

# M-026-01 Project Manager Meeting Minutes

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April 8, 2020, 10:00 a.m.

Skype Meeting

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The undersigned Tri-Party Agreement Project Managers indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.

Concur:

*Ingrid Colton*

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Ingrid Colton, General Support  
Services Contractor for the U.S.  
Department of Energy, Richland  
Operations Office

Date: 5-21-2020

Approval:

\_\_\_\_\_  
Mark French, Project Manager  
U.S. Department of Energy,  
Richland Operations Office

Date: \_\_\_\_\_

Approval:

\_\_\_\_\_  
Kelly Elsethagen, Project Manager  
Washington State Department of Ecology

Date: \_\_\_\_\_

**Attendees:** Ingrid Colton (DOE- GSSC)  
Kathy Conaway (Ecology)  
Scott Davis (MSA)  
Kelly Elsethagen (Ecology)  
Leonard Habel (CHPRC)  
Jared Mathey (Ecology)  
Carolyn Noonan (MSA)  
Jonathan Rogers (Ecology)  
Wayne Toebe (CHPRC)

**Agenda:** Attachment

**Minutes:**

**1. Status/approval of previous meeting minutes**

MSA explained that the February meeting minutes package is with Ecology for signature. Ecology reported that the digitally signed package will be sent to MSA and DOE electronically. MSA will submit the package to the Administrative Record.

**2. Milestone status**

**M-026-01AD.** MSA explained that the report is on schedule for delivery to Ecology July 31, 2020. Contractors have completed their database inputs, and the database is in a “frozen” status unless significant discrepancies are identified. MSA has completed the narrative portion of the report with the exception of the revised treatment chapter (previously chapters 9-11, now chapter 6). Appendix B (front matter) and C are complete, and MSA created a new Appendix D titled “List of Approved CERCLA Documentation.” The new appendix replaces a portion of the previous Table 14-2 with the same title. In addition to completing the treatment chapter, MSA will edit the narrative and coordinate contractor review/management buyoff before submitting to DOE.

**3. Status of previous agreements and commitments**

- **MSA** – Provide LDR database demo following parking lot discussions (on hold).

**4. Any new agreements and commitments**

Ecology requested an advanced copy of the narrative portion of the report due to the significant revisions and the relatively short 45-day primary document review period. DOE agreed that once contractor management have signed off on the report narrative, an advanced copy could be provided.

**5. Any approved changes**

None.

**6. Documents to be submitted to the Administrative Record**

None.

**7. Next meeting**

The parties agreed and MSA took the action to schedule a meeting the first week of June.

Agenda  
M-026-01 Project Manager Meeting  
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**M-026-01: Hanford Site Mixed Waste Land Disposal Restrictions Report**

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1. Status/approval of previous meeting minutes
2. Milestone status
  - M-026-01AD, CY 2019 Full Report due to Ecology July 31, 2020
3. Status of previous agreements and commitments
  - MSA – provide LDR database demo following parking lot discussions (on hold)
4. Any new agreements and commitments
5. Any approved changes
6. Documents to be submitted to the Administrative Record
7. Next meeting