

START

Final

**Meeting Minutes Transmittal/Approval
Unit Manager's Meeting: 1100 Area
740 Stevens Center, Room 1200, Richland, Washington
August 26, 1993**

FROM/APPROVAL: Walter D. Perro Date 9/30/93
Walter D. Perro, 1100-EM-1 Operable Unit Manager, RL

APPROVAL: David R. Ejan Date 30 Sept 93
David R. Ejan, 1100-EM-1 Unit Manager, EPA

APPROVAL: Dib Goswami Date 9/30/93
Dib Goswami, 1100-EM-1 Unit Manager, WA Department of Ecology

Meeting Minutes are attached. Minutes are comprised of the following:

- Attachment #1 - Meeting Summary/Summary of Commitments and Agreements
- Attachment #2 - Attendance List
- Attachment #3 - Agenda
- Attachment #4 - Action Items Status List
- Attachment #5 - Highlights and Accomplishments Thru August, 1993
- Attachment #6 - Next 3 Month Schedule of 1100 Area Work (including ALE)
- Attachment #7 - Next 3 Month North Slope Schedule



PREPARED BY: Kay Kimmel Date 9-30-93
Suzanne Clarke, Kay Kimmel, GSSC (A4-35)

CONCURRENCE BY: Tommy R. Parkhill Date 9/30/93
Tommy R. Parkhill, USACE 1100-EM-1 Project Manager (A5-20)

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Attachment #1

**Meeting Summary and Summary of Commitments and Agreements
Unit Manager's Meeting: 1100 Area
August 26, 1993**

1. **SIGNING OF THE JUNE 1100 AREA MEETING MINUTES** - The July meeting for the 1100 Areas had been canceled and was not rescheduled. June minutes were reviewed and approved with no changes.
2. **ACTION ITEM UPDATE: (See Attachment #4).**

No action items.
3. **NEW ACTION ITEMS (INITIATED August 26, 1993):**

No new action items were initiated.
4. **INFORMATION ITEMS:**
 - General Status - Walter Perro provided the status of the 1100 Areas and the North Slope (see attachment #5). Tommy Parkhill provided the schedule for the next three months (see attachments #6 and 7). Ecology indicated that the Action Memorandum on the North Slope may not be issued on October 18 (see Attachment #7) due to the complexities of the issue and the short timeframe after the public comment period ends.
 - SPC RI/FS Update - Loren Maas indicated that the RI/FS Report is undergoing revision and should be available in September.
 - Gas Well Meeting - A meeting is tentatively scheduled for Thursday, September 9, 1993 for stakeholders to participate in decisions on removing the physical hazards posed by gas wells drilled circa 1919.

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Please print clearly and use black ink

1100 Area Unit Managers Meeting
 Official Attendance Record
 August 26, 1993

PRINTED NAME	ORGANIZATION	O. U. ROLE	TELEPHONE
Kay Kimmel	MADEC (DBM)	Rt. Support	509-376-1985
Larry Godbois	EPA	RAM	376-9884
D. Goswami	Ecology	RAM	236-3015
Dave Holland	Ecology	UM/Support	736-3027
Chuck Glue	"	Hydro Support (206)	458-7556
Andree DeAngelis	PLC	EPA Support	206-624-2692
Wynn Lewis	USACE	1100	509-372-1996
Walt Ferro	DOE/USACE	1100	509-372-3704
Loren Munn	SOC		509-375-8537

Attachment #3

Agenda

**Unit Manager's Meeting: 1100 Area
August 26, 1993**

- **General Status - Walter Perro**
- **SPC RI/FS Update - Loren Maas**

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Attachment #4

Action Items Status List
Unit Manager's Meeting: 1100 Area
August 26, 1993

ITEM NO.	ACTION/SOURCE OF ACTION	STATUS
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No Action Items.

