1251278

Meeting Minutes Transmittal

M-091 MILESTONE PROJECT MANAGERS MEETING
2420 Stevens Center, Conference Room 126
Richland, Washington

February 28, 2019

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.

Date: 3/26/2019
Project Manager Representative, RL

Date: 3/26/2019
Project Manager Representative, Ecology

Administrative Record H6-08

RECEIVED
APR 03 2019
EDMC

M-091-00

M-091 MILESTONE
PROJECT MANAGERS MEETING MINUTES
2420 Stevens Center, Conference Room 126
Richland, Washington

February 28, 2019

I. The December 11, 2018 M-091 Milestone project manager meeting (PMM) minutes were approved and submitted to the Administrative Record (AR).

II. Status Report

A. Mitch Marrott (CHPRC) provided an update on the milestone status since the last PMM. Mr. Marrott noted that M-091-03 was waived for 2019, and the correspondence number confirming the agreement to waive submittal of the project management plan (PMP) was added to the milestone table.

Mr. Marrott noted that M-091-47D is in abeyance, but the initial 280 cubic meters have been repackaged. Mr. Marrott added that 327.2 cubic meters have been repackaged under M-091-47E/F.

Mr. Marrott stated that all of the M-091-52 and M-091-53 milestones are on schedule and unchanged from the last PMM. Mr. Marrott noted that the ten mixed waste containers have been removed from the Outside Storage Area A (OSA-A) associated M-091-52-T01, and one mixed waste container has been removed from OSA-A under the second tier of M-091-52-T01. Mr. Marrott stated that the documents that have been released or planned for release under milestone M-091-52-T02 are from CHPRC to RL.

Mr. Marrott stated that the Agreement in Principle (AIP) negotiations associated with milestone M-091-53 were extended from December 31, 2018 to today (2/28/19). Gary Pyles (RL) reported that the AIP has been extended to April 30, 2019, in order to resolve issues regarding shipments to the Waste Isolation Pilot Plant (WIPP [Carlsbad, NM]). Mr. Pyles stated that RL has concerns with establishing a milestone for shipping to WIPP since WIPP manages the shipments schedule. RL has had discussions with WIPP, and a WIPP team will be onsite on April 8, 2019, for a tour and discussion regarding the schedule. Mr. Pyles stated that Bill Hamel (RL) signed the AIP extension yesterday (2/27/19), and it was hand-delivered to Ecology for signature. Mr. Pyles added that he has exchanged emails with John Price (Ecology), and Mr. Price had indicated acceptance with the extension to the AIP. It was noted that Mr. Price had been out of the office.

III. Status of Previous Agreements and Commitments

A. There were no previous agreements and commitments for discussion.

IV. New Agreements and Commitments

A. There were no new agreements and commitments established.

V. Near Term Schedules and Ongoing Activities (Milestones)

A. Stephanie Johansen (CHPRC) noted that the milestones were reviewed under agenda item No. 2.

VI. Approved Changes Signed Off in Accordance with TPA Section 12.2

A. There were no approved changes to discuss.

VII. General Discussion

Scott Davis (MSA) provided information regarding an Inter-Agency Management Integration Team (IAMIT) determination that documents what is presented in the M-091 PMM. Mr. Davis stated that as part of the TPA five-year review, Section 4.1 of the TPA was updated to reflect what is supposed to be reported in the PMMs. Mr. Davis noted that not all of the same information is reported on at the various PMMs, and the IAMIT determination will document that the parties agree to what is reported at each PMM. Mr. Davis stated that the IAMIT determination is to be reviewed, discussed and approved by the project managers, and then the IAMIT members will sign the determination. Ed Soto (Ecology) agreed to provide the draft IAMIT determination form to Kelly Elsethagen (Ecology) for her review. Mr. Pyles stated that he would review the form. Ms. Johansen noted that the IAMIT form outlines the agenda topics that are discussed at the PMM.

VIII. Actions

A. A new action was established for Ms. Elsethagen and Mr. Pyles to review the IAMIT determination form and provide concurrence regarding the agenda topics for the PMM.

IX. Documents for Submittal to the Administrative Record

A. There were no documents identified for submittal to the AR.

X. Next Project Managers Meeting

A. The next PMM was scheduled for April 25, 2019.

Actions Table

M-091 MILESTONE PROJECT MANAGERS MEETING

Milestone	Description	Open / Closed	Date	Status
IAMIT determination	Mr. Pyles (RL) and Ms. Elsethagen (Ecology) will review and provide concurrence with the IAMIT form that outlines the agenda topics for discussion at the M-091 PMM.	Open	2/28/19	Action Established

