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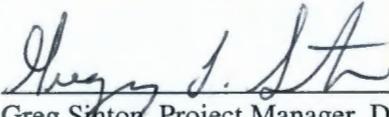
Meeting Minutes – Approval

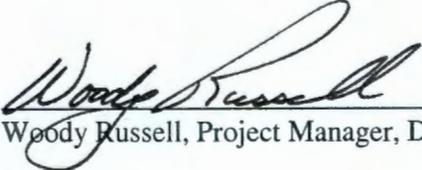
M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 248
Richland, Washington
Meeting Held February 6, 2003
9:30 am to 11:00 pm

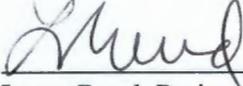
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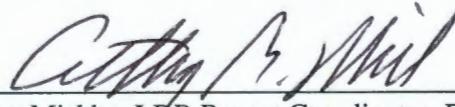
The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

 Date: 2/18/03
Greg Sinton, Project Manager, DOE-RL

 Date: 3/2/03
Woody Russell, Project Manager, DOE-ORP

 Date: 2/18/03
Laura Ruud, Project Manager, Washington State Department of Ecology

Contractor Concurrence

 Date: 3/3/03
Anthony Miskho, LDR Report Coordinator, FH

Purpose: Discuss LDR Report related topics

The attached minutes are comprised of the following:

Attachment 1 - Meeting Agenda

Attachment 2 - Attendance List

Attachment 3 - Summary of Commitments

Attachment 4 - Workshop Schedule and Status

Attachment 5 - RL Action Item Write-up from 12/2002 LDR TPA Project Manager's Meeting

Attachment 6 - Ecology E:mail Concerning Assessment Procedure

Attachment 1

**M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 248
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MEETING AGENDA

1. Last month's meeting minutes
2. Hot topics
 - Deferring Waste Treatment Plant location-specific data sheets until CY2003 LDR report (completed – See note in Attachment 3)
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Mangers (completed)
 - 325 HWTU
 - 224-T Process Cells
4. Action Item Status (completed)
5. Workshop items
 - Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal) (completed – See Note in Attachment 3)
 - How much detail needed on description of facilities included in the LSDS. (completed based on discussions concerning Single Shell Tank LSDS)
 - Commitments: (ongoing)
 - How to accomplish year to year changes in the LDR report
 - Revisit assessment schedule (did not discuss)
 - Recurrence requirements for storage assessments (did not discuss)
6. Waste Volume Reporting (did not discuss)
7. Next meeting (date and agenda) February 18, 2003, 9:30 – 11:30

Attachment 2

**M-026 LDR Report Project Manager Meeting Minutes
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Attendance List

<u>Name</u>	<u>Organization</u>
A. G. Miskho	FH
P. A. Powell	CH2M Hill
L. E. Ruud	Ecology
R. W. Wilson	Ecology
J. Ayres	Ecology
G. L. Sinton	DOE-RL
W. Russell	DOE-ORP
D. M. Yasek	BHI
H. T. Tilden	PNNL
Barry Curn	BNI
Scott Roberts	BNI
G. LeBaron	FH
C. Haas	Polestar representing FH

Attachment 3

**M-026 LDR Report Project Manager Meeting Minutes
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Summary of Commitments

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
02-2003-01	Ecology	Evaluate RL assessment response regarding 242-B/BL, 3711, 309, and 252U. See Attachment 5.	
12-2002-01	Ecology	Ecology to continue researching LLBG storage assessment concerns	
12-2002-02	DOE RL and ORP	DOE will evaluate Ecology's request to move the 242-S, 242-T, and 242-B/BL storage assessments up into CY2003	02-06-2003 - RL
11-2002-02	Ecology	Check requirement to update assessment procedures	02-06-2003
10-2002-01	DOE	Enter storage assessments for ORP into the administrative record	02-06-2003

02-2003 Note 1: (Hot Topic) Data sheets for the Waste Treatment Plant will begin in the CY2003 Report. For the CY2002 Report, narrative will be added to Volume 1.

02-2003 Note 2: (11-2002-02 Action Item) See Attachment 6.

02-2003 Note 3: (Workshop item on storage prohibition): The Attachment 4 topic is too broad regarding the storage prohibition. It is agreed, however, that mixed waste generated and sent directly to disposal does not need to be reported in the data sheets. If any storage of the mixed waste occurs, the mixed waste must be reported in the data sheets.

