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**M-026 LDR Report Project Manager Meeting Minutes
Federal Building
Richland, Washington
May 28, 2015**

Meeting Minutes – Approval

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated meeting. Signatures denote concurrence with content only and do not imply agreement or commitments.



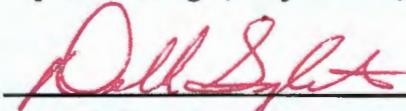
Mike Collins, Project Lead, DOE-RL

Date: 24 June 2015



Bryan Trimberger, Project Lead, DOE-ORP

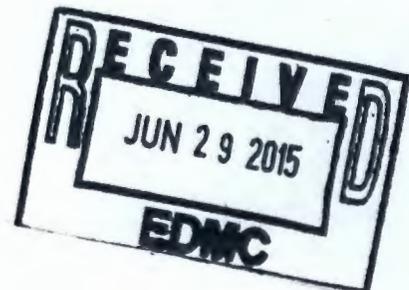
Date: 6/29/2015



Deborah Singleton, Project Manager, Washington State Department of Ecology

Date: 6/25/2015

Purpose: Discuss LDR Report related topics
The attached minutes are comprised of the following:
Attachment 1 - Meeting Agenda/Minutes
Attachment 2 - Attendance List
Attachment 3 - Actions and Workshop Items
C: Admin Record, M-026



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Attachment 1

Meeting Minutes

1. CY2014 M-026-01Y LDR Report Status

- Deborah Singleton requested a 30 day extension for Ecology to review and provide comments on the LDR Report. (This will allow for consolidation of EPA comments and comments made by Ecology's compliance group.)
- Formal Ecology comments are expected to be provided in mid-July following a 75 day review.

2. Storage Assessments/Data Gap Plans provided to TPA Lead Regulatory Agency Project Managers and updates of ongoing assessments

- Mike Collins reported on his action to determine DOE ownership of the IMUSTs. He had reviewed the contract table for the 14 IMUSTs on Elis' list; most appeared to be in the WRPS contract, a couple were TBD, and one was listed in the CHPRC contract. It needs to be finalized with both contractors who owns which IMUSTs and whether there is work scope in the contract to perform the assessments, which could take some time. The timeline for this was discussed. Bryan Trimberger indicated DOE-ORP was not sure they would have WRPS perform assessments.
- Jessica Joyner reported that some of the IMUSTs had been previously assessed. These are documented in a 2001 DOE-ORP report. Mike will send the 2001 DOE-ORP report to Ecology; however, he expressed a concern that those assessments didn't meet today's requirements.
- Deborah requested copies of DOE procedures for performing storage assessments. Bryan took action to determine if the DOE-ORP procedure is current and if so, to provide to Ecology. Dalena and Mike jointly took action to determine status of DOE-RL storage assessment procedure and, if current procedure is available, provide to Ecology.

3. Action Item Status -

Actions from March PMM

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	DOE	DOE will determine DOE ownership of IMUSTs and whether they are accessible.	New

Action 1: Status changed to In-Progress.

Three new actions added during meeting, see Attachment 3

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4. The March 26, 2015 LDR PMM minutes were reviewed and signed.
5. Documents to be submitted to the Administrative Record
 - March 26, 2015 meeting minutes
6. Next meeting (date and time): June 25, 2015 at ~10:30 AM.
7. Continuation of IMUST Storage Assessment topic:
 - Tony asked to return to the discussion of the IMUSTs; he thought the assessments had all been previously completed and that any additional work would be handled with the WMA and closure process. Deborah indicated the assessments on IMUSTs were requested by the compliance department. She also indicated she would not know if additional assessments would be necessary until she had reviewed the assessment requirements/procedures.
 - Elis Eberlein indicated many of the IMUSTs he selected for assessment were from the IS-1 operable unit.
 - Tony recommended changing Action 1 wording and removing “and whether they are accessible.” Mike Collins recommended keeping action wording as he had concerns on the IMUSTs accessibility. Deborah recommended changing action to read...”and whether they may be assessed.” Changes to the wording of Action 1 were tabled until next month’s PMM.
8. Meeting adjourned

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Attachment 2

Attendance List

Name	Organization
Brett Barnes	CHPRC
Mike Collins	DOE-RL
Elis Eberlein	Ecology
Jessica Joyner	WRPS
Tony Miskho	WRPS
Andrea Prignano	WRPS
Deborah Singleton	Ecology
John Temple	Ecology
Bryan Trimberger	DOE-ORP
Michael Turner	MSA
Dalena Weyns	MSA

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Attachment 3

Actions and Workshop Items

Actions Carried Over and/or Assigned During May PMM

<u>Action #</u>	<u>Responsible Party</u>	<u>Description</u>	<u>Status</u>
1	DOE	DOE will determine DOE ownership of IMUSTs and whether they are accessible.	In-Progress
2	DOE-RL	Provide Ecology copy of 2001 ORP assessment report.	New
3	DOE-ORP	Confirm whether 2014 DOE-ORP storage assessment procedure is current. If so, provide Ecology a copy.	New
4	DOE-RL/ MSA	Determine status of DOE-RL storage assessment procedure; if current, provide Ecology a copy.	New