

Meeting Minutes – Approval

M-026 LDR Report Project Manager Meeting Minutes
at
Federal Building, Conference Room 244-B
Richland, Washington
Meeting Held March 25, 2003
8:00 am to 9:30 pm

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting.

Gregory L. Sinton
Greg Sinton, Project Manager, DOE-RL

Date: 5/20/03

Woody Russell
Woody Russell, Project Manager, DOE-ORP

Date: 5/20/03

Laura Ruud
Laura Ruud, Project Manager, Washington State Department of Ecology

Date: 5/20/03

Contractor Concurrence

Anthony N. Miskho
Anthony Miskho, LDR Report Coordinator, FH

Date: 5/20/03

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda
Attachment 2 - Attendance List
Attachment 3 - Summary of Commitments
Attachment 4 - Workshop Schedule and Status

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Attachment 1

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MEETING AGENDA

1. Last month's meeting minutes
2. Hot topics
 - PMM meeting frequency (completed)
3. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers
 - None
4. Action Item Status
5. Waste Volume Reporting (completed)
6. Workshop items
 - Consolidation of requirements documents and any other new agreements from workshops (ongoing)
 - Consistency/interface between WIDS and the PMWT - (ongoing See action item 03-2003-01)
 - PMWT as a catch all shield (completed)
7. Next meeting (date and time): May 20, 2003, 9:30 – 11:30 room 244-B (could be reevaluated)

Attachment 2

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Attendance List

<u>Name</u>	<u>Organization</u>
P. A. Powell	CH2M Hill
L. E. Ruud	Ecology
R. W. Wilson	Ecology
D. M. Yasek	BHI
A. G. Miskho	FH
Woody Russell	DOE-ORP
Paul Valcich	DOE-RL
Mary Jarvis	DOE-RL
Greg Sinton	DOE-RL

Attachment 3

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Summary of Commitments

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Date Closed</u>
03-2003-01	DOE	Obtain information about WIDS capabilities for sorting and presentation of data.	
02-2003-03	DOE	Consolidate the various requirements for the LDR Report for review and comment by Ecology during the summer 2003.	
02-2003-02	DOE	Compile a list of the facilities in the 300 Area that are not already specifically scheduled for a storage assessment. DOE will share the list with Ecology to agree upon the scope of the 300 Area General Assessment.	
12-2002-01	Ecology	Ecology to continue researching LLBG storage assessment concerns	
12-2002-02	DOE RL and ORP	DOE will evaluate Ecology's request to move the 242-S, 242-T, and 242-B/BL storage assessments up into CY2003	02-06-2003 - RL

03-25-2003 Note 1 (Waste Volume Reporting) DOE will add statement(s) to Volume 1 of the LDR Report to describe waste storage volume reporting practices.

03-25-2003 Note 2 (PMWT as a catch all shield) Topic discussed and no changes are needed at this time.

Attachment 4

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Workshop Schedule and Status

Workshop Topics List	Date discussions to start	Status of discussions (not yet started/ ongoing/completed)
From March 14, 2002 Resolution of Dispute		
Changes to TGDS/LSDS	August 2002	Completed (9/2002)
Consolidation of requirements documents and any other new agreements from workshops	Feb 2003	ongoing
Tracking commitments contained in the LDR report	June 2002	Completed (9/2002)
How to accomplish within year changes	June 2002	Completed (9/2002)
How to accomplish year-to-year changes in LDR report	July 2002	Completed (2/18/2003)
Revisit assessment schedule	October 2002	Completed (2/18/03)
Mechanism to transmit documents (e.g. data gap plan)	May 2002	Completed (6/2002 clarified 10/2002)
From May 29, 2002 Project Manager Meeting		
Recurrence requirements for storage assessments	October 2002	Completed (2/18/2003)
Referencing specific milestones for milestone coverage	December 2002	Completed (12/2002)
Consistency/interface between WIDS and the PMWT	March 2003	ongoing
Unknown characterization answer requirements	October 2002	Completed as part of "Changes to TGDS/LSDS" item
PMWT as a catch all shield	March 2003	Completed (3/2003)
Should waste that meets LDR or is stored in accordance with the 268.50 storage prohibition be included in the report? (e.g., ERDF Direct Disposal)	December 2002	Completed (2/2003)
How much detail needed on description of facilities included in the LSDS.	December 2002	Completed (2/2003)

Distribution:

J. Ayres	Ecology	B5-18
D. Bartus	EPA	B5-18
L. Bostic	BNI	H4-02
S. B. Cherry	FH	B3-15
B. Curn	BNI	H4-02
J. D. Doughty	CH2M Hill	R1-51
T. W. Gardner-Clayson	DOE-ORP	H6-60
R. H. Gurske	FH	H8-73
C. Haas	FH	L1-04
J. B. Hebdon	DOE-RL	A5-58
M. F. Jarvis	DOE-RL	A5-58
E. M. Mattlin	DOE-RL	A5-15
A. G. Miskho	FH	N1-26
C. H. Mulkey	CH2M Hill	R1-51
E. J. Murphy-Fitch	FH	A1-14
R. P. Ollero	BHI	H0-18
P. A. Powell	CH2M Hill	R1-51
J. E. Rasmussen	DOE-ORP	H6-60
W. Russell	DOE-ORP	H6-60
L. E. Ruud	Ecology	B5-18
G. H. Sanders	DOE-RL	A6-38
G. L. Sinton	DOE-RL	A6-38
E. R. Skinnerland	Ecology	B5-18
H. T. Tilden	PNNL	K3-75
B. D. Williamson	DOE-RL	A4-52
R. W. Wilson	Ecology	B5-18
D. M. Yasek	BHI	H0-02

ADMINISTRATIVE RECORD: M-026 LDR Report [Care of EDMC, LMSI (H6-08)]

Please send comments on distribution list to Anthony G. Miskho (376-7313).