0057528

Meeting Minutes Transmittal

PFP Project Managers Meeting
Federal Building/Room G-11

Richland, Washington

April 24, 2002
9:00 a.m. – 11:00 a.m.

RECEIVED
JUN 28 2002
EDMC

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Allison Wright Date: 6-19-02
A. K. Wright, PFP Project Manager, DOE-RL

Jon Yerxa Date: 6-19-02
J. K. Yerxa, TPA Project Manager, DOE-RL

Frederick W. Bond Date: 6-19-02
F. W. Bond, Project Manager,
Washington State Department of Ecology

PFP, FH Concurrence:
L R Fitch Date: 6-19-02
L. R. Fitch, Contractor Representative, FH

Purpose: Project Managers Meeting

Attachment 1: Agenda & Action Item List
Attachment 2: Summary of Discussion and Commitments/Agreements
Attachment 3: Attendee List

Attachment 1

PFP Project Managers Meeting Agenda
Federal Building/Room G-11
Richland, Washington

April 24, 2002
9:00 a.m. – 11:00 a.m.

1. Administrative Issues
   a. Action Tracking Review
   b. Next meeting is May 15, 200, Federal Building, Room 248, 9:00 a.m. – 11:00 a.m.

2. PFP Project Item Status
   a. Milestone status
      - M83-21 – SUBMIT TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY A PFP RESIDUAL CHEMICAL HAZARDS ASSESSMENT AS A PRIMARY DOCUMENT DUE 12/31/02. [on schedule]
      - M83-30 SUBMIT TO ECOLOGY A CLOSURE PLAN AS A PRIMARY DOCUMENT FOR THE 241-Z WASTE TREATMENT FACILITY (TSD UNIT) AND GLOVEBOX HA-20MB DUE 6/30/03 [on schedule]
      - M83-20 SUBMIT FACILITY TRANSITION END POINT CRITERIA DOCUMENT AS A PRIMARY DOCUMENT TO ECOLOGY PURSUANT TO AGREEMENT ACTION PLAN SECTION 8.5.3 DUE 9/30/03 [on schedule]
      - M83-12 SUBMIT PFP LEGACY PU HOLDUP REMOVAL PLAN TO ECOLOGY DUE 12/31/03 [on schedule]
      - M83-13 COMPLETE REPACKAGING OF PFP RESIDUES AND SHIPMENT TO CENTRAL WASTE COMPLEX DUE 4/30/04
      - M83-31 DISCONTINUE WASTE DISCHARGES FROM 241-Z TANKS TO TANK FARMS VIA EXISTING LINES DUE 6/30/05 [on schedule – possible acceleration]
      - M83-40 COMPLETE TRANSITION AND DISMANTLEMENT OF THE 232-Z BLDG INCINERATOR TO SLAB-ON-GRADE (PENDING ENVIRONMENTAL DETERMINATION) DUE 9/30/05 [on schedule]
      -
   b. Processing of Hanford ash is complete – B. Charboneau
   c. Processing of SS and C residues could be completed by January, 2003 (ahead of schedule) - B. Charboneau.
   d. PFP has about 7 liters of organic contaminated waste that has been packaged in a labpack. The National TRU program is funding work to evaluate the generation of hydrogen gas in organic wastes.
   e. PFP is currently evaluating whether some Pu/U items can be discarded. There are approximately 500 items. Thought is that these items would be managed under the milestone for residuals as no special unique processing is necessary for these items.

ACTION TRACKING LIST

Action	Assignee	Date Established/ Due Date	Status
1. Develop writeup for glovebox HA-20MB non-RCRA use	Karl Hadley	2/14/2001 PMM TBD	Complete.
2. Document the issues Ecology has on RL's approach to the management of plutonium-bearing dangerous waste in storage in PFP vaults and vault-like rooms	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Complete 4/24/02.
3. Document the issues related to the PFP TPA section transition project and any other PFP related issue topics that Ecology feels need to be addressed.	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Complete 4/24/02.
4. Send Rick Bond L-clearance request letter from Ecology mgt to RL	Rick Bond	2/14/2001 PMM TBD	Complete.
5. Provide Rick Bond with IPMP update date.	Larry Fitch	3/21/2001 PMM 4/18/2001	Complete.
6. Provide Rick Bond with PFP performance information & discuss metrics.	Mark Hahn Rick Bond	3/21/2001 PMM 4/18/2001	Complete.
7. Provide Laura R. with information regarding the removal of waste from HA-20MB.	Larry Fitch	5/17/2001 PMM	Complete.
8. Rick Bond to discuss discard of solutions to the Ecology and RCRA staff	Rick Bond		Complete.
9. Ecology to provide comments to RL on the IPMP.	Rick Bond	10/18/01	Andrea to meet with L. Fitch and R. Bond to evaluate "empty" concept relative tanks.
10. Ecology to inform EPA that the PFP PMP is held to document and resolve issues.	Ecology	10/18/01	Complete 4/24/02.
11. A formal meeting will be set up with EPA for Tank Z-361.	Ecology	10/18/01	Open. Funding needed Z-361. ARARs currently being analyzed (A. Hopkins).

