

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
January 15, 2004
3:30 p.m. – 4:30 p.m.
Meeting Minutes Transmittal

0061354

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

S. L. Charboneau
S. L. Charboneau, PFP Project Manager, DOE-RL

Date: 2/12/04

F. W. Bond
F. W. Bond, Project Manager,
Washington State Department of Ecology

Date: 2/12/04

PFP, FH Concurrence:

A. M. Hopkins
A. M. Hopkins, Contractor Representative, FH

Date: 2/12/04

Purpose: Project Managers Meeting

- Attachment 1: Agenda, Action Tracking List and Summary of Discussions
- Attachment 2: Presentation Materials
- Attachment 3: Attendee List

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Attachment 1: Agenda, Action Tracking List and Summary of Discussions

1.0 Administrative Issues

- 1.1 Note. This meeting was originally scheduled for Jan. 8, 2004, but was rescheduled due to weather.
- 1.2 Meeting Minutes from December 11, 2003 PFP PMM were approved.
- 1.3 Action Tracking List was reviewed. Item #1 to be removed. One new action, #4, was assigned to Ecology.
- 1.4 Chemical Hazard Mitigation Project. Andrea Hopkins.
PRF chemical feed lines will be drained to their intended destination points, the gloveboxes. The draining of the chemicals in question does not represent an issue under the AOP. The drained material will be considered in process until removed as part of the deactivation activity for the PRF glove box.
- 1.5 The parties agree that the 90 day clock on legacy hold-up and similar items begins after non-destructive analysis confirms the disposition path, i.e., waste vs. material.

2.0 PFP Project Item Status. Stacy Charboneau provided status.

- PFP is re-baselining based on re-inventory and re-sequencing of D&D work. FH will provide draft BCR to DOE/RL on 3/1/04. PFP will still meet the TPA M/S and DNFSB commitments. PFP is still on target for attaining slab-on-grade in 2009.
- Storage of SNM is still being evaluated to identify further efficiencies.
- The consolidation memo and ROD are due in February, 2004.
- Shipment adjustments and consolidations are progressing; shipment of 22 items to LLNL is being planned.

3.0 Milestone Status

- **M83-30 SUBMIT TO ECOLOGY A CLOSURE PLAN AS A PRIMARY DOCUMENT FOR THE 241-Z WASTE TREATMENT FACILITY (TSD UNIT) AND GLOVEBOX HA-20MB DUE 7/31/03.**

- ✓ **Status: COMPLETED** (Status comment resolution) Jerry Johnston. The process for issuing the closure plan for public comment is underway. Given the 30 day advance notification, the plans should go out for public comment in the early March time frame which will be followed by a 45 day public comment period. Additional details, including Closure Plan follow-on activities, are provided on handout included as Attachment 2, Item #1.

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
January 15, 2004
3:30 p.m. – 4:30 p.m.

Meeting Minutes Transmittal

- **M83-20** SUBMIT FACILITY TRANSITION END POINT CRITERIA DOCUMENT AS A PRIMARY DOCUMENT TO ECOLOGY PURSUANT TO AGREEMENT ACTION PLAN SECTION 8.5.3 **DUE 9/30/03.**
 - ✓ **Status: COMPLETED** (Status comment disposition). Comment disposition is nearly complete.

- **M83-12 –T01** SUBMIT PFP LEGACY PU HOLDUP REMOVAL PLAN TO ECOLOGY **DUE 12/31/03.**
 - ✓ **Status: COMPLETED.** Jim Lilly. On Schedule. Attachment 2, Item #3 contains additional details.

- **M83-13** COMPLETE REPACKAGING OF PFP RESIDUES AND SHIPMENT TO CENTRAL WASTE COMPLEX **DUE 4/30/04.**
 - ✓ **Status:** A. Hopkins. Ahead of Schedule. Change Request remains in review by DOE/RL Legal.

- **M83-31** DISCONTINUE WASTE DISCHARGES FROM 241-Z TANKS TO TANK FARMS VIA EXISTING LINES **DUE 6/30/05.**
 - ✓ **Status:** On schedule. Jerry Johnston. Attachment 2, Item #2 contains detailed information. The highlights are listed below.
 - New pumps have been installed on Tank D5 to support tentative transfer during the week of 1/19/04.
 - The 241-Z Vault decontamination work is planned to begin in 2/2004.

- **M83-40** COMPLETE TRANSITION AND DISMANTLEMENT OF THE 232-Z BLDG INCINERATOR TO SLAB-ON-GRADE (PENDING ENVIRONMENTAL DETERMINATION) **DUE 9/30/06.**
 - ✓ **Status:** Dennis Takasumi. On schedule. Attachment 2, Item #4 provides detailed information.
 - Larry Oates to provide an action memorandum.

