

**Meeting Minutes**  
**December 19, 2000**  
**Inter-Agency Management Integration Team (IAMIT)**

Approval: Michael A. Wilson  
 Michael A. Wilson (B5-18)  
 Ecology IAMIT Representative

Date: 8/28/01

Approval: Joel Haddon for W.B.  
 William W. (Wade) Ballard (A5-12)  
 RL IAMIT Representative

Date: 8/28/01

Approval: Douglas R. Sherwood  
 Douglas R. Sherwood (B5-01)  
 Chairperson  
 EPA IAMIT Representative

Date: 8/28/01

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Minutes Prepared by:

Approval: Eileen Murphy-Fitch  
 Eileen Murphy-Fitch (A1-14)  
 Fluor Hanford, Inc.

Date: 8/27/01

|                     |         |        |                              |             |                 |
|---------------------|---------|--------|------------------------------|-------------|-----------------|
| Ballard, W. W.      | RL      | A5-12* | Piippo, R. E.                | FH          | A1-14*          |
| Bilson, H. E.       | RL      | H0-12  | Power, M.                    | Ecology     | B5-18           |
| Blazek, M.          | ODOE*   |        | Powers, L. L.                | FH          | G1-37           |
| Boston, H. L.       | ORP     | H6-60  | Rasmussen, J. E.             | ORP         | H6-60           |
| Clark, C. E.        | RL      | A5-15  | Riess, M. J.                 | CHG         | A1-14*          |
| Cusack, L.          | Ecology | B5-18* | Richards, J.                 | CTUIR       |                 |
| Dagan, E. B.        | RL      | A5-15  | Rodriguez, H. M.             | RL/ORP      | A5-15*          |
| Faulk, D. A.        | EPA     | B5-01  | Schlender, M. W.             | DOE         | A7-50           |
| Hales, J. E.        | FH      | A1-14  | Sherwood, D. R.              | EPA         | B5-01*          |
| Henry, G.           | ODOE    |        | Skinnarland, E. R.           | Ecology     | B5-18*          |
| Hertzfel, J. S.     | FH      | A1-14* | Sobczyk, S.                  | NezPerce    |                 |
| Iwatate, D. F.      | FH      | A1-14* | Stanley, R.                  | Ecology     | Lacey*          |
| Jim, R.             | Yakama* |        | Wilson, M. A.                | Ecology     | B5-18*          |
| Logan, T. E.        | BHI     | H0-09  | Wisness, S. H.               | RL          | A5-58           |
| Marvin, M. K.       | RL      | A7-75  | Yerxa, J. K.                 | RL          | A-15            |
| McClure, G. M.      | RL      | A7-75  | <b>Administrative Record</b> | <b>EDMC</b> | <b>H6-08*</b>   |
| Morrison, R. D.     | FH      | A1-14* | * w/Attachments              | File:       | IAMIT_12_00.doc |
| Murphy-Fitch, E. J. | FH      | A1-14* |                              |             |                 |

# **INTER-AGENCY MANAGEMENT INTEGRATION TEAM (IAMIT)**

## **December 19, 2000**

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### **APPROVE CY 2001 IAMIT/MILESTONE REVIEW MEETING SCHEDULE (W. BALLARD, M. WILSON, D. SHERWOOD)**

The proposed CY 2001 IAMIT/Milestone Review Schedule was approved.

### **M-45-98-03 GROUNDWATER VADOSE ZONE CHANGE REQUEST (M. WILSON, R. STANLEY, D. SHERWOOD)**

The change request was not ready for discussion.

### **REGULATORY AND ENVIRONMENTAL ISSUES MANAGEMENT LIST (REIML) STATUS (H. RODRIGUEZ, M. WILSON, D. SHERWOOD)**

The draft REIML was discussed. DOE believes that the REIML would be an interagency management tool used to keep high-level regulatory issues visible and provide a forum to resolve the issue through consensus/agreement. Process, resources, and resolution/disposition concerns were discussed – i.e., not all REIML issues need white papers explaining the issue; the REIML should not be “worked” at the IAMIT meeting; resolution of many of these issues cannot be achieved at the IAMIT level and will require Senior Executive Committee; etc. H. Rodriguez has been assigned to track resolution/disposition of REIML items.

