

Lifecycle Report Project Managers Meeting
February 28, 2011
Federal Building/PACE, Richland, WA
Meeting Minutes Transmittal

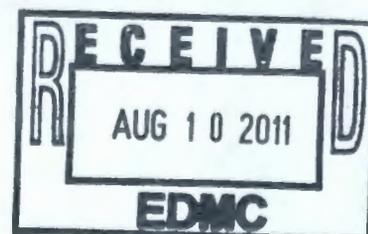
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Distribution:

K.L. Flynn	DOE-RL	A2-15
J.A. Frey	DOE-RL	A5-13
S.M. Ortiz	DOE-RL	N3-20
J.C. Peschong	DOE-RL	A5-16
S.L. Charboneau	DOE-ORP	H6-60
J.A. Diediker	DOE-ORP	H6-60
P.K. McCann	DOE-ORP	H6-60
M.J. Brown	Ecology	H0-57
J.B. Price	Ecology	H0-57
E.R. Skinnarland	Ecology	H0-57
D.R. Einan	EPA	B1-46
D.A. Faulk	EPA	B1-46
D.H. Butler	MSA	A3-07
S.M. Braswell	MSA	H1-20
T.W. Noland	MSA	H7-28
R.E. Piippo	MSA	H7-28

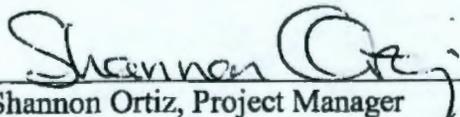
ADMINISTRATIVE RECORD – Heather Childers: H6-08

Please send comments on Meeting Minutes to Shannon Ortiz (shannon.ortiz@rl.doe.gov)



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The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the February 28, 2011, Lifecycle Report Project Managers Meeting.



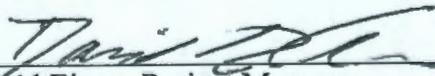
Shannon Ortiz, Project Manager
U.S. Department of Energy, Richland Operations Office

4-18-2011
Date



Melinda Brown, Project Manager
Washington State Department of Ecology

04-18-2011
Date



David Einan, Project Manager
U.S. Environmental Protection Agency

18 Apr 2011
Date

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1.0 Administrative Items

The list of attendees for the February 28, 2011, Lifecycle Report Project Managers Meeting (PMM) is provided as Attachment A. Action items were discussed during the PMM and current status is summarized in Attachment B. No documents or other items were identified for entry in the Administrative Record.

Approval of Previous Meeting Minutes: Notes for the prior meeting on January 31, 2011 will be signed after Melinda Brown has a chance to complete her management review process.

Upcoming Meetings and Events:

- a) The 2011 Lifecycle Report is expected to be finalized in April 2011.
- b) The EPA, Ecology and Oregon will be provided with several copies of the report, as it undergoes the official concurrence process lead by DOE-RL.
- c) The next PMM will be April 18, 2011 at 2:00-4:30 pm in the PACE in the basement of the Federal Building. This meeting will also include a round table/walkthrough of the 2011 Lifecycle Report for interested EPA and Ecology staff.
- d) There is a placeholder for briefing(s) during HAB Committee meetings the week of May 12, 2011.
- e) The full HAB meets June 2-3, 2011 (Tri-Cities)
- f) Consult with Tribes (Jill Conrad from DOE-RL will assist)

Other Items: None

Attachments:

Attachment A – List of Attendees
Attachment B – Action Tracking List

2.0 Insights and background on the dispute process as detailed in the TPA M-036-01 milestone language

- a) DOE-RL will draft a dispute resolution process that complies with the milestone language and ensures that input from EPA and Ecology will be received and will have a clear process for managing disagreements.
- b) Points of agreement:
 - 1. Instead of issuing annual report revisions to reflect comments received from regulators and others, DOE will incorporate input received into the next annual report. This will keep progress moving forward on the next report.

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- a. Chapter 9 of the Report has Opportunities for Improvement where comments received on the prior year report that will impact the current year report can be recorded.
 - b. Section 1.8 of the Report has Changes from Previous Report to show how changes were made to the current year report; many will be due to comments received.
2. A date for receipt of comments will be set to enable timely incorporation. For the 2011 Report the date will be July 1, 2011, and for follow on reports the date will be May 1.
 3. The EPA, Ecology and DOE-RL will meet in mid July 2011, and in mid May in follow on years to review and disposition comments received.
 4. The three parties will work together to prepare an agreed upon list of cleanup actions and plausible alternatives (Tables A-2 through A-4 in the 2011 Lifecycle Report). This information will be updated and revised annually based on cleanup decision progress and input from EPA and Ecology.
 5. The three parties have agreed to conduct in-depth "deep dive" analysis on a subset of the future cleanup actions each year (Table A-5, Anticipated Schedule for Detailed Analysis of Cleanup Action Alternatives in the 2011 Lifecycle Report). The agreement focuses on timing of future regulatory decisions and reflects stakeholder and Tribal values and will be revised based on input received.

Relevant portions of the M-036-01 milestone language that affect comments, changes, and resolution to the Lifecycle Report are included below:

AFTER USDOE SUBMITS THE REPORT, THE USDOE WILL REVISE THE REPORT BASED UPON EPA AND ECOLOGY COMMENTS TO REFLECT A COMMON VISION OF THE SCOPE, SCHEDULE AND BUDGET FOR THE REMAINDER OF THE CLEANUP MISSION.