12. EPA is to be included on all PFP TPA negotiation meeting minutes.	Ecology	10/18/01	Complete 4/24/02.
13. A. Hopkins will get email sent to Ecology from TRU program saying it is acceptable to WIPP.	Ecology	10/18/01	Complete 10/19/01.
14. Bring draft milestone revisions to next Core Team Meeting.	A. Hopkins	4/30/02	Complete 4/30/02.

Attachment 2
Summary of Discussion and Commitments/Agreements

PFP Project Managers Meeting
Federal Building/Room G-11
Richland, Washington

April 24, 2002
2:00 p.m. – 4:00 p.m.

ADMINISTRATIVE ISSUES

Reviewed action items and discussed status. Discussed milestones and status. Completed actions with completion dates prior to April 24th, 2002, should be deleted from the Action Tracking List.

NEW TOPICS

N/A

Attachment 3
Attendance List

Meeting Title: PFP Project Managers Meeting

Date: April 24, 2002

Original included in hard copy

Name	Company	Phone Number
Rick Bond	Ecology	736-3007
Larry Romine	DOE/PTD	376-4747
Andrea M. Hopkins	FH	373-5395
Rob E. Piippo	FH	373-3285
Caroline Sutter	FH	373-2426
Briant Charboneau	DOE-PTD	373-6137
Scott Ritts	FH	373-2115

Distribution:

F. W. Bond	Ecology	B5-18
R. E. Piippo	FH	A1-14
J. K. Yerxa	RL	A5-15
A. M. Hopkins	FH	H5-24
L. D. Romine	RL	A6-33
C. S. Sutter	FH	T5-50
B. L. Charboneau	RL	A6-33
S. T. Ritts	FH	A1-14
A. K. Wright	RL	T5-58

ADMINISTRATIVE RECORD (two copies): A1-14
Debbie Isom (two copies): H6-08

Please send comments on distribution list to Scott Ritts, A1-14 (373-2115).

0057528

Meeting Minutes Transmittal

PFP Project Managers Meeting
Federal Building/Room G-11

Richland, Washington

April 24, 2002
9:00 a.m. – 11:00 a.m.

The undersigned indicate by their signatures that these meeting minutes reflect the actual occurrences of the above dated Project Managers Meeting.

Allison Wright — Date: 6-19-02
A. K. Wright, PFP Project Manager, DOE-RL

Jon Yerxa — Date: 6-19-02
J. K. Yerxa, TPA Project Manager, DOE-RL

Frederick W. Bond — Date: 6-19-02
F. W. Bond, Project Manager,
Washington State Department of Ecology

PFP, FH Concurrence:
L R Fitch — Date: 6-19-02
L. R. Fitch, Contractor Representative, FH

Purpose: Project Managers Meeting

Attachment 1: Agenda & Action Item List
Attachment 2: Summary of Discussion and Commitments/Agreements
Attachment 3: Attendee List

Attachment 1

PFP Project Managers Meeting Agenda
Federal Building/Room G-11
Richland, Washington

April 24, 2002
9:00 a.m. – 11:00 a.m.

1. Administrative Issues
   a. Action Tracking Review
   b. Next meeting is May 15, 200, Federal Building, Room 248, 9:00 a.m. – 11:00 a.m.

2. PFP Project Item Status
   a. Milestone status
      - M83-21 – SUBMIT TO THE WASHINGTON STATE DEPARTMENT OF ECOLOGY A PFP RESIDUAL CHEMICAL HAZARDS ASSESSMENT AS A PRIMARY DOCUMENT DUE 12/31/02. [on schedule]
      - M83-30 SUBMIT TO ECOLOGY A CLOSURE PLAN AS A PRIMARY DOCUMENT FOR THE 241-Z WASTE TREATMENT FACILITY (TSD UNIT) AND GLOVEBOX HA-20MB DUE 6/30/03 [on schedule]
      - M83-20 SUBMIT FACILITY TRANSITION END POINT CRITERIA DOCUMENT AS A PRIMARY DOCUMENT TO ECOLOGY PURSUANT TO AGREEMENT ACTION PLAN SECTION 8.5.3 DUE 9/30/03 [on schedule]
      - M83-12 SUBMIT PFP LEGACY PU HOLDUP REMOVAL PLAN TO ECOLOGY DUE 12/31/03 [on schedule]
      - M83-13 COMPLETE REPACKAGING OF PFP RESIDUES AND SHIPMENT TO CENTRAL WASTE COMPLEX DUE 4/30/04
      - M83-31 DISCONTINUE WASTE DISCHARGES FROM 241-Z TANKS TO TANK FARMS VIA EXISTING LINES DUE 6/30/05 [on schedule – possible acceleration]
      - M83-40 COMPLETE TRANSITION AND DISMANTLEMENT OF THE 232-Z BLDG INCINERATOR TO SLAB-ON-GRADE (PENDING ENVIRONMENTAL DETERMINATION) DUE 9/30/05 [on schedule]
      -
   b. Processing of Hanford ash is complete – B. Charboneau
   c. Processing of SS and C residues could be completed by January, 2003 (ahead of schedule) - B. Charboneau.
   d. PFP has about 7 liters of organic contaminated waste that has been packaged in a labpack. The National TRU program is funding work to evaluate the generation of hydrogen gas in organic wastes.
   e. PFP is currently evaluating whether some Pu/U items can be discarded. There are approximately 500 items. Thought is that these items would be managed under the milestone for residuals as no special unique processing is necessary for these items.

