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Meeting Minutes Transmittal

M-091 MILESTONE PROJECT MANAGERS MEETING
825 Jadwin / Room 540S/700 Area
Richland, Washington

October 27, 2016

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting. Signatures denote concurrence with the content only and are not intended to imply agreement to any commitments.

[Handwritten Signature]

Project Manager Representative, Ecology

Date: 12/8/2016

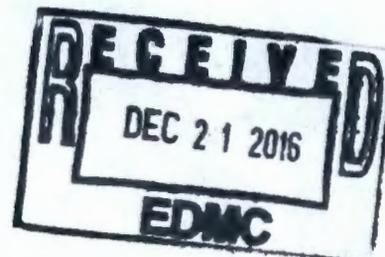
[Handwritten Signature]

Project Manager Representative, RL

Date: 12/8/16

Administrative Record

- J. V. Borghese
- M. S. Collins
- P. E. Eberlein
- S. K. Johansen
- S. Luttrell
- P. W. Martin
- L. C. Petersen



**M-091 MILESTONE
PROJECT MANAGERS MEETING MINUTES
825 Jadwin / Room 540S/700 Area
Richland, Washington**

October 27, 2016

- I. The May and August 2016 M-091 Project Managers Meeting (PMM) minutes were submitted to the Administrative Record (AR). There were no PMMs held in June, July and September 2016.
- II. Status Report
 - A. A status report was not provided today.
- III. Status of Previous Agreements and Commitments
 - A. There were no previous agreements and commitments to discuss.
- IV. New Agreements and Commitments
 - A. There were no new agreements and commitments established.
- V. Near Term Schedules and Ongoing Activities (Milestones)
 - A. Elis Eberlein (Ecology) reported that RL/CHPRC submitted the engineering evaluation plan at the end of September 2016. Mr. Eberlein acknowledged that RL/CHPRC met M-091-51 by submitting the engineering plan in a timely manner. Mr. Eberlein noted that the engineering plan was submitted as a secondary document, and Ecology has 45 days to comment. Stephanie Johansen (CHPRC) clarified that if Ecology comments on the engineering plan, it would be for information only, and review, comment, record (RCRs) will not be required. Mr. Eberlein agreed that RCRs are not required for a secondary document. Mr. Eberlein added that Ecology will likely be sending a letter to RL/CHPRC acknowledging that the milestone was met.
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
 - A. There were no approved changes to discuss.
- VII. General Discussion
 - A. There were no topics for general discussion.
- VIII. Actions

Unit	Description of Action	Status	Date
Acceptable Knowledge (AK) Packages	Stephanie Johansen (CHPRC) to follow up on Elis Eberlein's (Ecology) request for AK packages that have not been received.	Open	8/25/16
	Mr. Eberlein stated that Ecology had received all the AK packages.	Closed	10/27/16

- IX. Documents for Submittal to the Administrative Record
 - A. There were no documents identified for submittal to the AR.

X. Next Project Managers Meeting

A. The next PMM was scheduled for December 8, 2016.

M-091 Milestone Project Managers Meeting
825 Jadwin / Room 540S
Richland, Washington

October 27, 2016

ATTENDANCE LIST

Name	Organization	Phone Number
1. Stephanie Johansen	CHPRC	373-1031
2. Kathy Knox	Court reporter	946-5535
3. EDWARD SOTO	Ecology	372-7933
4. John Temple	Ecology	372-7940
5. Elis Eberlein	Ecology	372-7906
6. Stuart Lettrem	Ecology	372-7883
7. Sasa Kosjerina	CHPRC	373-9622
8. LINDA Petersen	CHPRC	373-4200
9. Sandy Shore	BHPRC	373-9709
10. Bob Long	DOE-RL	376-7754
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M-091 MILESTONE PROJECT MANAGERS MEETING
825 Jadwin / Room 540S
Richland, Washington
October 27, 2016

9:30 A. M. to 10:00 A. M.

AGENDA

- I. The May and August 2016 M-091 Project Managers Meeting (PMM) Minutes were submitted to the Administrative Record (AR). The June and July 2016 PMMs were canceled.
- II. Status Report
- III. Status of Previous Agreements and Commitments
- IV. New Agreements and Commitments
- V. Near Term Schedules and Ongoing Activities (Milestones)
- VI. Approved Changes Signed Off in Accordance with TPA Section 12.2
- VII. General Discussion
- VIII. Actions

Unit	Description of Action	Status	Date
Acceptable Knowledge (AK) packages	Stephanie Johansen (CHPRC) to follow up on Elis Eberlein's (Ecology) request for AK packages that have not been received	Open	8/25/16

- IX. Documents for Submittal to the Administrative Record
- X. Next Project Managers Meeting