



STATE OF WASHINGTON  
DEPARTMENT OF ECOLOGY

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November 20, 1991

Michael Thompson  
U.S.D.O.E.--Richland Operations Office  
P.O. Box 550  
Richland, WA 99352

Re: Hanford Site Baseline Risk Assessment Methodology

Dear Mr. Thompson:

I informed Steve Clark this morning that I did not feel it appropriate for the risk assessment working group to meet next Monday, the 25th. This meeting was originally scheduled for the 12th, then it was changed to the 19th, and lately to the 25th. Now it will be in December. You may use my December calendar, enclosed with this letter, in rescheduling the meeting.

It is apparent that important decisions were on the agenda for that meeting, of which we would not have been apprised until late Friday, and then only at my request. I believe that the effectiveness of the meeting would be enhanced by the prior distribution of proposed comment resolutions or issue papers, and that the increase in effectiveness would compensate for the delay. There has been ample time for such tangible communications to have occurred, especially in light of the two prior delays. I will be available for informal communications prior to the rescheduled meeting, so that work need not come to a standstill. This third rescheduling of the meeting should not impact the milestone.

In the future, delay would be avoided by providing proposed comment resolutions or issue papers at least one week prior to the meeting being called to address those issues.

Sincerely,

Steven F. Cross  
CERCLA Unit  
Nuclear and Mixed Waste Management Program

cc. Tim Nord, Ecology  
Paul Day, EPA  
T. Veneziano, WHC



## CORRESPONDENCE DISTRIBUTION COVERSHEET

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**Subject:** HANFORD SITE BASELINE RISK ASSESSMENT METHODOLOGY

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Enclosure (calendar) not provided to WHC. 1dp, 6-7049