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6/20/89

Meeting Minutes Transmittal/Approval

Unit Managers' Meeting: 1100-EM-1 Operable Unit

Federal Building, Room G-53, Richland, WA

June 13, 1989.

From/ Appvl. Robert K. Stewart Date: 6/23/89
Robert K. Stewart, 1100-EM-1 Unit Manager, DOE-RL

Appvl.: Paul T. Day Date: 6/23/89
Paul T. Day, Project Manager & Acting 1100-EM-1 Unit Manager, EPA

Appvl.: Verbal Appvl by tel/con to RKS Date 6/22/89
Larry Goldstein, 1100-EM-1 Unit Manager, WA Department of Ecology

To: Emily Pimentel, PRC
Ward Staubitz, USGS
Mike Thompson, DOE-RL (A6-95)
Jerry Chiramonte, S&W (IT) (A4-35)
Jack Waite, WHC (H4-52)
Tom Wintczak, WHC (H4-17)
Mel Adams, WHC (H455)
Rick McCain, WHC (H4-55)
Roy Gephart, PNL (K6-97)
Brian Sprouse, WHC (H4-51)
Mark Musolf, WHC (B3-26)
Bill Price, WHC (S0-03)
ADMINISTRATIVE RECORD (1100-EM-1) [Care of Susan Wray, WHC (H4-51C)]
PUBLIC REPOSITORIES [Care of Susan Wray, WHC (H4-51C)]

cc. Ronald D. Izatt (A6-95)
Director, DOE-RL, ERD
Elizabeth A. Bracken (A6-95)
Chief, Policy and
Permits Br., DOE-RL, ERD
Roger D. Freeberg (A6-95)
Chief, Rstr. Br., DOE-RL/ERD
H. E. (Hank) McGuire (H4-51)
Mgr., Reg. Compli., WHC
Richard D. Wojtasek (H4-17)
Prgm. Mgr. WHC

Meeting Minutes are attached. Minutes are comprised of the following:
Attachment #1 - Meeting Summary/Summary of Commitments and Agreements;
Attachment #2 - Stated Schedule (from "Draft Remedial Investigation/Feasibility Study Work Plan for the 100-EM-1 Operable Unit ..." submitted to EPA/Ecology on May 1, 1989); Attachments #3 - Agenda for the Meeting; Attachment #4 - Attendance List; and Attachment #5 - Operable Unit Commitments/Agreements Status List. For the Commitment/Agreements Status List, commitments/agreements are numbered consecutively from the first 1100-EM-1 Operable Unit Managers' Meeting and tracked until they are completed; completed items are shown as completed once and are then dropped from the list.

This was the second Unit Managers' Meeting conducted for the 1100-EM-1 Operable Unit, and the first since signing of the Hanford Federal Facility Agreement and Compliance Order (Agreement) on May 15, 1989. The meeting was conducted in accordance with provisions of the Agreement. Minutes are consistent with requirements of the Agreement. Any questions concerning these minutes or the meeting should be addressed to one of the above Operable Unit Managers as appropriate.

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Meeting Summary and Summary of Commitments and Agreements

1100-EM-1 Operable Unit Managers Meeting

June 13, 1989, Federal Bldg., Room G-53

Meeting Summary

1. Status of public involvement activities supporting making the work plan available for public review for the targeted date of June 15 was given. Activities are on schedule.
2. Status of Action Items from the March 24, 1989, UM Meeting was given by WHC/Tom Wintczak. Status is shown in Attachment #5.
3. RI/FS schedule - Rick McCain presented the current status of the schedule (status is shown in attachment #2). Work Plan activities are on schedule. Vadose zone sampling was delayed because of problems associated with getting a replacement laboratory for U. S. Testing (lost CLP status). The overall schedule was shortened by about 6 months, based on comments from EPA (compared to schedule in draft Work Plan submitted to EPA/Ecology). Work Plan approval is now scheduled for August 15, 1989.
4. Work progress - Rick McCain presented preliminary results of the geophysical and soil gas surveys.
5. Proposed locations of shallow vadose zone holes - Rick McCaine presented proposed locations for the 1100-2 and 1100-3 sites to attendees and to Paul Day to secure EPA concurrence. Paul Day tentatively concurred.

