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Distribution

Unit Managers' Meeting: 300 Areas Remedial Action Unit/Source Operable Units

Mary Jarvis ..... DOE-RL, RP (A5-15)
Kevin Leary ..... DOE-RL, RP (A6-38)
Owen Robertson ..... DOE-RL, RP (A3-04)
Mike Thompson ..... DOE-RL, RP (A6-38)
Jon Yerxa ..... DOE-RL, RP (A5-15)

Mike Goldstein ..... EPA (B5-01)

Brenda Jentzen ..... WDOE (Kennewick) (B5-18)
John Price ..... WDOE (Kennewick) (B5-18)
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Randy Acselrod ..... Washington Dept. of Health
Lynn Albin ..... Washington Dept. of Health

Eileen Murphy-Fitch ..... FD (A1-14)

John April ..... BHI (L6-06)
Rich Carlson ..... BHI (H0-17)
Frank Corpuz ..... BHI (H0-17)
Lorna Dittmer ..... BHI (H0-02)
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Please inform Michael Wetzler (372-9562) – BHI (H0-17)
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Meeting Minutes Transmittal/Approval
300 Area Unit Managers' Meeting
Remedial Action and Waste Disposal Unit/Source Operable Unit
3350 George Washington Way, Richland, Washington
November 2002

APPROVAL: _____ Date 1/21/03
Owen Robertson, 300-FF- 1 & 300-FF-2 Area Unit Managers, RL (A3-04)

APPROVAL: _____ Date 1/21/03
Kevin Leary, 618-10 & 618-11 Area Unit Manager, RL (A6-38)

APPROVAL: _____ Date 1/20/03
Mike Thompson, 300-FF-5 Area Unit Manager, RL (A5-13)

APPROVAL: _____ Date 2-3-03
John B. Price, Cleanup Project Manager, WDOE (B5-18)

APPROVAL: _____ Date 1/21/03
Mike L. Goldstein, 300 Aggregate Area Unit Manager, EPA (B5-01)

Meeting minutes are attached. Minutes are comprised of the following:

Attachment 1	--	Agenda
Attachment 2	--	Attendance Record
Attachment 3	--	300 Area Meeting Minutes – November 18, 2002
Attachment 4	--	Previous Open Action Items List
Attachment 5	--	Current Open Action Items List

Prepared by: Jennifer Linville/ Michael Wetzler (H0-17) Date 2/3/03

Concurrence by: Vern Dronen, Project Manager
BHI Remedial Action and Waste Disposal Project (H0-17) Date 2/5/03

UNIT MANAGERS MEETING AGENDA

3350 GWW 1B45
November 18, 2002, 1:30 – 3:00 p.m.

300 Area

Administrative (1:30 – 1:45)

- Action Item List
- Meeting minutes status
- Next UMM is December 17, 2002, 1:30 – 3:30, 3350 GWW (1B45)

300 Area Remedial Action (1:45 – 2:00)

- Drum Treatment Plan
- 618-4 Remediation Status
- 618-5 Remediation Status
- Regrading Plan for FF-1 Sites

300 Area Design & Assessment (2:00 – 2:30)

- Kd/Leach Study and Uranium Conceptual Site Model
- Unrestricted Land Use/Agreement in Principle for changing cleanup endpoints
- Infrastructure Design
- 618-10/11 Design work
- Remaining Sites DQO/Confirmatory Sampling and Analysis Plan

300-FF-5 (2:30 – 3:00)

- 300-FF-5 O&M Plan / SAP (Status of sampling and reporting)
- 300 Area presentation being developed for M. Thompson

Meeting Minutes Schedule

- Draft – 1 week
- Distribute – 1 Day
- Review – 1 week
- Incorporate – 1 week
- Finalize – Next UMM

Remedial Action and Waste Disposal Unit Managers' Meeting
Official Attendance Record – 300 Area
November 18, 2002

Please print clearly and use black ink

PRINTED NAME	ORGANIZATION	O.U. ROLE	TELEPHONE
Roger Ovink	CHI		375-9426
Jenifer Linville	CHI	minutes	372-9570
K Michael Thompson	DOE-RL		373-0750
Jack Donnelly	BHI	Env. Lead	372-9565
Jeff Lerch	CHI	300 Area	373-5904
Steve Clark	CHI	CVP	372-9531
Frank M Corpstein	BHI	Project Engineering	531-0625
John Price	ECY	Proj. Mgr	736-3029
Richard Carlson	BHI	300 area	372-9632

300 AREA UNIT MANAGER'S MEETING MINUTES
Monday, November 18, 2002
3350 GWW, Conference Room 1B45

Review of Action Item List - John April (BHI) is working to develop a proposal for submittal to EPA regarding the staging of lead-containing soil (LDR). A meeting on baseline technology will be arranged for the week of December 9, 2002, between Mike Goldstein (EPA), Owen Robertson (DOE), and Rich Carlson (BHI). All other action items were closed.

Meeting Minute Status - Minutes from the October 22, 2002, meeting require signature from Owen Robertson and Kevin Leary (DOE).

The next UMM was originally scheduled for December 17, 2002, 1:30-3:30, 3350 GWW (1B45). Mike Goldstein recommended postponing the meeting until January 21, 2003 from 1:30 – 3:30 p.m. at the EPA office. **The next UMM will be held at the EPA office on January 21, 2003 from 1:30 to 3:30 p.m.**

Mike Goldstein (EPA) asked about the inclusion of the remediation technologies writeup in the October meeting minutes. The package was included to document that a draft was available. Mr. Goldstein will evaluate the package and recommend changes.

300 AREA REMEDIAL ACTION

- ***Drum Treatment Plan*** – A decision for the recommended treatment technology will be available in December.