### **COMMUNITY RELATIONS PLAN UPDATE (D. SHERWOOD, W. BALLARD, M. WILSON)**

DOE stated that there is a need to complete a major revision of the Community Relation Plan (CRP). The effort would commence on April 1, 2001, and is scheduled to complete by December 31, 2001. The activity will be intensive and require a significant amount of time so RL proposed that any workshops be delayed until after the budget briefings are complete (around April 2001). Prior to April 1, 2001, DOE will incorporate changes for the discontinuity pieces that EPA identified. An announcement will be made to the stakeholders that the plan update will be initiated, how extensive the changes will be, what will be required of the stakeholders, how we will deal with openness issues, leadership of the HAB, etc. EPA requested a discussion on the Openness Workshops be added as an agenda item for the January 23, 2001, IAMIT.

**AGENDA  
INTER AGENCY MANAGEMENT INTEGRATION TEAM (IAMIT)  
MEETING**

**December 19, 2000  
1:00 PM – 1:45 PM**

**EPA CONFERENCE ROOM  
712 SWIFT BLVD., SUITE 5**

**CHAIRPERSON: D. R. Sherwood**

**1:00 pm APPROVE CY 2001 IAMIT/MILESTONE REVIEW MEETING SCHEDULE  
(W. Ballard, M. Wilson, D. Sherwood)**

**1:05 pm M-45-98-03 GROUND WATER/ VADOSE ZONE CHANGE REQUEST  
(M. Wilson, R. Stanley, D. Sherwood)**

**1:15 pm ENVIRONMENTAL ISSUES MANAGEMENT LIST STATUS DISCUSSION  
(H. Rodriguez, M. Wilson, D. Sherwood)**

**1:25 pm COMMUNITY RELATIONS PLAN UPDATE  
(D. Sherwood, W. Ballard, M. Wilson)**

**1:45 pm ADJOURN**



**DRAFT**  
**NOT YET APPROVED BY IAMIT**

**Calendar Year 2001 Tri-Party Agreement (TPA) Milestone Review and IAMIT Meeting Schedule**

The following CY 2001 TPA meeting schedule has been reviewed and approved by the DOE, EPA and Ecology Inter Agency Management Integration Team (IAMIT) representatives. The IAMIT and TPA Milestone Reviews are scheduled for the same day.

| <u>Date</u>                     | <u>Milestones</u>  | <u>IAMIT Chairperson</u> |
|---------------------------------|--|--------------------------|
| January 23, 2001<br>(Tuesday)   | M-34, 20 SNF/RCRA/FT<br>M-83, 89, 92   | W. W. Ballard            |
| February 27, 2001<br>(Tuesday)  | M-40, 43, 44, 45, 46, 47 ORP<br>M-50, 51, 61, 62, 90<br>Consent Decree CT-99-5076-EFS<br>DST Integrity Assessments | M. A. Wilson             |
| March 27, 2001<br>(Tuesday)     | M-13, 15, 16, 24, 93 ER/WM<br>M-19, 26-01, 26-05, 91   | D. R. Sherwood           |
| April 24, 2001<br>(Tuesday)     | M-34, 20 SNF/RCRA/FT<br>M-83, 89, 92   | W. W. Ballard            |
| May 22, 2001<br>(Tuesday)       | M-40, 43, 44, 45, 46, 47 ORP<br>M-50, 51, 61, 62, 90<br>Consent Decree CT-99-5076-EFS<br>DST Integrity Assessments | M. A. Wilson             |
| June 26, 2001<br>(Tuesday)      | M-13, 15, 16, 24, 93 ER/WM<br>M-19, 26-01, M-26-05, 91   | D. R. Sherwood           |
| July 24, 2001<br>(Tuesday)      | M-34, 20 SNF/RCRA/FT<br>M-83, 89, 92   | W. W. Ballard            |
| August 28, 2001<br>(Tuesday)    | M-40, 43, 44, 45, 46, 47 ORP<br>M-50, 51, 61, 62, 90<br>Consent Decree CT-99-5076-EFS<br>DST Integrity Assessments | M. A. Wilson             |
| September 25, 2001<br>(Tuesday) | M-13, 15, 16, 24, 93 ER/WM<br>M-19, 26-01, M-26-05, 91   | D. R. Sherwood           |
| October 23, 2001<br>(Tuesday)   | M-34, 20 SNF/RCRA/FT<br>M-83, 89, 92   | W. W. Ballard            |
| November 27, 2001<br>(Tuesday)  | M-40, 43, 44, 45, 46, 47 ORP<br>M-50, 51, 61, 62, 90<br>Consent Decree CT-99-5076-EFS<br>DST Integrity Assessments | M. A. Wilson             |
| December 18, 2001<br>(Tuesday)  | M-13, 15, 16, 24, 93 ER/WM<br>M-19, 26-01, 91  | D. R. Sherwood           |

# REGULATORY ENVIRONMENTAL ISSUES MANAGEMENT LIST

## - IAMIT DISCUSSION—DECEMBER 19, 2000

### The Background

At the September 2000 Interagency Management Integration Team (IAMIT) Meeting, DOE shared with Ecology and EPA, a Regulatory and Environmental Issues Management List (REIML) example, suggesting that progress toward issue resolution might be improved through the use of such a tool. Ecology and EPA agreed to develop their own list of issues, which they shared at the November meeting. All parties agreed that the REIML should be a standing agenda item at future IAMIT meetings.