M-091 PMM Status Summary – February 26, 2019

Milestone		Due Date(s)	Status Summary	Comments
M-091-00	Complete treatment of MLLW and TRUM waste.	TBD		• Dates to be established pursuant to M-091-44T.
M-091-03	Submit TRUM waste/MLLW PMP	Annually by 06/30.	Waived for 2019	• Correspondence No. 18-AMRP-0182
M-091-44T	Submit a change request to establish a schedule for shipping M-091 TRUM waste offsite	9/30/2020	On Schedule	
M-091-47	Certify TRUM waste and Dispose MLLW		On Schedule	
M-91-47D	Certify/Treat 280 m^3 and submit change request establishing the next two interim milestones (E&F)	9/30/2018	In Abeyance	• M-91-47D: 280 m^3 repacked as of 8/8/2017
M-091-47 E/F	Certify/Treat 280 m^3	TBD	On Schedule	• M-091-47E/F: 327.2 m3 repacked as of 2/26/2019 • M-091-47 E/F are in negotiations with the M-091-53 milestone
M-091-48	Complete shipping M-091 TRUM waste offsite	9/30/2030	On Schedule	
M-091-49A	Submit a change request to establish a schedule for achieving schedule for RSW	9/30/2020	On Schedule	
M-091-49	Complete retrieval and designation of RSW	9/30/2028	In Abeyance	

M-091 PMM Status Summary – February 26, 2019

	Milestone	Due Date(s)	Status Summary	Comments
M-091-52-T01	Remove ten (10) additional mixed waste containers from Outside Storage Area A and/or Outside Storage Area B.	11/30/2019	Complete	• Removed Ten mixed waste containers from Outside Storage Area A
	Remove twenty (20) additional mixed waste containers from Outside Storage Area A and/or Outside Storage Area B Removal constitutes either: • Shipment of the container(s) to a TSDF for repack or disposal Relocating the container(s) to a storage area authorized by the Hanford Dangerous Waste permit condition 1.A, or a Temporary Authorization issues pursuant to WAC 173-303-830.	11/30/2020	On Schedule	• Removed One mixed waste containers from Outside Storage Area A
M-091-52-T02	Submit to Ecology for review as a primary document, an Interim Response Action (IRA) to resume waste retrieval and develop a schedule in accordance with M-091-49A. IRA evaluation shall identify facilities or capabilities necessary to treat, store, and dispose of RH waste including caissons.	9/30/2021	On Schedule	• FDC Rev. 1 released • Finalized and submitting to DOE-RL for review (on 3/7/2019): - CDR Rev. 1; & - EE/CA
M-091-52-T03	Submit to Ecology as a primary document, a Conceptual Design Report package (Critical Decision-1) for the Facility/Capability for Contact Handled waste containers, and a TPA Change Request (in accordance with TPA Action Plan Section 12.0) to submit to Ecology. The conceptual Design Report package shall include the system specification outline, preliminary drawings, the preliminary hazards analysis, preliminary cost estimate, site development plan, and preliminary schedule for the design, construction, and operation of the facility.	9/30/2022	On Schedule	• Finalizing CD-0 to be submitted to DOE-RL 3/7/19
M-091-52-T04	Remove all mixed waste containers from Outside Storage Areas A and B. Removal constitutes either: • Shipment of the container(s) to a TSDF for repack or disposal • Relocating the container(s) to a storage area authorized by the Hanford Dangerous Waste permit condition 1.A, or a Temporary Authorization issues pursuant to WAC 173-303-830.	9/30/2026	On Schedule	
M-091-53	Submit a change request replacing the M-091-52 target dates with annual milestones for acquisition of new capabilities to complete the milestone series	9/30/2018	In Abeyance	Agreement in Principle (AIP) signed 3/15/18 – Parties agreed to begin negotiations by 3/19/18. AIP has been extended to 2/28/2019.

M-091 MILESTONE PROJECT MANAGERS MEETING
2420 Stevens Center, CR-126
Richland, Washington

February 28, 2019

ATTENDANCE LIST

NAME (Please PRINT)	ORGANIZATION
1. Sandy Shore	CHPRC
2. Mitchell Marrott	CHPRC
3. Kathy Knox	court reporter
4. Scott Duis	WSA - TPA
5. Jonathan Fullman	CHPRC
6. David Watson	CHPRC
7. Ed Soto	Ecology
8. John Temple	ECY
9. Sara Austin via phone	CHPRC
10. Kathy Higgins	DOE-RL
11. Gary Pyles	DOE/RL
12. Stephanie K Johnson	CHPRC
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	
21.	
22.	
23.	
24.	

M-091 MILESTONE PROJECT MANAGERS MEETING
2420 Stevens Center, CR-126
Richland, Washington

February 28, 2019
9:30 A. M. to 10:30 A. M.

AGENDA

I. The December 11, 2018 M-091 Milestone Project Managers Meeting (PMM) minutes were submitted to the Administrative Record (AR).

II. Status Report

III. Status of Previous Agreements and Commitments

IV. New Agreements and Commitments

V. Near Term Schedules and Ongoing Activities (Milestones)

VI. Approved Changes Signed Off in Accordance with TPA Section 12.2

VII. General Discussion

VIII. Actions

A. No existing actions at this time

IX. Documents for Submittal to the Administrative Record

X. Next Project Managers Meeting

Actions Table

M-091 MILESTONE PROJECT MANAGERS MEETING

Milestone	Description	Open / Closed	Date	Status