-28-90:4	<p>A Sampling and Analysis Plan Procedure will be developed to provide information for the pulverizing of concrete for laboratory analysis and the use of a thermal desorption unit. The procedure will not be part of the closure plan for 300 ASE. WHC is to provide Ecology with a draft of this plan for their informal review. The target completion date is November 1991. Action : Fred Ruck</p> <p>OPEN WHC (Fred Ruck III) is to provide Ecology with a draft of this plan for Ecology's informal review. The target completion date is November 1991. (10-7-91)</p>
4-23-91:1	<p>WHC/RL will send a letter to Ecology to confirm the operational date of the thermal desorption unit. Action: F. Ruck</p> <p>OPEN</p>
8-22-91:1	<p>RL will verify that a separate public comment period for 300 ASE closure plan is acceptable to RL. Action: S. Trine</p> <p>CLOSED RL (Sandy Trine) stated that if the public comment period is acceptable to Ecology, it would be acceptable to RL. Ecology (Joe Witczak) stated that Ecology may be able to review the public comment period by the end of November 1991.</p>
10-7-91:1	<p>Ecology will make its review and recommendations concerning the public comment period. Action: Joe Witczak</p> <p>OPEN</p>

Distribution:

J.D. Bauer	WHC	(B3-15)
L.A. Bracken	RL	(A6-95) (A5-19) <i>str</i>
L.C. Brown	WHC	(H4-51)
R.M. Carosino	RL	(A4-52)
G.D. Carpenter	WHC	(H4-15)
C.E. Clark	RL	(A5-19) A5-15
L.A. Huffman	RL	(A6-55)
S.B. Clifford	WHC	(H4-57)
W.T. Dixon	WHC	(B2-35)
G.T. Dukelow	WHC	(R2-97)
D.L. Duncan	EPA	(HW-074) (HW-106) <i>str</i>
C.J. Geier	WHC	(H4-57) (B2-19) <i>str</i>
J.D. Hoover	WHC	(H4-57)
R.D. Izatt	RL	(A6-95) (A5-17) <i>str</i>
<i>str</i> J.D. King S.J. Lijeh	SWEC	(A4-35)
R.J. Landon	WHC	(B2-19)
D.W. Lindsey	WHC	(R2-82)
H.E. McGuire	WHC	(B2-35)
R.D. Pierce	WHC	(R2-80)
L.L. Powers	WHC	(B2-35)
S.M. Price	WHC	(H4-57)
L.W. Roberts	WHC	(R2-80)
R.J. Roberts	WHC	(R2-97)
F.A. Ruck III	WHC	(H4-57)
<i>str</i> R.N. Krekel S.L. Trine R.A.	RL	(A5-19) (A5-15) <i>str</i>
T.B. Veneziano	WHC	(B2-35)
D.J. Watson	WHC	(X0-41)
E.A. Weakley	WHC	(L6-28)
S.A. Wiegman	WHC	(B2-19)
J. Witczak	Ecology	
T. Michalena	Ecology	
D. Brendel	CEES	
R.G. Gant	WHC	(L6-18)

ADMINISTRATIVE RECORD (300 Area Solvent Evaporator, T-3-1) [Care of Susan Wray, WHC (H4-22C)]

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