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**Meeting Minutes Transmittal - Approved**

**Unit Managers Meeting  
4843 ALKALI METAL STORAGE FACILITY  
2440 Stevens Center, Rm. 2200  
Richland, Washington**

**Meeting Held July 12, 1995  
From 1:00 pm to 2:00 pm**

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

*Ellen Mattlin* Date: 8/8/95  
Ellen M. Mattlin, Unit Manager, RL

Not present. Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

*Greta P. Davis* Date: 8/8/95  
Greta P. Davis, Unit Manager, Washington State Department of Ecology

**4843 Alkali Metals Storage Facility, WHC Concurrence**

*Fred A. Ruck III* Date: 8/8/95  
Fred A. Ruck III, Contractor Representative, WHC

*P. C. Miller* Date: 8/8/95  
P. C. Miller, Contractor Representative, WHC

Meeting Minutes are attached. The minutes are comprised of the following:  
Attachment 1 - Agenda  
Attachment 2 - Summary of Discussion and Commitments/Agreements  
Attachment 3 - Attendance List  
Attachment 4 - Action Items



**Attachment 1**

**Unit Managers Meeting  
4843 ALKALI METAL STORAGE FACILITY  
2440 Stevens Center, Rm. 2200  
Richland, Washington**

**Meeting Held July 12, 1995  
From 1:00 pm to 2:00 pm**

**Agenda**

1. Approval of Past UMM Minutes
2. Status Action Items
  - 4-14-94:1 Add information to the Administrative Record
3. Status Closure Activities
  - Status of Revising the Closure Plan
4. New Business
  - Alternate Analytical Method
5. Set Next Meeting Date

**Attachment 2**

**Unit Managers Meeting  
4843 ALKALI METAL STORAGE FACILITY  
2440 Stevens Center, Rm. 2440  
Richland, Washington**

**Meeting Held July 12, 1995  
From 1:00 pm to 2:00 pm**

**Summary of Discussion and Commitments/Agreements****1. Approval of Past UMM Minutes**

The May 16, 1995, Unit Managers Meeting minutes were approved and signed. There are no outstanding Unit Managers Meeting minutes. No Unit Managers Meeting was held during June of 1995.

**2. Status Action Items****- 4-14-93:1 Add information to the Administrative Record**

Closed. It was agreed that this action item would be closed. The topic will be discussed under closure activities as information is added to the Administrative Record.

**3. Status Closure Activities****- Status of Revising the Closure Plan**

WHC (ZC Knaus) reported that revision of the closure plan was progressing steadily and should be ready for a concurrent DOE and Westinghouse review in the next couple of weeks.

**4. New Business****- Alternate Analytical Method**

WHC (ML Myers and KJ Young) discussed Ion Chromatography, EPA Method 300.7 and its possible use as a quick turnaround method to analyze sweepings generated within the 4843 building. Ecology, DOE, and WHC agreed that this would be acceptable for 4843. All parties agreed that the sampling activities would occur at 9 a.m. on July 20, 1995. Hanford Site Background levels were agreed upon for action levels. The Hanford Site Background level for sodium is 1390 ppm; the level for lithium is 37 ppm. If it is determined that the sweepings are found to contain concentrations higher than the above-mentioned action levels, it will be managed as a dangerous waste. However, if the concentrations found in the sweepings are below action levels, the sweepings will no longer be considered dangerous waste.

**- Letter on Reduction of Weekly Inspections**

Ecology (GP Davis) stated that the letter on reduction of inspections letter had been received. She went on to say the letter was

acceptable and indicated that there would be no problem with reducing the frequency of inspections at 4843 AMSF. DOE and Westinghouse should expect to receive a reply to the letter in about a week.

**5. Set Next Meeting Date**

The next meeting has been set for August 8, 1995, from 1:00 pm to 2:00 pm, 2440 Stevens Center, Rm. 2519 in Richland, Washington.



**Attachment 4**

**Unit Managers Meeting  
4843 ALKALI METAL STORAGE FACILITY  
Ecology Office, Conference Room 8  
Kennewick, Washington**

**Meeting Held July 12, 1995  
From 1:00 pm to 2:00 pm**

**Action Items**

<u>Action Item #</u>		<u>Description</u>
04-14-93:1	CLOSED 7-12-95	Add the following to the Administrative Record: Field logbook(s); analytical results; PE's logbook; and the radiation survey results. (WHC: Z. C. Knaus)

## Distribution:

J. K. Bartz	GSSC	R3-82
F. T. Calapristi	WHC	B2-35
R. M. Carosino	RL	A4-52
D. H. Chapin	RL	N2-36
G. P. Davis	Ecology	B5-18
D. L. Duncan	EPA	HW-106 (Seattle)
A. D. Huckaby	Ecology	B5-18
Z. C. Knaus	WHC	H6-23
P. J. Mackey	WHC	B3-15
E. M. Mattlin	RL	A5-15
P. C. Miller	WHC	N2-04
S. M. Price	WHC	H6-23
F. A. Ruck III	WHC	H6-23
RCRA file/GHL	WHC	H6-23
Field File Custodian	WHC	H6-08

ADMINISTRATIVE RECORD: 4843 ALKALI METAL STORAGE FACILITY (S-4-1) [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste, Hanford Files,  
P.O. Box 47600, Olympia, Washington 98504-7600

Environmental Protection Agency Region 10, Seattle, Washington 98101,  
Record Center, Mail Stop HW-074

Please send comments on distribution list to Zachery C. Knaus (H6-23),  
(509) 372-1597.