

M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
March 26, 2015

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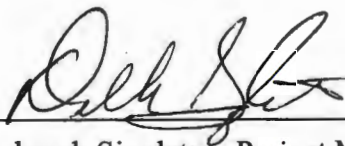
Meeting Minutes – Approval

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.



Mike Collins, Project Lead, DOE-RL

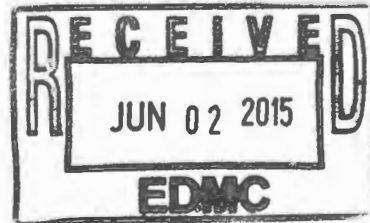
Date: 27 May 15



Deborah Singleton, Project Manager, Washington State Department of Ecology

Date: 5/28/2015

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda/Minutes
Attachment 2 - Attendance List
Attachment 3 - Actions and Workshop Items
C: Admin Record, M-026



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Attachment 1

Meeting Minutes

1. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers and updates of ongoing assessments
 - Mike Collins took an action to identify the physical design/accessibility of the IMUSTs, as well as to determine DOE-RL or DOE-ORP ownership of some IMUSTs where contract is different from LDR Report.
 - After the above information has been determined, a meeting will be scheduled to define what “assessment” means and what will be accomplished.
2. CY2014 M-026-01Y LDR Report Status
 - Ecology comments on preliminary draft LDR Report were received at last month’s PMM, February 26, 2015.
 - Deborah Singleton noted Ecology would provide EPA with the preliminary comments in an effort to consolidate/ reduce repeat comments in the formal comments (for example, EPA has same comment on schedule as was made by Ecology’s compliance group).
 - Formal Ecology comments expected to be provided in mid-June following a 45 day review.
 - LDR Report transmitted by MSA to DOE March 16, 2015 – meeting MSA’s Contract Deliverable deadline of March 30, 2015. DOE has a TPA Milestone M-026-01Y deadline of April 30, 2015 to transmit to Ecology.
 - Mike Collins noted some of the preliminary comments that were simple to address had already been resolved.
3. Action Item Status - no actions carried over from February meeting.
4. The February 26, 2015 LDR PMM minutes were reviewed and signed.
5. Documents to be submitted to the Administrative Record
 - February 26, 2015 meeting minutes
6. Next meeting (date and time): April 23, 2015 at ~10:30 AM.

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Attachment 2

Attendance List

Name	Organization
Mike Collins	DOE-RL
Elis Eberlein	Ecology
Deborah Singleton	Ecology
John Temple	Ecology
Michael Turner	MSA
Dalena Weyns	MSA

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Attachment 3

Actions and Workshop Items

Actions Assigned During March PMM

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	DOE	DOE will determine DOE ownership of IMUSTs and whether they are accessible.	New