

M-026-01 Project Manager Meeting Minutes

July 23, 2020, 11:30 a.m.

Microsoft Teams Meeting

The undersigned Tri-Party Agreement Project Managers indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.

Approval:



Date: 9-16-2020

Ingrid Colton, General Support
Services Contractor for the U.S
Department of Energy, Richland
Operations Office

Approval:

Mark S. French Digitally signed by Mark S. French
Date: 2020.10.01 21:03:22 -07'00'

Date: _____

Mark French, Project Manager
U.S. Department of Energy,
Richland Operations Office

Approval:



Digitally signed by Mathey,
Jared W. (ECY)
Date: 2020.11.12 11:19:26
-08'00'

Date: _____

Jared Mathey, Project Manager
Washington State Department of Ecology

Attendees: Ingrid Colton (DOE)
Kathy Conaway (Ecology)
Scott Davis (MSA)
Kelly Elsethagen (Ecology)
Leonard Habel (CHPRC)
Jared Mathey (Ecology)
Jonathan Rogers (Ecology)
Rylie Sisk (MSA)
Ed Soto (Ecology)
Wayne Toebe (CHPRC)

Agenda: Attachment

Minutes:

1. Status/approval of previous meeting minutes

MSA explained that the June meeting minutes package has been sent to DOE for review and signature, and will be sent to Ecology once received completed minutes from DOE.

2. M-026-01AD Milestone Status

MSA explained that the report was submitted to DOE as a contract deliverable on June 29, 2020 and is on schedule to be submitted to Ecology by July 31, 2020. DOE provided Ecology with an advanced copy of the narrative on June 30th for early review as requested.

3. Discussion of Narrative Portion of Report

Ecology explained that the review was going slowly because there were substantial changes made to the report. Ecology explained that the new formatting and narrative had some good improvements within the changes but noticed the number of sections decreased and more information was moved into tables in the back of the report. Ecology mentioned that a crosswalk would be a helpful tool in comparing the 2014 report to the new 2019 report. It was discussed that there were some instances where changes were not made from the 2014 report and incorporated into the 2019 report. Ecology and DOE discussed how comments will be received and a redline approach was favored. Ecology explained that they would be extending the comment and review period.

4. Status of previous agreements and commitments

- **MSA** – Provide LDR database demo following parking lot discussions (still on hold).

5. Any new agreements and commitments

None.

6. Any approved changes

None.

7. Documents to be submitted to the Administrative Record

The parties agreed and MSA took the action to schedule a meeting toward the end of September.

8. Next Meeting