Lifecycle Report Project Managers Meeting
January 13, 2015
Federal Building, PACE
Meeting Minutes Transmittal

1229259

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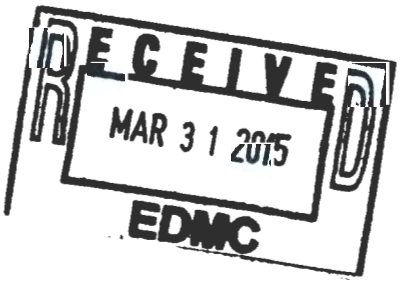
J.B. Price	Ecology	H0-57
R.R. Skinnarland	Ecology	H0-57
D.R. Einan	EPA	B1-46
D.A. Faulk	EPA	B1-46
K.R. Moser	MSA	A3-07
R.D. Potter	MSA	A3-07
R.E. Piippo	MSA	H7-28

ADMINISTRATIVE RECORD – Heather Childers: H6-08

Please send comments on Meeting Minutes to Stephen Korenkiewicz (stephen.korenkiewicz@rl.doe.gov) or Ken Moser (kenneth_moser@rl.gov)



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The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the January 13, 2015 Lifecycle Report Project Managers Meeting.

Stephen Korenkiewicz, Project Manager
U.S. Department of Energy, Richland Operations Office

3-19-2015
Date

Melinda Brown, Project Manager
Washington State Department of Ecology

03-19-2015
Date

David Einan, Project Manager
U.S. Environmental Protection Agency

19 Mar 2015
Date

1.0 Administrative Items

The list of attendees for the January 13, 2015 Lifecycle Report Project Managers Meeting (PMM) is provided as Attachment A. Action items were discussed during the PMM and current status is summarized in Attachment B. Any items that were agreed to be entered in the Administrative Record are listed and included in Attachment C.

Approval of Previous Meeting Minutes:
Meeting minutes from the September 16, 2014, PMM were signed by the M-036-01 Project Managers; Stephen Korenkiewicz from RL, Melinda Brown from Ecology, and David Einan from EPA.

Upcoming Meetings:
The Tri-Party Agreement (TPA) Quarterly Performance Report meeting is scheduled for March 19, 2015. The next Lifecycle Report PMM is scheduled for March 12, 2015.

Other Items:
Delmar Noyes, ORP Project Manager will represent ORP in future Lifecycle Report PMMs.

Attachments:

- Attachment A – List of Attendees
- Attachment B – Action Tracking List
- Attachment C – Administrative Record Items

2.0 Review of Lifecycle Report Status

Status of the 2015 Lifecycle Report:
The 2015 Lifecycle Report is on schedule to be submitted to EPA and Ecology by January 31, 2015. Stephen Korenkiewicz provided an overview of the significant changes in the 2015 Lifecycle Report. The Draft Fact Sheet was provided to EPA and Ecology for review and comment.

Status of the 2016 Lifecycle Report:
The Project Managers reviewed potential cleanup actions for an alternatives analysis in the 2016 Lifecycle Report. Ecology and EPA requested further review and no decisions were made at the meeting. Stephen Korenkiewicz reviewed some of the challenges in developing a compliance planning case and the practical limits of project acceleration given recent annual funding profiles.

3.0 Action Items

The Project Managers updated the Action Tracking List in Attachment B.

ATTACHMENT A – LIST OF ATTENDEES

PRINTED NAME	ORGANIZATION
CAROL LYNCH	MSA PFM
KEN MOSER	MSA PFM
Doug Einan	EPA
Ross Potter	MSA PFM
Michael Turner	MSA EIS/TPA
STEPHEN KORENKIEWICZ	DOE-RL
Delmar Noyes	DOE - ORP
STEVE KRAHN	MSA - PFM
Melinda J Brown	Ecy NWP

ATTACHMENT B – ACTION TRACKING LIST

This Action Tracking List is current as of January 13, 2015 Lifecycle Report PMM.

Action No.	Actionee	Action Description	Date Opened	Date Closed	Status Notes
1	Steve Korenkiewicz	Contact ORP and determine whether the costs to comply with TPA M-090-00 are included in the ORP planning case presented in the 2015 Lifecycle Report.	9/16/14	11/10/14	Completed (the costs are included)

ATTACHMENT C – ADMINISTRATIVE RECORD ITEMS

The following documents were identified to be entered into the Administrative Record, and have been included in this Attachment:

- September 16, 2014, Lifecycle Report Project Manager Meeting minutes.