Summary of Commitments and Agreements

1. Agency comments on the work plan - EPA requested that formal responses be documented for the second set of agency comments on the work plan. EPA also asked that the EIIs be placed into the Administrative Record.

Action # 11EM1.8: Rick McCain will prepare the response by June 23.

Action # 11EM1.9: Tom Wintczak will confirm that the EIIs have been put into the Administrative Record.

2. Making referenced documents (e.g., QA Manuals) available for public comment along with work plans - A meeting will be held between DOE/WHC and the agencies' QA personnel to discuss the specifics of what information needs to be made available.

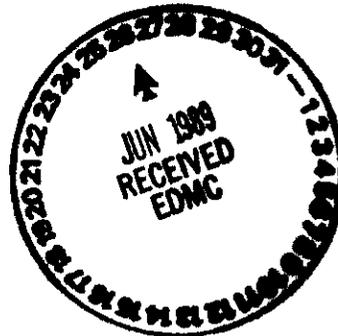
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Action # 11EM1.10: Bob Stewart will coordinate arrangements for the meeting tentatively to be held in early July. Paul will inform Bob on the availability of the agencies' QA personnel. Tom Wintczak is to prepare a listing of documents which WHC deems to be applicable.

Action # 11EM1.12: Paul Day will notify DOE as soon as possible if locations of proposed wells (shown in Attachment #3) are not satisfactory.

Agreement: The final approved work plan will include the revised schedule.

Action # 1EM1.11: Tom Wintczak/Rick McCain are to ensure that appropriate revisions are included in the work plan to be approved.



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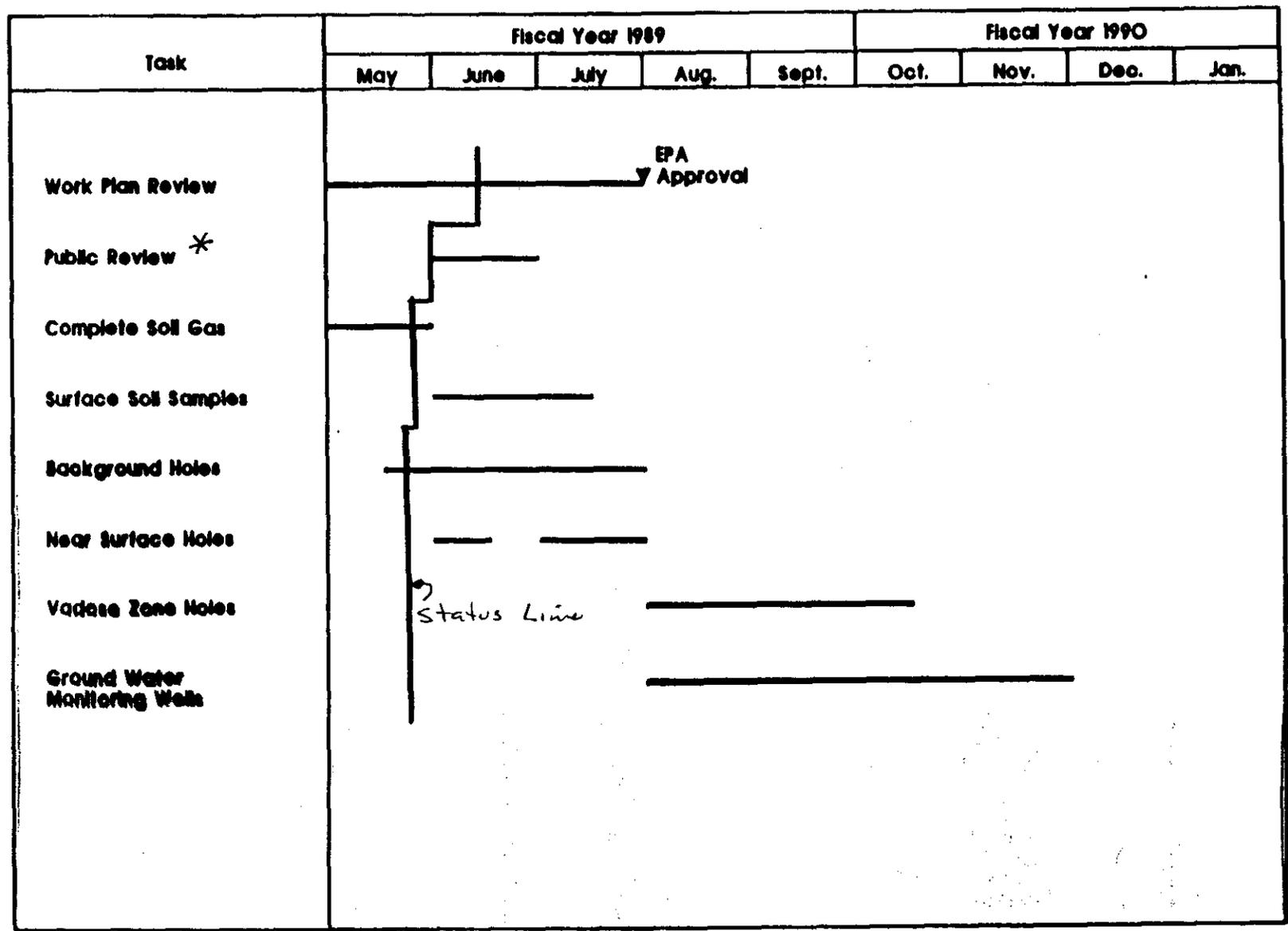


