

START

Meeting Minutes Transmittal

**PNNL NON-OPERATIONAL UNITS
Project Managers Meeting
337 Building, Galcier Peak, 1st Floor North
Richland, Washington**

**December 10, 1996
2:30 p.m. to 3:00 p.m.**



The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers Meeting.

Mary F. Jarvis Date: 1-9-97
Mary F. Jarvis, Project Manager, RL

Jeanne J. Wallace Date: 1/9/97
Jeanne J. Wallace, Project Manager, Washington State Department of Ecology

PNNL Non-Operational Units, PNNL Concurrence

David B. Crossley Date: 1-9-97
David B. Crossley, Contractor Representative, PNNL

Purpose: Discuss Closure Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List

ATTACHMENT 2

PNNL NON-OPERATIONAL UNITS
Project Managers Meeting
337 Building, Glacier Peak, 1st Floor North
Richland, Washington

December 10, 1996
1:30 p.m. to 2:00 p.m.

SUMMARY OF DISCUSSION AND COMMITMENTS/AGREEMENTS

1. Approval of Past Meeting Minutes

The November 4, 1996 Project Manager Meeting (PMM) minutes were approved.

2. Status of Procedural Closure Package for Biological Treatment Test Facilities

R. Effland (Ecology) stated that he will be sending a cc:Mail to DOE-RL and PNNL requesting that the Part A Form 3 is stamped "closed" on the front. A letter has already been transmitted from Ecology to DOE-RL and PNNL requesting procedural closure. T. McKarns (DOE-RL) took an action for E. Mattlin (DOE-RL) to follow up and contact Ecology if any further action needs to be taken.

3. Status of Procedural Closure of 332 Storage Facility

G. Davis (Ecology) stated that a letter was transmitted to DOE-RL stating Ecology's intention to proceed with procedural closure and initiate the public comment period. J. Wallace (Ecology) inquired about the schedule for the public comment period and the funding available. D. Crossley (PNNL) noted that past procedural closures required minimal activity for PNNL, and if there are requests for additional information from PNNL, etc., the issue of funding would be addressed at that time. At this time, the only remaining activity for PNNL will be to respond to Ecology's direction to stamp "closed" on the Part A Form 3 and submit it to the Administrative Record.

4. 324/327 Facilities Transfer

M. Jarvis (DOE-RL) stated that all of the environmental issues associated with the 324/237 Facilities formally transferred to DOE-RL's Assistant Manager for Facilities Transition (AMF) organization. J. Wallace (Ecology) inquired about the various contractor's and their areas of responsibility in an effort to clarify points of contact. T. McKarns (DOE-RL) explained that any environmental issues are to be

Attachment 1

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Agenda

1. Approval of Past Project Managers Meeting Minutes (Ecology/DOE-RL/PNNL) (J. McAtee)
2. Status of Procedural Closure Package for Biological Treatment Test Facilities (Ecology) (R. Effland)
3. Status of Procedural Closure of 332 Storage Facility (Ecology/DOE-RL/PNNL) (G. Davis/H. Tilden)
4. 324/327 Facilities Transfer (PNNL) (M. Jarvis)
5. Status of Action Items (Ecology/DOE-RL/PNNL) (E. Mattlin)
 - 09-05-96:2 Notify J. Wallace (Ecology) in writing if the decision is made not to recertify.
ACTION: E. Mattlin (DOE-RL)
 - 11-04-96:1 Provide DOE-RL/PNNL a letter for the Biological Treatment Test Facility procedural closure, including a stamped "closed" on the document.
ACTION: R. Effland (Ecology)
6. General Discussion (Ecology/DOE-RL/PNNL)
 - Future Non-Operational Units Project Managers Meeting.
(M. Jarvis)
7. New Action Items
8. Next Project Managers Meeting (Ecology/DOE-RL/PNNL)
 - Next Meeting
January 9, 1997
337 Building, Mt. Rainier Room, 3rd Floor North
Richland, Washington
 - Proposed Topics may be Submitted to J. D. McAtee.

submitted to the environmental compliance group in Fluor Daniel before they are submitted to DOE-RL. M. Jarvis added that all of the subcontractors to Fluor Daniel report to Fluor Daniel as the integrating contractor, and then Fluor Daniel submits the information to DOE-RL. T. McKarns requested that when Ecology submits information to Fluor Daniel or its subcontractors, that DOE-RL also be notified in an effort to maintain the current level of activity.