Provided below is a suggested approach for implementing use of the REIML and establishing a process for issue resolution. Ecology's and EPA's comments, suggestions and other thoughts and ideas are encouraged, keeping in mind the objective of making the REIML a useful interagency management tool.

### The "Proposed" REIML Objective

The REIML or "List" is an interagency management tool used to keep high-level regulatory issues visible for the purpose of prompting constructive discussion that can/will bridge agency differences and bring about issue resolution through consensus or agreement.

### The "Proposed" REIML Process

There must be a written basis for additions and deletions to the List. White papers should be used to identify and communicate the issues, and document the final disposition of the resolution effort. The white paper issue description need not be more than a paragraph in length (so long as the issue is communicated in an understandable manner), but will vary depending upon the history and complexity of the issue. Other information that should be captured in the white paper includes the identification of impacted projects, required decisions, planning assumptions, impacts, status, recommendations, accountability, and final disposition. An annotated REIML "white paper" outline is also attached.

The issue originator should "own" the white paper and be responsible for its maintenance and timely distribution. White papers should be updated to reflect discussions during the month and/or agreements from the monthly IAMIT meetings. White papers not updated within a 90-day period, should be reviewed to ensure that the issue statement and other related information remains valid. Preparation, and revision and review dates, should be entered for tracking purposes, at the bottom of the white paper.

A standard distribution should be established for white paper updates so that the REIML can also be updated and statused prior to the IAMIT meetings. The updated REIML should be distributed at the beginning of each meeting. Discussion should follow an agenda that is established at the previous month's meeting.

Additions to, and deletions from the List, should be decided by the IAMIT based on white paper input. Beyond these suggestions, the IAMIT should either dedicate the next meeting, or hold a separate REIML meeting, to jointly develop and agree on the mechanics and protocols for issue resolution. The REIML process should be a shared partnership that each of the parties can benefit from—recognizing that there must be some give and take and all parties may not benefit from, or necessarily agree with, each issue's resolution.

### The Definition of Success

The IAMIT should also define "success" and agree that if the resolution process or approach doesn't yield "success" as it's defined, that it's okay to change the process or approach until it works. Success will strengthen the partnership, foster enthusiasm and initiative, and further the objective of constructive discussion and issue resolution.

## REIML "WHITE PAPER" OUTLINE

**Issue Originator/Owner** . . . name of the person raising the issue.

**Issue Title** . . . just the title.

**Issue Summary** . . . a paragraph to a page, depending on the history and/or complexity of the issue. As a rule, someone not necessarily familiar with the issue should be able to understand why it is an issue after reading the summary.

**Impacted Projects** . . . can be one or more of Environmental Restoration (ER), Groundwater/Vadose Zone (GW/VZ), Nuclear Material Stabilization (NMS), River Corridor Project (RCP), River Protection Project (RPP), Spent Nuclear Fuel (SNF), or Waste Management (WM).

**Required Decisions** . . . a concise description of the action(s) required to resolve the issue. Can be multiple actions per issue.

**Planning Assumptions** . . . each issue has one or more. Concisely describe the assumptions upon which the decision or its outcome will be based.

**Impacts** . . . what can go wrong. Briefly describe the consequences of the decision being different from the planning assumption and/or, of the decision not being made.

**Status** . . . brief statement of accomplishments, progress and/or problems, accompanied by a "stop light" assignment, i.e., green, yellow or red, as an indicator of issue condition.

**Recommendations** . . . what are the recommended actions needed to arrive at a decision, or in some cases, what is the recommended decision. The recommendations can be all encompassing, interim, or stepwise actions needed to accomplish an end.

**Other Information** . . . optional, but can be used to relate or link this issue to others, or capture information not listed elsewhere.

**Responsibility** . . . the person(s) responsible for the actions and/or tasks associated with the issue must be identified.