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**1100 AREA - UNIT MANAGER'S MEETING
AUGUST 26, 1993**

HIGHLIGHTS AND ACCOMPLISHMENTS THRU AUGUST, 1993

1100-EM-1, 2, 3, and IU-1 Operable Units

- **Finalized EM-1 RI/FS and EM-2, EM-3, and IU-1 LFI/FSS.**
- **Provided RI/FS, LFI/FSS, and Proposed Plan to public for 45-day review.**
- **Held public meeting in Richland to discuss Proposed Plan. Minimal public participation.**
- **Received written comments on Proposed Plan from Heart of America, Yakima Indian Nation, and various individuals.**
- **Award contract to prepare Remediation Project Plan (RPP), Field Sampling Plan (FSP), Quality Assurance Project Plan (QAPjP), and Site Safety and Health Plan (SSHP).**

**1100 AREA - UNIT MANAGER'S MEETING
AUGUST 26, 1993**

HIGHLIGHTS AND ACCOMPLISHMENTS THRU AUGUST, 1993

Arid Lands Ecology Facility

- **Commenced work on Preliminary Assessment Screening (PAS) Report.**
- **Performed site walkover and identified potential waste sites.**
- **Initiated cultural resource review process.**

**1100 AREA - UNIT MANAGER'S MEETING
AUGUST 26, 1993**

6-MONTH LOOK AHEAD (STRATEGIC PLAN)

1100-EM-1, 2, 3, and IU-1

- **Obtain regulatory approval of RPP, FSP, and QAPjP.**
- **Award contract to perform characterization of EM-2, EM-3, and IU-1.**
- **Complete characterization activities.**
- **Complete cultural resource review, flora and fauna survey, and Endangered Species Act coordination.**
- **Tri-Party signing of Record of Decision (Sept 30th).**
- **Initiate Horn Rapids Landfill Remedial Design.**

**1100 AREA - UNIT MANAGER'S MEETING
AUGUST 26, 1993**

6-MONTH LOOK AHEAD (STRATEGIC PLAN) (cont.)

Arid Lands Ecology Facility

- **Complete Preliminary Assessment Screening (PAS) Report and characterization activities.**
- **Commence ordnance and explosive waste (OEW) survey.
Phase I: Archives/Records Search
Phase II: Aerial reconnaissance and site investigations**
- **Complete cultural resource review, flora and fauna survey, and Endangered Species Act coordination.**
- **Perform low level aerial photo survey and analysis (by BLM). Consists of visual and infrared stereoscopic analysis.**
- **Commence remediation and physical hazard removals.**
- **Commence gas well abandonment procedures. Obtain waiver to WAC from Ecology so wells can be abandoned economically.**

OPEN PLAN (R)		1100 AREA FY93 MILESTONES AND PLAN ACTIV																	Walla Walla District Corps of Engineers			
Report: 00AFBAR Project: HANRI_FS Time Now: 01APR93 Date: 18AUG93 Time: 13 13 13 Page: 1		01	01	01	01	01	01	01	01	01	01	01	01	01	01	01	01	01	01	01	01	01
ACTIVITY		APR 93	MAY 93	JUN 93	JUL 93	AUG 93	SEP 93	OCT 93	NOV 93	DEC 93	JAN 94	FEB 94	MAR 94	APR 94	MAY 94	JUN 94	JUL 94	AUG 94	SEP 94	OCT 94	NOV 94	DE 94
		Time now																				
HAN012																						
HAN010																						
HAN011																						
HAN001		FINALIZE RI/FS																				
HAN002		PUBLIC REVIEW PERIOD																				
HAN003		PUBLIC MEETING																				
HAN004		EPA PREPARES RESPONSIVENESS																				
HAN005		DEVELOP FSP																				
HAN007		REGULATORY REVIEW FSP																				
HAN006		ROD SIGNED																				
HAN008		CHARACTERIZATION																				
HAN009		EM-2, EM-3 IU-1 CLEAN-UP																				
HAN014																						
HAN013																						
HAN020		ALE PAS DRAFT																				
HAN021		ALE CULTURAL RESOURCE REVIEW																				
HAN023		PAS REVIEW																				
HAN022		SHPO REVIEW																				
HAN024		FINALIZE PAS																				
HAN028		ALE CLEANUP																				
HAN025		DEW SURVEY PHASE I																				
HAN026		DEW SURVEY PHASE II																				
HAN027		AERIAL SURVEY & ANALYSIS																				
Legend ■ - In progress ■ - Planned ■ - Critical		Bar Chart Key: Early Dates																	Signatures Prep: _____ Appv: _____			

NEXT 3 MONTH SCHEDULE OF 1100 AREA WORK (including ALE)