H. Tilden (PNNL) reiterated that procedural closure of the 324 Sodium Pilot Plant is proceeding, and there is no intent to transfer the Part A Form 3.

5. Status of Action Items

09-05-96:2 Notify J. Wallace (Ecology) in writing if the decision is made not to recertify.
ACTION: E. Mattlin (DOE-RL)
DOE-RL sent a letter on 11-1-96, notifying Ecology of DOE-RL/PNNL's intent not to recertify the 324 facility for procedural closure. A letter was sent notifying Ecology of DOE-RL/PNNL's intent not to recertify the 332 facility. This action item was closed.

11-04-96:1 Provide DOE-RL/PNNL a letter for the Biological Treatment Test Facility procedural closure, including a stamped "closed" on the document.
ACTION: R. Effland (Ecology)
This action item was closed today, 12-10-96 (refer to discussion under item 2).

6. General Discussion

Ecology, DOE-RL and PNNL agreed that the Non-Operational Units PMM will no longer be held, due to the procedural closure of the Biological Treatment Facility, the pending procedural closure of the 332 Storage Facility, and the transfer of the 324/327 Facilities to AMF. However, the one action item generated during the meeting will be dispositioned and minutes will be approved during the January 9, 1997 PMM.

7. New Action Items

12-10-96:1 Follow up on the Biological Treatment Test Facilities procedural closure and determine if further action needs to be taken.
ACTION: E. Mattlin (DOE-RL)

8. Next Project Managers Meeting

- Ecology/DOE-RL/PNNL agreed that no further PMMs need to be scheduled, and disposition of the action item and the minutes from this meeting will be handled in the 300 Area PMM on January 9, 1997, in Richland, Washington.
- Proposed topics may be submitted to J. D. McAtee (PNNL) 372-3605.

Attachment 3

PNNL NON-OPERATIONAL UNITS
 Project Managers Meeting
 337 Building, Glacier Peak, 1st Floor North
 Richland, Washington

December 10, 1996
 1:30 p.m. to 2:00 p.m.

Attendance List

Name	Organization	Phone Number
G.P. Davis	Ecology	736-3025
Jeanne Wallace	Ecology	736-3019
Harold Tilden	PNNL	376-0499
RONNIE EFFLAND	Ecology	736-3008
MIKE McCoy	PNNL	376-1483
Tony McKARDS	DOE-EAP	376-8981
Jim Fulton	PNNL	375-2557
Hugh Harris	DOE-RL BUD	372-4028
Clint Stuart	Ecology	736-3010
Stephanie Jones	Darment + Moore	946-4833
Brian J. Day	PNNL	376-3835
Kathy Knox	Knox Court Reporting	946-5535
David B. Crossley	PNNL	373-3639
Mary Jarvis	DOE-STO	372-4054
Jaralyn McAtu	PNNL	372-3205

Distribution:

M. A. Barnard	RL	K8-50
M. Ciminera	GSCC	B1-42
D. B. Crossley	PNNL	P7-79
B. J. Day	PNNL	P7-28
R. M. Effland	Ecology	B5-18
M. F. Jarvis	RL	K8-50
D. C. Langstaff	RL	K8-50
E. M. Mattlin	RL	A5-15
M. W. McCoy	PNNL	P7-79
J. J. Wallace	Ecology	B5-18
P. J. Weaver	PNNL	P7-35
RCRA Files/JM	WHC	H6-23

ADMINISTRATIVE RECORD (Two Copies): PNNL Non-Operational Units, T-X-1, T-X-2, and T-X-3 [Care of EDMC, WHC (H6-08)]

Washington State Department of Ecology Nuclear and Mixed Waste Hanford Files, P.O. Box 47600, Olympia, Washington 98504-7600

Please send comments on distribution list to J. D. McAtee (P7-79)