

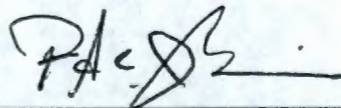
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Meeting Minutes Transmittal

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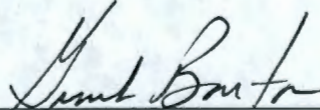
200LWPF Project Meeting
Ecology Interface Meeting
2704HV/Rm. G229/600 Area
Hanford, Washington
January 31, 2002

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project/Ecology Interface Meeting.



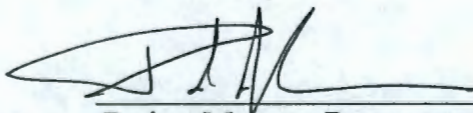
Fred Jamison, Project Manager, Ecology

Date: 02-28-02



Project Manager Representative, RL

Date: 2/28/02



Project Manager Representative, FH WMP

Date: 2/28/02

200 LWPF PROJECT MEETING MINUTES

Project Managers Meeting
2704HV/G229/600 Area
Hanford, Washington

January 31, 2002

- I. Approval of the November 29, 2001 200LWPF Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status (Roger Szelmeczka FH)

242-A EVAPORATOR

Maintenance and pre-start items being worked
Cold run and Evaporator Campaign 2002-01 scheduled to begin March 15

LIQUID EFFLUENT RETENTION FACILITY (LERF)

Waste Inventory (1/16/02)

- Basin 42 - Liquid Level: 9.0 ft or 2.1 Mgal
- Basin 43 - Liquid Level: 7.6 ft or 1.7 Mgal
- Basin 44 - Liquid Level: 17.0 ft or 5.1 Mgal

Wastes received in LERF during December:

- Basin 42 received 500 gallons from HEHF
- Basin 42 received 21,600 gallons leachate from the Mixed Waste Disposal Trench
- Basin 44 received 4000 gallons by tanker from the Cold Vacuum Drying Facility
- ETF Surge tank received 24,000 gallons by tanker from 105-H Fuel Storage Basin
- ETF Surge tank received 2000 gallons by tanker from the 116-N3 Decon Sump

200 AREA EFFLUENT TREATMENT FACILITY (ETF)

ETF is processing RCRA waste until February 8:

- 1.6 million gallons from Basin 42
- 21 drums of WSCF laboratory wastewater

After RCRA campaign, will shut down for RCRA cleanout
Processing CERCLA waste from Basin 43 will resume February 12

200 AREA TREATED EFFLUENT DISPOSAL FACILITY (TEDF)

December monthly flows:

- Total discharge: 2.7 Mgal
- Average monthly flow: 200 gpm
- Minimum daily flow: 1 gpm (12/1/01 and 12/8/01)
- Maximum daily flow: 2590 gpm (12/19/01)
- Total Flow for CY 2001: 128.2 Mgal

SAFETY RECORD

546 days since last recordable event

819 days since last lost time event

III. Project Specific Issues

A. Delisting Petition Discussions

1. Roger Szelmeczka (FH) reported that the petition and the verification sampling plan were transmitted to EPA. Dave Bartus (EPA) stated that he is approximately 6 weeks behind schedule and will have to make time to support review activities. Mr Bartus' next action is to prepare the Federal Register notice. Kathy Conaway mentioned that she has been assembling documents to be included in the Administrative Record.

B. LERF Groundwater Discussion

1. Fred Jamison (Ecology) reported that the groundwater discussions had continued thru January.

C. PCB Path Forward

1. Roger Szelmeczka reported that he is preparing the letter to transmit to RL the Application for Risk-Based Disposal Approval.
2. Dave Bartus reported that the risk based disposal approval applications for double shell tanks and 200LWPF will be processed together as one package. Also discussed was the need to grant an approval or extend the previous approval to support the upcoming 242-A evaporator campaign. Given limited EPA resources, the delisting petition has the higher priority than the unified approval for the DST/LWFP RBDA activities.

D. Status of Permit Revisions

1. Roger Szelmeczka reported he will be submitting modifications to the constituent envelop to treat higher wastewater concentrations of approved constituents.

E. RCRA Permit Noncompliance

1. Roger Szelmeczka reported about an inspection record deficiency discovered during a routine year-end review. 12 out of 52 inspection records did not have the time recorded as required by procedure. Since the date and time share the same block on the form the omission of the date could be overlooked. The inspection form will be revised to have separate blocks for date and time. An assessment of other LWPF inspection procedures found similar problems with 3 additional checklist forms. Corrective actions are underway to correct these deficiencies as well. Since historical records cannot be altered, a copy of the assessment and corrective actions will be placed with the inspection records to document the issue. Fred Jamison requested an update at the next PMM.

IV. General Discussion

- A. Roger Szelmeczka also reported on a potential noncompliance that occurred following a routine tank sampling. Due to equipment failure at the lab, the samples had to be sent offsite. Because sample results were delayed, the tank could not be discharged until the following month, after results confirmed the effluent was within discharge limits. The incident was reported to Kathy Conaway at Ecology who determined that permit noncompliance had not occurred. Ms Conaway provided LWFP with guidance for completing the DMR and recommended the facility try to prevent future occurrences.

V. Status of Action Items

- A. LWFP-00-018 (709) – action remains open. Discussions continued thru December and January and included development of alternative plans.
- B. LWFP-01-024 (757) -- action remains open. Petition and verification sampling plan documents were transmitted to EPA for review.

VI. New Action Items

- A. Jeannette Hyatt accepted an action to set up a meeting with Dave Bartus to discuss the combined approval process.

VII. Next Project Meeting

- A. Next project meeting is scheduled for February 28, 2002

Inspection Record Deficiency

While reviewing 2001 inspection records, the ECO discovered that inspectors failed to document the time when inspections were completed for 12 out of 52 weekly container storage area inspections, as required by the inspection procedure. This procedure implements requirements of the RCRA inspection plan for LERF, ETF, and the 242-A Evaporator.

Management determined the direct cause was inattention to detail. A contributing factor was determined to be the ergonomics of the inspection checklist. One data block is provided for the inspector to record the time/date of the inspection. On twelve occasions, inspectors entered only the date in this block. The inspection checklists are reviewed by management and the ECO for completeness before they are filed, however these reviews failed to catch the omission.

Remedial actions have been taken to address this deficiency. Historical inspection records cannot be altered by adding this missing information, so a copy of the assessment report and corrective actions will be placed with the inspection records to document this issue was self-identified and has been corrected.

Several actions are being taken to prevent recurrence. The inspection checklist is being revised to provide separate data blocks for recording the data and time of the inspection. This will make it more obvious to the inspector and reviewers when important information is missing.

Management also directed assessment of other inspection procedures to determine if similar issues exist. This assessment examined 28 inspections and found similar problems with 3 inspection forms used by LWPF. The results and recommendations from this assessment are being reviewed by management and corrective actions will be documented in the same manner as previous deficiencies.

**200 LWPF PROJECT MEETING
2704HV/Rm. G229/600 Area
Hanford, Washington
January 31, 2002**

10:00 a.m. to 10:30 a.m.

Agenda

- I. Approval of past 200 LWPF Project Meeting Minutes (Ecology/DOE-RL/FH)
- II. Operational Status (Roger Szelmeczka, FH)
- III. Project Specific Issues
 - A. Delisting Petition Discussion
 - B. LERF Groundwater Discussion
 - C. PCB Path forward
 - D. Status of Permit Revisions
 - E. RCRA Permit Noncompliance
- IV. General Discussions
- V. Status of Actions
- VI. New Action Items
- VII. Next Project Managers Meeting

