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Meeting Minutes Transmittal

PFP Project Managers Meeting
Federal Building/Room 249

Richland, Washington

October 18, 2001
2:00 p.m. – 4:00 p.m.

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The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Allison K Wright
A. K. Wright, PFP Project Manager, DOE-RL — Date: 10/31/01

J. K. Yerxa, TPA Project Manager, DOE-RL — Date: 10-31-01

Frederick W. Bond
F. W. Bond, Project Manager,
Washington State Department of Ecology — Date: 10-31-01

PFP, FH Concurrence:

L. R. Fitch
L. R. Fitch, Contractor Representative, FH — Date: 10/31/01

Purpose: Project Managers Meeting

Attachment 1: Agenda & Action Item List
Attachment 2: Meeting Minutes
Attachment 3: Attendee List

Attachment 1

PFP Project Managers Meeting Agenda
Federal Building/Room 249
Richland, Washington

October 18, 2001
2:00 p.m. – 4:00 p.m.

1. Administrative Issues
   a. Approval of the September Meeting Minutes
   b. Action Tracking Review

2. PFP Project Item Status
   a. PFP Project Overview Status – Larry Fitch
   b. Group 2B Pu/Al Alloys – Andrea Hopkins
   c. Sand Slag & Crucible – Andrea Hopkins
   d. Tank Z 361 Status – Andrea Hopkins
   e. TPA Negotiation Commitment Status - Jon Yerxa
   f. IPMP Review Process – Larry Romine

3. Conduct Technical Negotiation Discussions (TNDs)
   a. Project Baseline/DNFSB [complete 9/26]
   b. PFP Tour (scheduled 10/18) [complete]
   c. IPMP Detailed Overview (scheduled 10/19) [complete]
   d. Residues Overview-Hanford Ash (scheduled 10/25) [complete]
   e. WIPP Interface (scheduled 11/16) [complete]
   f. TPA Section 8 Overview (scheduled 11/30) [complete]
   g. Hanford Ash Characterization/Designation (scheduled 12/19) [complete]
   h. WIPP Interface (scheduled 1/3) [complete]
   i. Pu alloys (scheduled 1/17) [complete]
   j. AEA/RCRA Storage Issue (scheduled 2/14) [complete]
   k. IPMP Transition Planning I (scheduled 2/23) [complete]
   l. Hanford Ash Characterization/Designation (scheduled 3/15) [complete]
   m. IPMP Transition Planning I I (scheduled 8/2)
   n. Waste versus Material discussion (TBD)
   o. Tank 241 (TBD)
   p. Introduction to Vessel Inventory Planning (TBD)
   q. Tank Z 361 (TBD)

4. New Topics

Next meeting is November 14, 2001, Federal Building, Room 248, 9:00 – 11:00 a.m.

ACTION TRACKING LIST

Action	Assignee	Date Established/ Due Date	Status
1. Develop writeup for glovebox HA-20MB non-RCRA use	Karl Hadley	2/14/2001 PMM TBD	Complete
2. Document the issues Ecology has on RL's approach to the management of plutonium-bearing dangerous waste in storage in PFP vaults and vault-like rooms	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Cover in negotiations
3. Document the issues related to the PFP TPA section transition project and any other PFP related issue topics that Ecology feels need to be addressed.	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Cover in negotiations
4. Send Rick Bond L-clearance request letter from Ecology mgt to RL	Rick Bond	2/14/2001 PMM TBD	Complete
5. Provide Rick Bond with IPMP update date.	Larry Fitch	3/21/2001 PMM 4/18/2001	Complete Provided briefing to Ecology, EPA on 8/22/01. Also, Rick Bond provided with IPMP on 9/7/01. An additional copy and 5 CDs were provided to Ecology 9/12/01.
6. Provide Rick Bond with PFP performance information & discuss metrics	Mark Hahn Rick Bond	3/21/2001 PMM 4/18/2001	Complete
7. Provide Laura R. with information regarding the removal of waste from HA-20MB.	Larry Fitch	5/17/2001 PMM	Complete.
8. Rick Bond to discuss discard of solutions to the Ecology and RCRA staff	Rick Bond		Complete
9. Ecology to provide comments to RL on the IPMP.	Rick Bond	10/18/01	Should be able to get generic comments to RL by 10/19/01. Most changes will be discussed in negotiations.

10. Ecology is to let EPA know the PFP Project Managers Meeting is held to document and resolve issues.	Ecology	10/18/01	
11. A formal meeting will be set up with EPA for Tank 241-Z-361.	Ecology	10/18/01	
12. EPA is to be included on all PFP TPA negotiation meeting minutes.	Ecology	10/18/01	On-going
13. Andrea will get an e-mail sent to Ecology from TRU program saying it is acceptable to WIPP.	Andrea Hopkins	10/18/01	Complete 10/19/01

Attachment 2
Summary of Discussion and Commitments/Agreements

PFP Project Managers Meeting
Federal Building/Room 249
Richland, Washington

October 18, 2001
2:00 p.m. – 4:00 p.m.

ADMINISTRATIVE ISSUES

September Meeting Minutes were approved.

Reviewed action items and discussed status.