Figure 3-9. Remedial Investigation Phase 1.

* Public Review period was changed in final negotiations of Hanford Federal Facility Agreement & Compliance Order. Period was changed to June 15 - July 14, 1989. Activity

Attachment #2 (From DOE/RL 88-23, REV. 1) 05/01/89

AGENDA

Unit Managers Meeting

1100-EM-1 Operable Unit

June 13, 1989

Federal Building , Room G-53

1:00 - 2:30 pm

1:00 - 1:05	Introduction	Unit Managers
1:00 - 1:10	Status of Issuance of Work Plan to Public/Public Involvement Activities	Tom Wintczak
1:10 - 1:30	Review of Action Items from Last Unit Managers Meeting	Tom Wintczak
1:30 - 1:45	Review of RI/FS Schedule/Status	Rick McCain
1:45 - 2:05	Review of Soil Gas/Geophysics Data	Rick McCain
2:05 - 2:20	Proposed Drilling at 1100-2 & 1100-3	Rick McCain
2:20 - 2:30	Summary/Review of Action Items from Meeting	Bob Stewart

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Attendance List
1100-EM-1 Unit Managers Meeting
June 13, 1989

Name	Organization	1100-EM-1 Responsibility	Phone
R.K. Stewart	DOE-RL/ERD	Unit Manager	509-376-6192
P.T. Day	EPA	Unit Manager	509-376-6623
K.M. Thompson	DOE-RL/ERD	Hydrology	509-376-6421
G.R. Chiaramonte	SWEC/IT	GSSC for DOE/RL	509-376-0969
T.M. Wintczak	WHC	Environmental Programs	509-376-0902
R.G. McCain	WHC	RI Coordinator	509-376-0777

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Commitments/Agreements Status List*

1100-EM-1 Operable Unit

June 13, 1989

Item No.	Action	Status
11EM1.1	K.M Thompson to arrange a meeting on drilling methods.	Complete
11EM1.2	DOE/WHC to investigate circumstances of disposals and make recommendation to EPA on disposition of 1100-2 and 1100-3 (CERCLA vs RCRA)	Open, still investigating
11EM1.3	Work plan to be revised per comment and this agreement	Complete
11EM1.4	R. McCain will qualify the subject data in the work plan.	Complete
11EM1.5	R. McCain will incorporate comments and mark changes as requested.	Complete for revised plan per second comment issue
11EM1.6	R. Stewart/T. Wintczak - The ultimate number of copies will be decided by DOE and WHC.	Open - Not yet resolved
11EM1.7	The issue of establishing a site-side database and policy/procedures for background samples is to be investigated. Action for WHC, ER/RA Program Office	Open - To be worked as a longer term activity

* Does not contain commitments for June 13 meeting; see Attachment #2 for these.

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