- August 16-20 ♦ Complete Draft FSP, QAPjP, SSHP and RAP for 1100-EM-1 Remediation and EM-2, EM-3 and IU-1 (ALE) characterization/Remediation. (DONE)
- August 23-27 ♦ ALE walkover with WHC personnel concerning well decommissioning and safety problems.
- September 8 ♦ Draft ALE PAS report to review (USACE)
- ♦ Archive search for ordnance (ALE) initiated
 - ♦ Endangered Species Assessment initiated on ALE and 1100 Area
 - ♦ Draft sections of ALE PAS Report submitted to EN-EE for assembly
 - ♦ USACE, Regulators, and contractor visit 1100 Area sites to discuss draft FSP and proposed methods and actions
- September 15 ♦ Draft ALE PAS to review (DOE-RL/HQ)
- September 22 ♦ Complete Final FSP, SSHP, QAPjP and RAP for 1100 Area
- September 29 ♦ SOW for 1100 Characterization issued
- ♦ 1100 Area characterization delivery order negotiated and NTP given
 - ♦ Receive Final Archaeological Report on ALE
- September 30 ♦ 1100 Area ROD signed
- October 1 ♦ BLM Aerial Survey
- October 6 ♦ 1100 Area Remedial Design SOW issued
- October 7 ♦ Letter to SHPO for concurrence on ALE activities sent
- October 13 ♦ Comments on draft PAS received
- ♦ Endangered Species Assessment on ALE complete
- October 20 ♦ 1100 Area Remedial Design delivery order negotiated and NTP given
- October 27 ♦ ALE PAS finalized
- November 8 ♦ Letter of concurrence from SHPO on ALE received. ♦ Begin processing of ALE excavation permit

NEXT 3 MONTH NORTH SLOPE SCHEDULE

- August 16-20 ♦ North Slope (NS) Ecological Assessment complete. (DONE)
♦ NS Cultural resource report submitted to SHPO. (DONE)
- August 23-27 ♦ Preliminary SOW's for North Slope physical hazards removal/elimination to all interested stakeholders for review
- September 1 ♦ Concurrence from SHPO on North Slope cultural resource report
- September 8 ♦ NS ERA Proposal out for public review
♦ NS excavation permits secured
♦ Purchase Order contracts solicited for North Slope
♦ Archive search for ordnance (NS) initiated
- September 11 ♦ Volunteers police selected North Slope sites to consolidate surface trash
- September 15 ♦ Endangered Species Assessment complete on North Slope
♦ Purchase Order contracts awarded and NTP issued for NS physical hazard removals.
- September 20 ♦ Contractor initiates physical hazards removal operations
- September 22 ♦ NS ERA Proposal public meeting (?)
- October 1 ♦ BLM Aerial Survey
- October 7 ♦ ERA Proposal public comment period ends
- October 18 ♦ Action Memo on North Slope Issued

Distribution

Unit Manager's Meeting: 1100 Area
August 26, 1993

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Julie K. Erickson /Walt Perro DOE-RL, ERD (A5-19)
June M. Hennig DOE-RL, WMD (A5-21)
Steven H. Wisness TPA Project Manager, DOE-RL, EAP/TPA (A5-15)
Mike Thompson DOE-RL (A5-15)
Diane Clark DOE-RL (A5-55)
Mary Harmon DOE-HQ (EM-442)
Lisa Chetnik Treichel DOE-HQ (EM-442)
Tommy Parkhill 1100-EM-1 Project Manager, USACE (A5-20)
Raimo Liias Env. Eng. Branch Chief, USACE (Walla Walla)
Dave Einan EPA (B5-01)
Ward Staubitz USGS, Support to EPA
Audree DeAngeles PRC, Support to EPA
Dib Goswami WDOE (Kennewick)
Richard Hibbard \Larry Goldstein WDOE (Lacey)
Lynn Albin Washington Dept. of Health
Loren Maas SNP
Clive Francis SNP
Susan Keith Geraghty & Miller
Thomas Wintczak Program Manager WHC (H6-27)
Diana Sickle WHC (H6-27)
Chris Widrig (Please route to:) PNL (K1-21)
 Wayne Martin PNL (K1-19) Steve Slate PNL (K1-19)
 Mark Hanson PNL (K1-51) Joan Keller PNL (K1-21)
 Roy Gephart PNL (K1-22) Ben Johnson PNL (K1-78)

Original Sent To: ADMINISTRATIVE RECORD: 1100-EM-1; Care of EDMC, WHC (H6-08)

Please contact Suzanne E. Clarke (376-8189) or Kay Kimmel (376-1985) of Dames & Moore, if further changes to the distribution list are needed.