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Meeting Minutes Transmittal

PFP Project Managers Meeting
Federal Building/Room 590-A

Richland, Washington

September 26, 2001
9:30 a.m. – 11:00 a.m.

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The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Allison K. Wright
A. K. Wright, PFP Project Manager, DOE-RL — Date: 10/18/01

J. K. Yerxa, TPA Project Manager, DOE-RL — Date: 10-18-01

F. W. Bond, Project Manager,
Washington State Department of Ecology — Date: 10-18-01

PFP, FH Concurrence:

L. R. Fitch, Contractor Representative, FH — Date: 10/18/01

Purpose: Project Managers Meeting

Attachment 1: Agenda & Action Item List
Attachment 2: Meeting Minutes
Attachment 3: Attendee List

Attachment 1

PFP Project Managers Meeting Agenda
Federal Building/Room 590-A
Richland, Washington

September 26, 2001
9:30 a.m. – 11:00 a.m.

1. Administrative Issues
   a. Approval of the August Meeting Minutes
   b. TRU Project Plan Overview
   c. Action Tracking Review

2. PFP Project Item Status
   a. PFP Project Overview Status – Larry Fitch
   b. Group 2B Pu/Al Alloys – Andrea Hopkins
   c. Sand Slag & Crucible – Andrea Hopkins
   d. Tank Z 361 Status – Andrea Hopkins
   e. TPA Negotiation Commitment Status - Jon Yerxa
   f. IPMP Review Process – Larry Romine

3. Conduct Technical Negotiation Discussions (TNDs)
   a. Project Baseline/DNFSB [complete 9/26]
   b. PFP Tour (scheduled 10/18) [complete]
   c. IPMP Detailed Overview (scheduled 10/19) [complete]
   d. Residues Overview-Hanford Ash (scheduled 10/25) [complete]
   e. WIPP Interface (scheduled 11/16) [complete]
   f. TPA Section 8 Overview (scheduled 11/30) [complete]
   g. Hanford Ash Characterization/Designation (scheduled 12/19) [complete]
   h. WIPP Interface (scheduled 1/3) [complete]
   i. Pu alloys (scheduled 1/17) [complete]
   j. AEA/RCRA Storage Issue (scheduled 2/14) [complete]
   k. IPMP Transition Planning I (scheduled 2/23) [complete]
   l. Hanford Ash Characterization/Designation (scheduled 3/15) [complete]
   m. IPMP Transition Planning I I (scheduled 8/2)
   n. Waste versus Material discussion (TBD)
   o. Tank 241 (TBD)
   p. Introduction to Vessel Inventory Planning (TBD)
   q. Tank Z 361 (TBD)

4. New Topics

Next meeting is October 18, 2001, Federal Building, Room 248, 2:00 – 4:00 p.m.

ACTION TRACKING LIST

Action	Assignee	Date Established/ Due Date	Status
1. Develop writeup for glovebox HA-20MB non-RCRA use	Karl Hadley	2/14/2001 PMM TBD	Complete
2. Document the issues Ecology has on RL's approach to the management of plutonium-bearing dangerous waste in storage in PFP vaults and vault-like rooms	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Cover in negotiations
3. Document the issues related to the PFP TPA section transition project and any other PFP related issue topics that Ecology feels need to be addressed.	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Cover in negotiations
4. Send Rick Bond L-clearance request letter from Ecology mgt to RL	Rick Bond	2/14/2001 PMM TBD	Complete
5. Provide Rick Bond with IPMP update date.	Larry Fitch	3/21/2001 PMM 4/18/2001	Complete Provided briefing to Ecology, EPA on 8/22/01. Also, Rick Bond provided with IPMP on 9/7/01. An additional copy and 5 CDs were provided to Ecology 9/12/01.
6. Provide Rick Bond with PFP performance information & discuss metrics	Mark Hahn Rick Bond	3/21/2001 PMM 4/18/2001	Complete
7. Provide Laura R. with information regarding the removal of waste from HA-20MB.	Larry Fitch	5/17/2001 PMM	Complete.
8. Rick Bond to discuss discard of solutions to the Ecology and RCRA staff	Rick Bond		Complete

Attachment 2
Summary of Discussion and Commitments/Agreements

PFP Project Managers Meeting
Federal Building/Room 590-A
Richland, Washington

September 26, 2001
9:30 a.m. – 11:00 a.m.