Attachment 4

**M-026 LDR Report Project Manager Meeting Minutes
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Workshop Schedule and Status

Workshop Topics List	Not yet scheduled for discussion	Date discussions to start	Status of discussions (not yet started/ongoing/completed)
From March 14, 2002 Resolution of Dispute			
Changes to TGDS/LSDS		August 2002	Completed (9/2002)
Consolidation of requirements documents and any other new agreements from workshops	X		not yet started
Tracking commitments contained in the LDR report		June 2002	Completed (9/2002)
How to accomplish within year changes		June 2002	Completed (9/2002)
How to accomplish year to year changes in LDR report		July 2002	ongoing
Revisit assessment schedule		October 2002	ongoing
Mechanism to transmit documents (e.g. datagap plan)		May 2002	Completed (6/2002 clarified 10/2002)
From May 29, 2002 Project Manager Meeting			
Recurrence requirements for storage assessments		October 2002	ongoing
Referencing specific milestones for milestone coverage		December 2002	Completed (12/2002)
Consistency/interface between WIDS and the PMWT	X		not yet started
Unknown characterization answer requirements		October 2002	Completed as part of "Changes to TGDS/LSDS" item
PMWT as a catch all shield	X		not yet started
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)		December 2002	Completed (2/2003)
How much detail needed on description of facilities included in the LSDS.		December 2002	Completed (2/2003)

Attachment 5

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**RL Action Item Write-up from 12/2002 LDR
TPA Project Manager's Meeting**

RL Assessments:

242-B/BL: DOE does not have any information indicating that there are mixed waste liquids, potential mixed waste liquids, or unknowns in the building. There appears to be no compelling information that the assessment for 242-B/BL should be accelerated from CY2007 to CY2003. The information in WIDS about this building refers to water in a basin that was used for managing fuel, not tank waste. DOE wishes to leave the assessment schedule unchanged for this building.

3711: DOE wishes to remove this building from the assessment schedule. The SAA that was identified as a Location-Specific Data Sheet under MLLW-04A has been shipped as of April 2002, and the lead that was on the potential mixed waste table in the CY2000 report was recycled and shipped offsite. There is no mixed waste or potential mixed waste in the building and there will be no entries for this building in the CY2002 LDR Report submitted to Ecology April 2003.

309: DOE wishes to remove this building from the assessment schedule. The last of the mixed waste was removed in July 2001 when cleanup of the Fuel Transfer Pit was completed. Sludge from the pit bottom contained lead (Pb) that is presumed to have originated from various shielding features associated with previous reactor operation and/or lead-containing paint. There is no mixed waste or potential mixed waste in the building and there will be no entries for this building in the CY2002 LDR Report submitted to Ecology April 2003.

252U: DOE wishes to remove this location from the assessment schedule. The designation has been completed showing that the transformer is not dangerous waste. There is no mixed waste or potential mixed waste associated with this location and there will be no entries in the CY2002 LDR Report submitted to Ecology April 2003.

Attachment 6

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Ecology E:mail Concerning Assessment Procedure

-----Original Message-----

From: Ruud, Laura [mailto:LRUS461@ECY.WA.GOV]
Sent: Thursday, December 19, 2002 10:07 AM
To: 'Gregory_L_Sinton@RL.gov'
Subject: LDR Action Item

Greg:

I had the action to ask our AG's office about whether or not DOE needed to submit changes to the assessment procedure to Ecology for approval. The answer is no, the Director's Determination does not require that action. DOE should identify in the annual report what procedure is being used to conduct the assessment.

However, it would be in DOE's best interest to submit to Ecology any changes made to the procedures. If Ecology did not agree with the changes, this could be addressed ahead of time. If not, Ecology may disapprove the primary document on the basis of how storage assessments were done.

Laura Ruud

Distribution:

J. Ayres	Ecology	B5-18
D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
B. Curn	BNI	H4-02 (371-3808)
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
C. Haas	FH	L1-04
J. B. Hebdon	DOE-RL	A5-58
M. F. Jarvis	DOE-RL	A5-58
G. LeBaron	FH	S4-49
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CHG	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CHG	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
S. Roberts	BNI	H4-02
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnarland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).