**Final Disposition** . . . a brief description or explanation of how and when the issue was or was not resolved. This wraps up the time and energy already expended and documents the results of the effort.

**Date Prepared** \_\_\_\_\_

**Date Reviewed or Revised** \_\_\_\_\_

## REGULATOR LIST OF ISSUES FROM THE 11/14/00 IAMIT MEETING

| Original Issue No. | Top 10 | ISSUE TITLE  | Impacted Project(s)* |
|--------------------|--------|--|----------------------|
| 1                  |        | Second Consent Decree—In dispute/discussion                              | ORP                  |
| 2                  |        | Tank Waste Final Determination—In dispute/discussion                     | ORP                  |
| 3                  |        | LDR and USDOE Appeal—In dispute/discussion                               | ER,ORP,WM            |
| 4                  |        | DST Order/Penalty—In dispute/discussion                                  | ORP                  |
| 5                  |        | Accountability in RL Actions and Milestones—In discussion                | RL                   |
| 6                  |        | TPA Adjustment for Done in a Decade—In discussion                        | RL                   |
| 7                  |        | Sitewide Permit Corrective Action and USDOE Appeal—In dispute/discussion | RL,ORP               |
| 8                  |        | Revision of Quality Assurance Document Requirements in TPA               | RL                   |
| 9                  |        | M-24 RCRA Wells  | ER,GW/VZ, ORP,WM     |
| 10                 |        | Interstate Waste Transfers   | ORP,WM               |
| 11                 |        | T-Plant Permitting   | SNF,WM               |
| 12                 |        | Sitewide Permit  | ER,ORP,WM            |
| 13                 |        | Inadequate Project Management Plans for MW, LLMW and TRU                 | ER,ORP,WM            |
| 14                 |        | OWVP Report  | ORP                  |
| 15                 |        | WAC 173-303-640(3)(g) Variance for Other Than Pipe-In-Pipe Construction  | ORP,WM               |
| 16                 |        | PCBs in DST Waste  | ORP,WM               |
| 17                 |        | DST Permitting Submission Schedule                                       | ORP                  |
| 18                 |        | Technetium 99 in C Farm Groundwater                                      | GW/VZ,ORP            |
| 19                 |        | Complete Tank Farms Upgrade, re M-43-00 Milestones                       | ORP                  |
| 20                 |        | Corrective Measures Per 241-SY Tank Farm NOC                             | ORP                  |
| 21                 |        | Use of 241-SY-101 for Backup Waste Retrieval                             | ORP,WM               |
| 22                 |        | Regulatory DQO Implementation Not Timely                                 | ORP,WM               |
| 23                 |        | ILAW and IHLW Milestones Are Not Being Worked                            | ORP,WM               |
| 24                 |        | DW and Air Permits for Vitrification Plant Delayed                       | ORP                  |
| 25                 |        | ILAW and IHLW Permit Schedule Development Needed                         | ORP                  |
| 26                 |        | IDW/Purgewater Strategy Revisions Needed                                 | ER,ORP,WM            |
| 27                 |        | UP Pump & Treat System Not Meeting ROs                                   | ER,GW/VZ             |
| 28                 |        | Ecological Characterization in 200 Area (NRTC Recommendation)            | ER                   |
| 29                 |        | BC Pipelines   | ER                   |
| 30                 |        | Hexone Tanks   | WM                   |
| 31                 |        | Canyon Disposition Initiative (CDI)                                      | ER,CDI               |
| 32                 |        | 324/327 Buildings - Cell Waste Removal Needed                            | ER,RCP               |
| 33                 |        | Unirradiated Uranium - Milestones Needed                                 | ER,RCP               |
| 34                 |        | 300 Area Accelerated Cleanup - Decision Needed                           | ER,RCP, WM           |
| 35                 |        | PFP Waste Processing and Disposal  | NMS,WM               |
| 36                 |        | Chromium Pump & Treat Not Meeting RAOs                                   | ER                   |
| 37                 |        | Surveillance and Maintenance (S&M) Waste                                 | ER                   |
| 38                 |        | Institutional Controls Plan  | ER                   |
| 39                 |        | 200-ZP-1 Pump & Treat and Vapor Extraction                               | ER                   |
| 40                 |        | BP-5 and PO-1 Groundwater  | ER                   |

\* CDI = Canyon Disposition Initiative    ER = Environmental Restoration    GW/VZ = Groundwater/Vadose Zone  
 NMS = Nuclear Material Stabilization    ORP = Office of River Protection    RCP = River Corridor Project  
 RL = DOE Richland Operations Office    WM = Waste Management