- **M83-14** COMPLETE 100% OF THE LEGACY PU HOLDUP REMOVAL AS DEFINED IN THE LEGACY PU HOLDUP REMOVAL PLAN FOR PFP REQUIRED BY MX-83-12-T01 **DUE 9/30/06.**
 - ✓ **Status:** On schedule. Legacy holdup removal activities are 14% complete. Specific details are provided in Item #5 of Attachment 2.

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
January 15, 2004
3:30 p.m. – 4:30 p.m.
Meeting Minutes Transmittal

4.0 New Topics

- Attendees were reminded about the Quarterly Milestone Review Meeting that is scheduled for January 27, 2004.
 - Draft presentations were due to Ecology on January 20, 2004.
- PFP and RL are undergoing staffing changes.

5.0 Next Meeting

- February 12, 2004. 3:30 to 4:30, Federal Building. Room 248.

ACTION TRACKING LIST

Action	Assignee	Date Established/ Due Date	Status
(1) Contact the Nez Perce one last time to collect comments on End Point document.	R. Bond	September 18, 2002/ September 30, 2003	To be removed.
(2) Status scope of chemical mitigation activities	A. Hopkins J. Lilly	Due March, 2004	N/A
(3) IPMP update	B. Heineman	Due August, 2003	
(4) Ecology will review the action memo with EPA to gain approval.	R. Bond	Due Feb. 12, 2004	

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
January 15, 2004
3:30 p.m. – 4:30 p.m.
Meeting Minutes Transmittal

Attachment 2: Presentation Materials

Attachment 2: Item #4

PFP January 15, 2004 PMM

Status of M83-40

Dennis Takasumi

FH PM for 232-Z

M83-40 COMPLETE TRANSITION AND DISMANTLEMENT OF THE 232-Z BLDG
INCINERATOR TO SLAB-ON-GRADE (PENDING ENVIRONMENTAL
DETERMINATION)
DUE 9/30/06

1. Project is currently on schedule to complete transition and dismantlement of 232-Z on or before 9/30/06.
2. Initial D&D activity started September 22, 2003 under 232-Z Cx.
 - a) Startup Readiness Review completed and Authorization to Proceed with D&D granted Friday, 9/19/03.
 - b) Glovebox process equipment removal initiated Monday, 9/22/03.
 - c) Glovebox loose debris removal completed 10/8/03.
 - d) Large debris within glovebox requiring size reduction completed 10/23/03.
 - e) Continuing to remove firebrick and conveyer & separator through February.
3. Environmental & Safety Documentation
 - a) Engineering Evaluation/Cost Analysis (EE/CA) initiated 10/15/02. EE/CA has been revised to incorporate all EP A, Ecology & DOE-RL comments.
 - 7/01/03 EE/CA transmitted to Ecology/EPA for review and issuance for public comment.
 - 9/25/03 & 11/3/03 Ecology comments being incorporated except for diagram; additional document revisions being made to meet classification requirements. FH transmitted to DOE 11/24/03.
 - 11/14/03 --Issued 30 day notification of Public Comment
 - Notification ad placed in newspapers 12/14/03
 - EE/CA placed in public reading rooms and on website 12/15/03
 - Public Comment Period 12/15/03- 01/30/04 in progress
 - Approval requested 4/30/04 to support demolition start up activities and potential acceleration.

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
January 15, 2004
3:30 p.m. – 4:30 p.m.

Meeting Minutes Transmittal

- b) The DQO and SAP preparation has been initiated the week of 9/8/03.
 - Review of Steps 1-5 of draft DQO document conducted 10/08/03. .
 - DQO final draft review held 11/24/03.
 - DQO issued for approval 12/10/03
 - SAP 1st draft issued 12/23/03, undergoing FH review
- c) Contracting in progress for Removal Action Work Plan (RA WP)
 - RFQ issued 1/12/04
 - Notice to Proceed with contract planned January 19, 2004

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
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3:30 p.m. – 4:30 p.m.

Meeting Minutes Transmittal

Attachment 2: Items #1 & #2

PFP January 14, 2004 PMM
Status of M83-30 & M83-31
Jerry Johnston
FH PM for 241-Z Transition

M83-30

Scope

Submit to Ecology a closure plan as a primary document for the 241-Z Waste Treatment Facility (TSD Unit) and Glovebox HA-20MB -Due 7/31/03

- Milestone Complete -Closure Plan transmitted to Ecology on July 25, 2003.