**** ACTION: Rich Carlson (BHI) to schedule a meeting with Owen Robertson (DOE) and Mike Goldstein (EPA) the week of December 9, 2002.**

- ***618-4 Burial Ground Remediation Status*** – Loadout of the 618-4 Burial Ground was postponed. The project is forecasting the completion of the loadout activities to occur in December. The closeout approach for the burial ground still requires approval.

- ***618-5 Burial Ground Remediation Status*** – John April (BHI) reported the progress of the 618-5 Burial Ground remediation project. No materials have been encountered to significantly impact excavation, and the project has been moving along smoothly. Based on the quantity of material being excavated and stockpiled, the project is looking to increase the size of the south staging pile area.

- ***Regrading Plan for 300-FF-1 Operable Unit Sites*** – John April (BHI) discussed the issues of the 300-FF-1 Operable Unit (OU) regrading plan, specifically asking "What is the end state?" Mike Goldstein (EPA) suggested that the end state should support industrial redevelopment consistent with the land use designation for the area. He asked that a meeting

be arranged to discuss potential end state alternatives and existing end state references documented in the 300 Area Mitigation Action Plan (MAP), 300 Area RDR/RAWP, and 300 Area Record of Decision (ROD). John April (BHI) said that the end state design specifications need to be completed in December to support a bid solicitation in January 2003. A meeting was scheduled at 2:00 p.m. on Wednesday, November 20, 2002.

300 AREA DESIGN & ASSESSMENT

- ***Kd/Leach Study and Uranium Conceptual Site Model*** – The final KD/Leach Study report should be released soon. Comment response will be coordinated by Bechtel. Rich Carlson (BHI) will send Mike Thompson (DOE) an electronic copy of the White Paper. The finalized document and comment responses should be submitted to Owen Robertson (DOE) before November 28, 2002. The conceptual site model will be included in a Bechtel document, not just the White Paper. A formal review period will occur in December.

- ***Unrestricted Land Use/Agreement in Principle for changing cleanup endpoints*** – Rich Carlson (BHI) provided Owen Robertson (DOE) with information on this issue.

- ***Infrastructure Design*** – 300 Area Design activities included discussion of a highway intersection on the south side of Route 4 South. Measures taken could include deceleration or a light. Timing may also be used in lieu of the light. A queue and parking lot could be used to prevent increased traffic across the highway. Infrastructure work is underway.

- ***618-10/11 Design Work*** – There was no input on this topic.

- ***Remaining Sites DQO/Confirmatory Sampling and Analysis Plan*** - The 300-FF-2 waste sites are being discussed for inclusion in the remaining sites DQO. Roger Ovink (CHI) will discuss issues and solutions with the regulators on Tuesday, November 20 at the EPA office at 2:00 p.m.

**** ACTION: Rich Carlson (BHI) to confirm that the riverside and road signs in the 300 Area (from the Institutional Controls report) were erected. Signs should be present at the 618-10 and 618-11 Burial Grounds.**

300-FF-5 OPERABLE UNIT

- ***300-FF-5 O&M Plan/SAP (Status of sampling and reporting)*** – Discussed previously. Well locations are consistent with previous discussions. Mike Thompson (DOE) asked John Price (Ecology) about the statistical approach for sampling. Mr. Goldstein also asked when the 2003 SAP update would be revised.

**** ACTION: Mike Thompson (DOE) will send Mike Goldstein (EPA) an email message with the schedule for the 2003 300-FF-5 SAP Update.**

- ***300 Area Presentation Being Developed for Mike Thompson (DOE)*** – Two public presentations were discussed: the uranium plume, and natural attenuation of strontium-90 from the 100-N Area. There is a need to develop and organize conceptual models and to write a brief document related to the soil sites. Findings on the natural attenuation of strontium-90 will happen first. Mike Goldstein (EPA) will write a letter containing questions for the groundwater program that were not addressed by the PNNL study to document concerns.

300 Area Unit Manager Meeting Action Items Log (Open Items)

Action #	Action/Subject	Assigned To	Owed To	Assigned Date	Original Due Date	Adjusted Due Date	Date Complete	Status
02-09	Work with ERDF to develop a proposal for submittal to EPA regarding LDR waste staging.	John April	Mike Goldstein	9/17/02				
02-10	Provide copies of the Columbia River shoreline study to the 300 Area Unit Managers.	Mike Thompson	300 Area Unit Managers	10/22				
02-11	Revisit drum treatment topic and discuss DWP at the next UMM.	All		10/22	11/18			
02-12	Provide a copy of regrading plan.	John April	Mike Goldstein	10/22				

Last Revised on 11/18/02

300 Area Unit Manager Meeting Action Items Log (Open Items)

Action #	Action/Subject	Assigned To	Owed To	Assigned Date	Original Due Date	Adjusted Due Date	Date Complete	Status
02-08	Work with ERDF to develop a proposal for submittal to EPA regarding LDR waste staging.	John April	Mike Goldstein	9/17/02				
02-09	Provide copies of the Columbia River shoreline study to the 300 Area Unit Managers.	Mike Thompson	300 Area Unit Managers	10/22			11/18	Closed
02-10	Revisit drum treatment topic and discuss DWP at the next UMM.	All		10/22	11/18		11/18	Closed
02-11	Provide a copy of regrading plan.	John April	Mike Goldstein	10/22			11/18	Closed
02-12	Schedule meeting with Owen Robertson	Rich Carlson	Owen Robertson	11/18	112/9			
02-13	Confirm the riverside and rod signs in the 300 Area were erected.	Rich Carlson		11/18				
02-14	Send email message with the schedule for the 2003 300-FF-5 SAP update.	Mike Thompson	Mike Goldstein	11/18				