IF THE AGENCIES ARE UNABLE TO REACH RESOLUTION ON SPECIFIC ASPECTS OF THE SCOPE OF CLEANUP ACTIONS, THE REVISED DOCUMENT WILL PRESENT A RANGE OF POTENTIAL ACTIONS WITH THE ASSOCIATED SCHEDULE AND BUDGET, THEREBY COMPLETING THE MILESTONE.

DOE, EPA AND ECOLOGY SHALL ATTEMPT TO REACH AGREEMENT ON THE REPORT SO IT CAN SERVE AS AN AGREED UPON FOUNDATION FOR PREPARING BUDGET REQUESTS AND FOR INFORMATIONAL BRIEFINGS OF AFFECTED TRIBAL GOVERNMENTS AND HANFORD STAKEHOLDERS.

3.0 Public and regulatory review schedule and comment process to be used in the 2011 Lifecycle Report

EPA, Ecology and Oregon will be given a copy of the 2011 Final Lifecycle Report as it proceeds through the DOE signature/concurrence process before it is released into the public domain.

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DOE will provide a walkthrough of the report in the PACE for Ecology and EPA on April 18, 2011. Oregon will be invited to attend the walkthrough. The document will be released to the public around April 22, 2011 and made available online.

DOE will officially transmit the 2011 Lifecycle Report to EPA and Ecology around mid April to demonstrate compliance with TPA milestone M-036-01A. The TPA document release process will be followed (i.e., reading rooms, etc.).

Comments on how to improve the 2011 Report need to be received by July 1, 2011 in order to be considered for the 2012 Report due to the production schedule for that report.

A TPA agency Fact Sheet will be prepared to support release of the document. The Fact Sheet will explain when and how the public can provide comments on the report.

All comments need to be submitted in writing for record purposes. The comment period will conclude July 1, 2011 for the 2011 Report. The TPA Agencies will disposition the comments received in mid July 2011, and the 2012 Lifecycle Report will reflect the comments received and the changes that have been made.

4.0 Proposed clean-up actions for alternative analysis cost estimation in the 2012 Lifecycle Report

The 2012 Lifecycle Report alternatives analysis was initially planned to address reasonable upper bound cleanup actions for the Central Plateau Outer Area (200-OA-1, 200-CW-3 and 200-CW-1), 200-IS-1, 200-EA-1, and 200-WA-1 Operable Units (OUs). DOE plans to postpone analysis of the Outer Area and 200-IS-1 OUs to future reports. The decision documents for the Outer Area OUs have a TPA milestone compliance date of April 30, 2012, only several months after submittal of the 2012 Lifecycle Report. This close timing of different alternatives may be confusing, so reviewing if the Outer Area should be analyzed in future reports is preferred. The TPA Agencies have not agreed on the waste sites to be included in the 200-IS-1 OU so it makes sense to postpone this analysis until there is agreement.

The 200-EA-1 and 200-WA-1 OUs will be analyzed in the 2012 Lifecycle Report. The range of plausible alternatives for these OUs was discussed by the TPA Agencies in workshops last year. DOE will meet with EPA and Ecology in March/April 2011 to identify the reasonable upper bound cleanup action and technical considerations to be used in the analyses for these OUs.

In addition, DOE plans to incorporate alternatives developed for the Tank Waste Strategy Initiative for ORP into the 2012 Lifecycle Report alternatives analysis.

5.0 Action Items

See Attachment B

6.0 Agreements

There were no major agreements established.

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ATTACHMENT A – LIST OF ATTENDEES

**M-36 Lifecycle Report
 Project Manager Meeting
 February 28, 2011**

Attendance Record

PRINTED NAME	ORGANIZATION
Miranda Rittenberg	MSA - PFM
DM Butler	PFM MSA
Sharon Braswell	MSA EXTERNAL AFFAIRS
Dave Finon	ERA
Terry Nolan	MSA-TPA
Reed Kaldor	MSA TP&E
KEN MOYER	MSA - PFM
Melinda J Brown	Eng Mgr
Pamela McCann	DOE/ORP
Shannon Ortiz	DOE-RL
Tim Santo	MSA - PFM
Paula Call	DOE-RL
STACY CHARBONNEAU	DOE/ORP

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ATTACHMENT B – ACTION TRACKING LIST

This Action Tracking List was last updated at the February 28, 2011 M-36 PMM.

Action No.	Actionee	Action Description	Date Opened	Date Closed	Status Notes
11-01	S. Ortiz	Develop a draft process for incorporating comments received on the 2011 Lifecycle Report.	1/31/2011		
11-02	S. Ortiz	Provide an advance copy of the 2011 Lifecycle Report for EPA and Ecology review while DOE completes internal final release/signature process (expected to be mid to late April 2011).	1/31/2011		
11-03	S. Ortiz	Schedule and conduct a roundtable meeting for interested EPA and Ecology staff to walk through the Lifecycle Report; provide a review primer.	1/31/2011		
11-04	S. Ortiz	Prepare a draft dispute resolution process and flow sheet	2/28/2011		
11-05	S. Ortiz	Meet with EPA and Ecology to identify the reasonable upper bound cleanup action and technical considerations to be used in the alternatives analyses for the 2012 Lifecycle Report (DOE-RL).	2/28/2011		