ACTION TRACKING LIST

Action	Assignee	Date Established/ Due Date	Status
1. Develop writeup for glovebox HA-20MB non-RCRA use	Karl Hadley	2/14/2001 PMM TBD	Complete.
2. Document the issues Ecology has on RL's approach to the management of plutonium-bearing dangerous waste in storage in PFP vaults and vault-like rooms	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Complete 4/24/02.
3. Document the issues related to the PFP TPA section transition project and any other PFP related issue topics that Ecology feels need to be addressed.	Laura Ruud Bob Wilson	2/14/2001 PMM TBD	Complete 4/24/02.
4. Send Rick Bond L-clearance request letter from Ecology mgt to RL	Rick Bond	2/14/2001 PMM TBD	Complete.
5. Provide Rick Bond with IPMP update date.	Larry Fitch	3/21/2001 PMM 4/18/2001	Complete.
6. Provide Rick Bond with PFP performance information & discuss metrics.	Mark Hahn Rick Bond	3/21/2001 PMM 4/18/2001	Complete.
7. Provide Laura R. with information regarding the removal of waste from HA-20MB.	Larry Fitch	5/17/2001 PMM	Complete.
8. Rick Bond to discuss discard of solutions to the Ecology and RCRA staff	Rick Bond		Complete.
9. Ecology to provide comments to RL on the IPMP.	Rick Bond	10/18/01	Andrea to meet with L. Fitch and R. Bond to evaluate "empty" concept relative tanks.
10. Ecology to inform EPA that the PFP PMP is held to document and resolve issues.	Ecology	10/18/01	Complete 4/24/02.
11. A formal meeting will be set up with EPA for Tank Z-361.	Ecology	10/18/01	Open. Funding needed Z-361. ARARs currently being analyzed (A. Hopkins).

12. EPA is to be included on all PFP TPA negotiation meeting minutes.	Ecology	10/18/01	Complete 4/24/02.
13. A. Hopkins will get email sent to Ecology from TRU program saying it is acceptable to WIPP.	Ecology	10/18/01	Complete 10/19/01.
14. Bring draft milestone revisions to next Core Team Meeting.	A. Hopkins	4/30/02	Complete 4/30/02.

Attachment 2
Summary of Discussion and Commitments/Agreements

PFP Project Managers Meeting
Federal Building/Room G-11
Richland, Washington

April 24, 2002
2:00 p.m. – 4:00 p.m.

ADMINISTRATIVE ISSUES

Reviewed action items and discussed status. Discussed milestones and status. Completed actions with completion dates prior to April 24th, 2002, should be deleted from the Action Tracking List.

NEW TOPICS

N/A

Attachment 3
Attendance List

Meeting Title: PFP Project Managers Meeting

Date: April 24, 2002

Original included in hard copy

Name	Company	Phone Number
Rick Bond	Ecology	736-3007
Larry Romine	DOE/PTD	376-4747
Andrea M. Hopkins	FH	373-5395
Rob E. Piippo	FH	373-3285
Caroline Sutter	FH	373-2426
Briant Charboneau	DOE-PTD	373-6137
Scott Ritts	FH	373-2115

Distribution:

F. W. Bond	Ecology	B5-18
R. E. Piippo	FH	A1-14
J. K. Yerxa	RL	A5-15
A. M. Hopkins	FH	H5-24
L. D. Romine	RL	A6-33
C. S. Sutter	FH	T5-50
B. L. Charboneau	RL	A6-33
S. T. Ritts	FH	A1-14
A. K. Wright	RL	T5-58

ADMINISTRATIVE RECORD (two copies): A1-14
Debbie Isom (two copies): H6-08

Please send comments on distribution list to Scott Ritts, A1-14 (373-2115).