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Change Number M-35-95-01	<b>Federal Facility Agreement and Consent Order Change Control Form</b> <small>Do not use blue ink. Type or print using black ink.</small>	Date Feb. 13, 1995
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Originator S.E. Bullard	Phone
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Class of Change <input type="checkbox"/> I - Signatories <input checked="" type="checkbox"/> II - Project Manager <input type="checkbox"/> III - Unit Manager
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Change Title M-35-04 Change Package Milestones
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**Description/Justification of Change**  
M-35-04 deliverable is to submit new Data Management milestones for data management initiatives. Here are the milestones:

**M-35-05 "Publish Historical Information Access Improvement Plan" 11/30/95**  
Activities under this interim milestone include submittal of a plan, procedure, and implementation schedule to improve access and retrieval of TPA related historical information. The plan will include the sources of information, availability, funding, distribution, performance criteria, and training. The implementation schedule will be coordinated with Ecology and EPA.

**M-35-05-T01 "Submit a draft Historical Information Access Improvement Plan to Ecology and EPA for comment (45 day comment period)." 6/30/95**

(Continue on Page 2)

**Impact of Change**

The change will help both the Hanford contractors, and the TPA regulators locate information needed to fulfill their responsibilities. The change will also help identify the roles and interaction of those responsible to identify and deliver information to the regulators. The change will reduce the duplication and holes in the current process.

**Affected Documents**  
Tri-Party Agreement Databases, Access Mechanism and Procedures DOE/RL-93-69 35279

<b>Approvals</b>		
DOE <i>[Signature]</i>	2/15/95 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
EPA <i>[Signature]</i>	2/15/95 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	
Ecology <i>[Signature]</i>	2-13-95 <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Disapproved	

Hanford Federal Facility Agreement and Consent Order  
Change Control Form M-35-95-01  
February 13, 1995  
Page 1

Description/Justification of Changes (continue)

**M-35-06 "Update Tri-Party Agreement Databases, Access Mechanism and Procedures document" 1/31/96**

Activities under this interim milestone include describing and implementing a procedure to identify new and existing Hanford site TPA related automated information systems that need to be shared with Ecology and EPA. The procedure will define criteria which identifies a TPA related database, and provide the regulators the ability to request access to information not previously identified. This procedure will be published in the document entitled "Tri-Party Agreement Databases, Access Mechanism and Procedures".

**M-35-06-T01 "Prepare draft Tri-Party Agreement Databases, Access Mechanism and Procedures" 11/30/95**

**M-35-07 "Develop an Information Locator Service on HLAN." 3/31/96**

Activities under this interim milestone include implementing an interim information locator directory on HLAN; developing a procedure that will document RL and contractor roles, responsibilities, and process for identification and dissemination of all TPA related information; and, in coordination with Ecology and EPA, DOE will also develop a long term plan and implementation schedule for improving information location access services (see M-35-07-T03).

**M-35-07-T01 "Implement an Interim Information Locator Directory on HLAN." 6/30/95**

**M-35-07-T02 "Document roles and responsibilities for identification and dissemination of all TPA related information. 9/30/95**

**M-35-07-T03 "Publish Information Locator Service/Access Plan." 3/31/96**

**M-35-08 "Complete negotiation of definitive implementation schedules for identified information access enhancements to Ecology and EPA" 6/30/96**

**M-35-09 "Conduct biennial assessments of information and data access needs with EPA and Ecology. DOE-RL will propose implementation schedules (TPA milestones) for enhancements as a result of the biennial assessments. 3/31/98 (and biennially thereafter).**