

## Meeting Minutes Transmittal

Unit Managers' Meeting  
300 Area Solvent Evaporator  
740 Stevens Center, Room 2211  
Richland, Washington

Meeting Held September 9, 1993  
From 1:00 to 3:00 p.m.

### Teleconference

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Unit Managers' Meeting.

Randall N. Krekel Date: 10/18/93  
Randall N. Krekel, Unit Manager, RL

Not Present Date: \_\_\_\_\_  
Daniel L. Duncan, RCRA Program Manager, EPA Region 10

Robert E. Cordts Date: 20 Oct 93  
Robert E. Cordts, Unit Manager, Washington State Department of Ecology

### 300 Area Solvent Evaporator, WHC Concurrence

Fred A. Ruck III Date: 10/18/93  
Fred A. Ruck, III, Contractor Representative, WHC

Purpose: Discuss Permitting Process

Meeting Minutes are attached. The minutes are comprised of the following:

- Attachment 1 - Agenda
- Attachment 2 - Summary of Discussion and Commitments/Agreements
- Attachment 3 - Attendance List
- Attachment 4 - Action Items



9312009.1494

Attachment 1

Unit Managers' Meeting  
300 Area Solvent Evaporator  
740 Stevens Center, Room 2211  
Richland, Washington

Meeting Held September 9, 1993  
From 1:00 to 3:00 p.m.

Agenda

1. Approval of Past UMM Minutes
2. Status Prior Action Items:
  - 5-04-93:1 WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).
3. Status Closure Activities
  - Status Sonification Procedure
4. New Business
5. Set Next Meeting Date

9313089.1495

Attachment 2

Unit Managers' Meeting  
300 Area Solvent Evaporator  
740 Stevens Center, Room 2211  
Richland, Washington

Meeting Held September 9, 1993  
From 1:00 to 3:00 p.m.

Summary of Discussion and Commitments/Agreements

1. Approval of Past UMM Minutes

The August 11, 1993, Unit Managers' Meeting (UMM) minutes were confirmed and signed by the Unit Managers and other officials that were present. This was a teleconference between RL and its contractors in Richland, and Ecology (R. E. Cordts) in Lacey. Mr. Cordts verbally approved the minutes and stated that he would sign them at the October UMM.

2. Status Prior Action Items:

- 5-04-93:1 WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).

WHC (F. A. Ruck III) stated that WHC has incorporated RL's comments on the sonification procedure. RL will transmit the procedure to Ecology in late September. In the first quarter of FY94, upon approval of the procedure by Ecology, WHC will begin the concrete sampling activities around the 300 Solvent Evaporator.

3. Status Closure Activities

- Status Sonification Procedure

This item was addressed in item 2.

4. New Business

Ecology (B. Cordts) asked if the concrete sampling activities are weather dependent. WHC (F. A. Ruck III) stated that cooler temperatures would be beneficial for sampling the organics. The main weather related concern will be brushing away snow cover during the sampling activities. WHC will check with sampling personnel to determine the weather dependence of the sampling activities and respond to Ecology.

5. Set Next Meeting Date

The next meeting was set for October 13, 1993, at 10:00 a.m. in Richland, Washington.

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Attachment 4

Unit Managers' Meeting  
300 Area Solvent Evaporator  
740 Stevens Center, Room 2211  
Richland, Washington

Meeting Held September 9, 1993  
From 1:00 to 3:00 p.m.

Action Items

Action Item #

Description

5-04-93:1

WHC and RL will submit a petition requesting approval of the sonification procedure for the determination of volatile organics in concrete by following the guidelines in WAC 173-303-110(5).

OPEN

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Distribution:

J. K. Bartz	MACTC	R3-82
A. V. Beard	RL	A6-55
R. K. Bhatia	WHC	H6-23
R. C. Brunke	WHC	H6-23
R. M. Carosino	RL	A4-52
S. B. Clifford	WHC	H6-23
R. E. Cordts	Ecology - Lacey	
D. L. Duncan	EPA	HW-106 (Seattle)
R. N. Krekel	RL	A5-15
P. J. Mackey	WHC	B3-15
S. M. Price	WHC	H6-23
A. L. Prignano	WHC	H6-23
J. A. Remaise	WHC	L6-18
F. A. Ruck III	WHC	H6-23
J. L. Waite	WHC	B2-35
J. J. Wallace	Ecology - Kennewick	
D. J. Watson	WHC	X0-41
E. A. Weakley	WHC	L6-26
GHL/RCRA File	WHC	H6-23

ADMINISTRATIVE RECORD: 300 Area Solvent Evaporator, T-3-1 [Care of EPIC, WHC (H6-08)]

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