

Lifecycle Report Project Managers Meeting
March 22, 2023
In-person / MS Teams Meeting
Meeting Minutes

Distribution

Greg Jones	DOE-RL	H5-20
Shannon Ortiz	DOE-RL	H5-20
John Price	Ecology	H0-57
Neil Caudill	Ecology	N/A
Craig Cameron	EPA	A3-46
Geoff Schramm	EPA	A3-46
Anne McCartney	EPA	A3-46
Brian Esparza	HMIS – PP&O	H1-27
Cynthia Bounds	HMIS – PP&O	H1-27
Stephanie Brasher	HMIS – TPA	A3-01
Michael Turner	HMIS – TPA	A3-01

ADMINISTRATIVE RECORD H6-08

Please send Meeting Minute comments or changes to Shannon Ortiz (shannon.ortiz@rl.doe.gov) and Cynthia Bounds (cynthia_l_bounds@rl.gov)

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SIGNATURES:

In accordance with the Tri-Party Agreement Section 4.1, Project Manager Role, any agreements, and commitments resulting from the meeting will be prepared and signed by all parties as soon as possible after the meeting. The undersigned indicate by their signatures (or their delegate's signature) that these meeting minutes reflect the actual discussion during this meeting. Signatures denote concurrence with the agreements and commitments resulting from this meeting and do not imply agreement with statements made during this meeting. Attachments to these meeting minutes are provided for informational purposes only.

SHANNON ORTIZ Digitally signed by SHANNON ORTIZ
Date: 2023.05.12 08:29:09 -07'00'

Shannon Ortiz, Project Manager
U.S. Department of Energy, Richland Operations
Office

Date

Caudill, Neil (ECY) Digitally signed by Caudill, Neil
(ECY)
Date: 2023.05.15 11:40:16 -07'00'

John Price, Project Manager
Washington State Department of Ecology

Date

CRAIG CAMERON Digitally signed by CRAIG CAMERON
Date: 2023.05.15 15:24:34 -07'00'

Craig Cameron, Project Manager
U.S. Environmental Protection Agency

Date

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1.0 Administrative Items

Shannon Ortiz thanked everyone for attending the meeting virtually and in-person and confirmed the agenda for this PMM. Shannon introduced Cynthia Bounds as she replaces Scott Seiler who is retiring at the end of the month.

The list of attendees for this meeting is provided in Attachment A. Action Items identified during this meeting are documented in Attachment B. Any items from this meeting that belong in the Administrative Record are documented in Attachment C.

Approval of Previous Meeting Minutes:

Meeting Minutes from the January 18, 2023 PMM were signed by the M-036-01 Project Managers; Shannon Ortiz of DOE-RL, John Price of Ecology, and Craig Cameron of EPA and have been placed in the Administrative Record (AR-23266).

Upcoming Meetings:

The next PMM meeting is scheduled for June 7, 2023. The next Quarterly TPA Review Meeting is scheduled for June 15, 2023.

2.0 Working Session Topics

Discussion followed regarding additional working sessions topics or baseline scenarios identified by the Life Cycle Report (LCR) PMs. The following items were discussed for potential scenario development:

- TRU waste to WIPP by closure date 2050. Neil Caudill explained that the scenario is desired to demonstrate the generation and disposition of all potential transuranic waste to the Waste Isolation Pilot Project (WIPP) in Carlsbad, NM, by its currently anticipated closure date of 9/30/2050 and TPA milestone M-091-00 due date. Brian Esparza had indicated that the anticipated volumes, sources (including CERCLA remedial actions, canyon disposition, and tank farms) and costs for potential transuranic waste at Hanford are detailed in the M-091 Transuranic Mixed and Mixed Low-Level Waste Project Management Plan (HNF-19169). Future scenario planning should include the Project Controls Officer and relevant technical Subject Matter Experts to determine what scope is included and identify areas that may not be adequately accounted for in framing the scenario.
- TRU waste from 11 SSTs (7 in T Farm + 4 in B Farm) and capital commitments. The discussion centered around whether the tank waste within these single-shell tanks (SSTs) was destined for disposal at WIPP. The current baseline planning assumption includes retrieval, packaging, and certification of this waste by the Tank Farm Contractor and transfer to the Central Waste Complex for shipment to WIPP. The scope is captured within existing baselines and will be incorporated into the scenario outlined above.