ADMINISTRATIVE ISSUES

August Meeting Minutes were approved.

TRU Project Plan Overview was rescheduled for October 4, 2001.

Reviewed action items and discussed status.

PFP PROJECT OVERVIEW STATUS

PFP had a safety issue: An electrician was walking down the stairs and fell, bruising tailbone and elbow. The person was transported to Kadlec and was sent home. Not sure if this will affect PFPs safe work hours.

Repackaging of Hanford ash has started and has shipped 25 containers. Shipped 9 containers of Pu/Al Alloys (Group 1) last week. The facility is scheduled to complete Hanford ash repackaging by the end of January 2002. Repackaging of Sand, Slag and Crucible is scheduled to be initiated in February 2002 and complete in July 2003. There are approximately 1300 individual cans in lard cans. PFP is on track to meet TPA milestone for Hanford ash. The corrective actions from the WIPP audit on CARs are complete and the closure packages ready for transmittal to Carlsbad. Carlsbad will be coming back to Hanford in December.

The TPA change package for direct discard of solutions was approved on September 12, 2001. The solutions for direct discard are going through the final walk-throughs and are to start on Thursday, September 27, 2001. A second shift has been added to get the solutions completed. If this shift is productive, they will help package the residues. The DNFSB milestone for solutions stabilization has been moved to July 2002.

Group 2B Pu/Al Alloys: Currently reviewing the sampling and Analysis Plan (SAP)/Data Quality Objective Document. Plan to get package out early October. SAP needs to be approved to do work on turnings in oil. FH's commitment is to remove oil from turnings by the end of November and DOE's commitment to DNFSB is the end of the calendar year.

Sand Slag & Crucible (SS&C), draft change request for storage is almost complete. Plan to have something to Ecology to review by early October. The change request will cover SS&C

handling activities; clean-out of the HA-20MB glovebox will be performed under the contaminated equipment policy and will be the subject of a letter currently in preparation. Use of the glovebox to support thermogravimetric analysis is needed by November 15, 2001. The SS&C will be packaged the same as the Hanford ash. The timeframe for packaging will be after the Hanford ash is completed, approximately February 2002. Removal of items in HA-20MB will need to be completed earlier.

Tank 241-Z 361 Status: The project still has funding and is proceeding on schedule. Characterization was done and draft report was given to EPA. Work on the EE/CA is scheduled to begin October 2001.

TPA negotiation commitment status: Discussions will be on: 1) Present draft PMP Plan and make it publicly available, 2) provide joint Tribal/public stakeholder information sessions, and 3) breakout of HFFACO decommissioning process requirements (Section 8).

IPMP Review Process – Draft was provided to Ecology in early September. Expect comments from Ecology by October 5, 2001. Rick Bond does not think there will be any substantial changes. **ACTION: Ecology to get comments back to RL by October 5, 2001.**

NEW TOPICS

None

Attachment 3
Attendance List

Meeting Title: PFP Project Managers Meeting

Date: September 26, 2001

Original included in hard copy

Name	Company	Phone Number
Oliver Wang	Ecology	736-3040
Rick Bond	Ecology	736-3007
Julie Robertson	FH	376-8162
Larry Romine	DOE/PTD	376-4747
Karl A. Hadley	FH	372-2852
Andrea M. Hopkins	FH	373-5395
Rob E. Piippo	FH	373-3285
Jon Yerxa	DOE-RL	376-9628
Caroline Sutter	FH	373-2426
Sheri Stolle	FH	376-7037
Astrid Larsen	DOR-RL	372-0477
Allison Wright	DOE-PTD	373-7303

Distribution:

F. W. Bond	Ecology	B5-18
R. E. Piippo	FH	A1-14
J. R. Robertson	FH	L0-33
O. S. Wang	Ecology	B5-18
J. K. Yerxa	RL	A5-15
K. A. Hadley	FH	T5-57
A. M. Hopkins	FH	H5-24
A. P. Larsen	RL	A5-15
L. D. Romine	RL	A6-33
C. S. Sutter	FH	T5-50
A. K. Wright	RL	T5-58

ADMINISTRATIVE RECORD (two copies): A1-14
Debbie Isom (two copies): H6-08

Please send comments on distribution list to Sheri Stolle, H8-67 (376-7037).