Closure Plan Follow-On Activities:

- Letter from Ecology with comments on Closure Plan received 10/16/03.
 - Workshop with Ecology held on 12/17/03.
 - Concurrence reached on all proposed responses.
 - Workshop minutes being distributed for approval
 - RL letter will transmit finalized closure plan/SEP A checklist comment responses
 - Timing for 2nd Workshop to be discussed in January 14th PMM
-

M83-31

Scope

Discontinue waste discharges from 241-Z Tanks to Tank Farms via existing lines - Due 6/30/05

Status

- 241-Z Notice of Construction (NOC) Rev. 2 Conditions and Limitations approved 11/21/03
- Hardware problems have delayed the waste transfer from 241-Z to Tank Farms that was initially planned for September. New positive displacement transfer pumps have been installed on Tank D5 to support a tentative transfer window the week of January 19th.
- The 241-Z vault decontamination work is now planned to start in February of 2004.

PFP Project Managers Meeting
Federal Building/Room 248
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January 15, 2004
3:30 p.m. – 4:30 p.m.
Meeting Minutes Transmittal

Attachment 2: Items #3 & #5

PFP January 15, 2004 PMM
Jim Lilly
Legacy Holdup

M83-12-T01

Scope

Submit PFP Legacy Pu Holdup Removal Plan to Ecology - Due 12/31/03

Status of PFP Legacy Pu Holdup Removal Plan:

- Complete, on schedule

M83-14

Scope

Complete 100% of the legacy Pu holdup removal as defined in the legacy Pu holdup plan for PFP required by
M-83-12-T01 - Due 9/30/06

Status

- Legacy holdup removal field crews continued cleanout activities according to the LHUR Plan of the following gloveboxes/locations:
 - Glovebox HC- 7C Removal activities complete
 - Glovebox MT-5, Removal activities complete and awaiting final NDA
 - Glovebox MT -6, Removal activities approximately 99% complete
 - Glovebox HC-9B, Removal activities approximately 99% complete.
- Legacy field crews continued in 236-Z building (PRF) on MT Glovebox (five each) holdup removal
 - Completed final wipe down of the MT -6 glovebox.
 - Removal activities on MT -5 and MT -6 have generated twenty barrels of debris to date.
 - The re-glove of the next series of gloveboxes, MT -1 and MT -3, is ongoing. .
- Legacy field crews completed removal activities from Glovebox HC-9B.
 - Field crews are completing a final cleanup of the loose holdup material on the upper floor of the glovebox.
 - Sixteen -55 gallon containers of debris and one 3013 container removed to date.
- Comprehensive work package walk downs for 234-5Z building glovebox HA- 7 A holdup removal is ongoing.

PFP Project Managers Meeting
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Meeting Minutes Transmittal

- Engineering planning continues on development of a performance specification (based on results from an August PRF Canyon Workshop) for obtaining 'best technology' to remove legacy holdup from 236-Z Canyon Floor. The performance specification is presently going through final sign-off.
- Legacy Holdup Removal activities are 14% complete.

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Meeting Minutes Transmittal

Attachment 3: Attendee List

J. Ayres, Ecology
R. Bond, Ecology
S. Charboneau, RL
K. Hadley, FH
A. Hopkins, FH
J. Lilly, FFS
E. Mattlin, RL
M. Minette, FH
D. Norman, FH
R. Piippo, FH
J. Steach, FH
D. Takasumi, FH

PFP Project Managers Meeting
Federal Building/Room 248
Richland, Washington
January 15, 2004
3:30 p.m. - 4:30 p.m.
Meeting Minutes Transmittal

Distribution:

J. M. Ayres	Ecology	B5-18
D. Bartus	EPA	B5-18
F. W. Bond	Ecology	B5-18
S. L. Charboneau	RL	A6-33
D. A. Faulk	EPA	B5-01
K. A. Hadley	FH	T5-57
J. B. Hebdon	RL	A5-15
R. E. Heineman	FH	R3-61
A. M. Hopkins	FH	H5-24
D. E. Jackson	RL	A4-52
J. T. Lilly	FFS	R3-56
E. M. Mattlin	RL	A5-15
B. B. Nelson-Maki	FH	T5-57
S. H. Norton	FH	T1-40
R. E. Piippo	FH	A4-25
H. M. Rodriguez	RL	A5-15
C. J. Simiele	FH	T5-51
C. S. Sutter	FH	T5-50
D. S. Takasumi	FH	R3-56
M. Talbot	FH	T5-47

ADMINISTRATIVE RECORD (two copies): A4-25

Debbi Isom (two copies): H6-08

Please send comments on distribution list to Rob Piippo, A4-25 (373-3285).