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- Safeguard and security cost reduction when spent nuclear fuel is shipped offsite.
Shannon Ortiz and Brian Esparza confirmed that when the spent nuclear fuel is shipped to the national repository (FY2065), that there is a reduction in the applicable RL-0020 (Safeguards & Security) costs. It was determined that a clarifying narrative would be added within this section of the report to explicitly define this occurrence and quantify the reduction as escalation may be masking the savings.
- Neither Ecology nor EPA had any further scenarios for consideration; therefore, no future working sessions are required. Scoping for the transuranic scenario is likely to require some coordinated discussions.

Action: Brian Esparza – Coordinate with the Project Control Officers and Subject Matter Experts to determine existing baseline assumptions and identify WBS elements for obtaining costs.

3.0 The 2025 LCR Development and Delivery:

The M-036-01 milestone series was modified and aligned to the delivery schedule of the River Protection Project System Plan, which generates updated Tank Farm baseline data. A recent Change Control Form M-62-23-01, was approved on 3/09/2023 extending the due date for TPA milestone M-062-40J by 2 months to 12/31/2023. This delay will affect the timing of receipt of updated baseline data to support development of the next Lifecycle Report and achieving the M-036-01K due date. The Project Managers agreed that continued conversation on this topic should be included within the next PMM but are willing to consider a subsequent delay to the M-036-01K delivery date.

Action: Shannon Ortiz to draft a TPA Change Control form for further discussion at the next PMM.

4.0 Upcoming Meetings and Events:

June 7, 2023 – The next LCR PM Meeting, with an agenda to include items as suggested.

Action: Cynthia Bounds to set up LCR PM Meeting as in-person/ virtual event for Wednesday, June 07, 2023 at 2:00 pm.

June 15, 2023 – TPA Quarterly Review: The LCR Project Managers confirmed that a M-036-01 IAMIT Milestone Review Form will be drafted and submitted to the PMs for review and approval and inclusion in the meeting package for this Quarterly TPA Review Meeting. It was suggested that the Milestone Review Form include the change control form that proposes to extend Tri-Party Agreement (TPA) interim Milestone M-036-01K by two months from January 31, 2025 until March 31, 2025.

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5.0 Action Tracking Items and Status

All prior Action Items were completed. New Actions identified in these meeting minutes are incorporated for tracking purposes.

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Attachment A – List of Attendees

Shannon Ortiz	DOE-RL
Kathy Higgins	DOE-RL
Neil Caudill	Ecology
Craig Cameron	EPA
Anne McCartney	EPA
Geoff Schramm	EPA
Brian Esparza	HMIS
Cynthia Bounds	HMIS
Stephanie Brasher	HMIS
Michael Turner	HMIS
Scott Seiler	HMIS

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Attachment B – 2022 Action Tracking List

Action No.	Actionee	Description	Date Opened	Date Closed	Status
2022-11	HMIS-Esparza	Prepare information for Mar Working Session Topics	1-18-23	3-07-23	
2022-12	HMIS-Esparza / Seiler	Prepare TPA Quarterly Milestone Status Review Form	1-18-23	3-06-23	
2022-12	HMIS-Seiler	Schedule next LCR PMM Mtg. for Mar 22, 2023	1-18-23	1-19-23	
2023-01	HMIS-Esparza	Gather baseline assumptions for Working Session Topics and identify WBS elements for obtaining costs	3-22-23		
2023-02	HMIS-Esparza / Bounds	Prepare TPA Quarterly Milestone Status Review Form	3-22-23		
2023-03	HMIS-/Bounds	Schedule next LCR PMM Mtg. for June 07, 2023	3-22-23	4-03-23	
2023-05	RL-Ortiz	Draft a TPA Change Control form for further discussion at the next PMM	03-22-23		

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Attachment C – Administrative Record Items

The minutes for the January 18, 2023 LCR PMM were signed by the M-036-01 Project Managers; Shannon Ortiz of DOE-RL, John Price of Ecology, and Craig Cameron of EPA and were placed in the Administrative Record (AR-23266).