PFP PROJECT OVERVIEW STATUS

PFP has reached 2,200,000 hours without a lost time injury. The injury that occurred last month, electrician walking down the stairs and fell, bruising tailbone and elbow, was considered a restricted injury. The employee was able to perform a different job.

Karl Hadley provided a PFP status handout and discussed the current status of the facility. To date, 331 kg of Rocky Flat ash has been repackaged, 124 kg of Hanford ash repackaged, 408 pipe overpack containers packed, 403 POCs shipped to CWC and 31 Pu/Al allow items repackaged (9 POC and shipped). The progress on repackaging of Hanford ash has been slow due to operational (NDA) issues. The control limits are too restrictive. For the next 30 days, personnel will be collecting data to establish new limits. Completed corrective actions from the WIPP audit CARs and submitted closure documentation to Carlsbad. WIPP audit of NDA is scheduled for mid-December. Starting to prepare for repackaging of SS&C for February. Solutions stabilization: precipitation for FY 2000 was at 103 liters, FY 2001 at 733 liters, giving a total of 836 complete out of ~4200. Direct disposal for FY 2001 was 10 liters and FY 2002 at 40 liters. Thermal Stabilization has not changed much since last month. Project W-460 outercan welder started in May 2001 and currently have 359 welded. New storage racks were installed and are in use. Project W-460 is scheduled to startup by late November and will add thermal furnaces, moisture measurement equipment and 3013 packaging (inner and outer cans) capability in 2736-ZB.

Kent Smith discussed the proposed variation to direct discard of Pu-containing solutions at PFP. The direct discard/solidification activity is currently performed in the 234-5Z Building, in room 185 (within a containment tent). PFP personnel would also like to perform this work in room 227, in glovebox 227-T that is a control hood. The reason for the change is room 227 is a safer room for the handling of lead-lined Product Receiver (PR) cans. These cans are housed in a large, awkward, standard containers that have heavy lids and would be more difficult to maneuver in room 185. This change would also allow simultaneous operations of the direct

discard process in both rooms and would not have any impact on other operations. Ecology has no problem with the change and agrees that the approval to use room 227 will be documented here in this PMM Meeting Minutes versus amending the TPA change request.

Group 2b Pu Alloys DQO process continues. Two meetings were held with Ecology to resolve issues so work could start on turnings with oil. The final document should go to Ecology within the next couple of days. A change request will eventually be written and will be discussed in the upcoming negotiations. There was no change in the document. The final DQO document was provided to Ecology.

Sand Slag & Crucible (SS&C). Andrea met with Laura Ruud the afternoon of October 18, 2001, to discuss packaging SS&C the same as the Hanford ash. Andrea stated that Ms. Ruud said there was no point going over the designation; it is the generators call and responsibility to designate. Andrea will get an e-mail sent to Ecology from TRU program saying it is acceptable to WIPP. SS&C is considered to be debris, no samples will be taken. Ecology is ready to approve the TPA change request process, and Ecology and DOE agreed to put it on the agenda for the IAMIT on Tuesday, October 23, 2001.

Tank Z 361 Status: Characterization was done and draft report was given to EPA. EPA is debating on how we should move forward. Discussion is going on at this point. Ecology's action is to let EPA know this meeting is held to document and resolve issues. A formal meeting will be set up with EPA. EPA is to be included on all PFP TPA negotiation meeting minutes.

TPA negotiation commitment status: Jon Yerxa discussed the upcoming October 31, 2001 TPA negotiations process with Mr. Bond.

IPMP Review Process – Draft was provided to Ecology in early September. Ecology has comments and will send to RL by October 19, 2001. This will also be looked at more in the negotiations.

NEW TOPICS

Allison Wright provided the latest status on the PFP fact sheet.

Attachment 3
Attendance List

Meeting Title: PFP Project Managers Meeting

Date: October 18, 2001

Original included in hard copy

Name	Company	Phone Number
Rick Bond	Ecology	736-3007
Briant Charboneau	RL	373-6137
Suzanne Clarke	RL	373-4931
K. Smith	FH	372-0000
Larry Romine	DOE/PTD	376-4747
Karl A. Hadley	FH	372-2852
Andrea M. Hopkins	FH	373-5395
Rob E. Piippo	FH	373-3285
Jon Yerxa	DOE-RL	376-9628
Caroline Sutter	FH	373-2426
Sheri Stolle	FH	376-7037
Roni Swan	FH	376-0967
Allison Wright	DOE-PTD	373-7303

Distribution:

F. W. Bond	Ecology	B5-18
B. L. Charboneau	RL	A6-33
S. E. Clarke	RL	A6-33
R. E. Piippo	FH	A1-14
J. K. Yerxa	RL	A5-15
K. A. Hadley	FH	T5-57
A. M. Hopkins	FH	H5-24
L. D. Romine	RL	A6-33
C. S. Sutter	FH	T5-50
A. K. Wright	RL	T5-58
K. Smith	FH	T5-54
R. J. Swan	FH	T5-54

ADMINISTRATIVE RECORD (two copies): A1-14
Debbie Isom (two copies): H6-08

Please send comments on distribution list to Sheri Stolle, H8-67 (376-7037).